

SAUNDERSFOOT COMMUNITY COUNCIL



Dear Councillor

You are hereby summoned to attend the Meeting of Saundersfoot Community Council, to be held on **Thursday 02nd May 2024 at the Regency Hall Saundersfoot at 6.00pm**, to transact the business stated below.

Yours faithfully

Clerk and RFO

Agenda 02nd May 2024

All Saundersfoot Community Council meetings are open for members of the public to either attend the meeting in person or via a live Zoom link. If you wish to join the meeting remotely, please contact the Clerk by 1pm on the day of the meeting Email: Clerk@saundersfoot.cc.gov.wales and you will be provided with all relevant information to enable you to log into the meeting.

The Public Participation session will commence at 6.00pm and will not normally exceed 10 minutes in length. Members of the public are welcome to make representation relating to items listed on the agenda only.

Model Standing Orders

3e Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda 3f. The period of time designated for public participation at a meeting in accordance with standing order 3(e) shall not exceed 10 minutes unless directed by the chairman of the meeting. 3g. Subject to standing order 3(f), a member of the public shall not speak for more than 3 minutes. 3h. In accordance with standing order 3(e), a question shall not require a response at the meeting nor start a debate on the question. 3j. a person who speaks at a meeting shall direct their comments to the chairman of the meeting.

Please note that Audio or Video recording of Full Council meetings is not permitted. All Saundersfoot Community Council meetings are regulated by its Standing Orders.

1 Apologies for Absence

To receive and record apologies for absence

2 Small Business Venture

Councillors to meet with Bryony Rees

3 Declaration of Interests

Councillors are asked to declare any personal or prejudicial interests they hold in items on the current agenda

4 Chair's Report

Cllr Evans to deliver the community council monthly chair report

5 Minutes of the previous Community Council meeting

Approval of draft meeting minutes

6 Matters Arising from the Minutes (Information Only)

7 Public Participation

To very briefly and anonymously minute any comments made during public participation. This will not be a verbatim record. Potentially libellous, offensive or discriminatory comments will not be minute.

8 Invoices Received / Payments to Make

Payments to be acknowledge and/or approved

9 Bank / Cash Book Reconciliation / 2023-24 Budget

Monthly acknowledgement and/or approval of monthly accounts

10 The 2024/25 Draft Budget, Precept and Audit

11 Donation Requests

Cllrs to consider new and outstanding donation requests

12 Planning Applications

Planning Number	Address / Property	Planning Proposal
NP/24/0179/FUL	Dirleton House, The Ridgeway, Saundersfoot, Pembrokeshire, SA69 9JE	Extensions to side & rear
NP/24/0199/S73	New Horizon, St. Brides Lane, Saundersfoot, Pembrokeshire, SA69 9HL	Variation of Condition No. 2 of NP/15/0295/FUL - balcony revision
NP/24/0177/FUL	Dolphin House & Myrtle Cottage, High Street, Saundersfoot, Pembrokeshire, SA69 9EJ	Change of use to residential and replacement of front bay windows

13 Licencing Applications (Pembrokeshire County Council)

14 Consideration of Correspondence

- OVW Training Dates
- Sustainable Coastal Communities
- Historical speed assessments (enhancing Pembs grant)
- Saundersfoot Sports & Social Club (drainage issue and new sign)
- Regency Hall Land (responsibility for maintaining land)
- Saundersfoot Bowling Club Lease
- Saundersfoot Community Council – Parking (PCNPA)

15 County Councillors Reports (sent in advance by email)

County Councillor Alec Cormack: Saundersfoot North

County Councillor Chris Williams: Saundersfoot South

16 Working Group Reports (sent in advance by email)

a) Grounds Management Working Group: **Cllr DL**

b) Personnel Working Group: **Cllr RW**

c) Health and Safety Working Group: **Cllr MK**

d) Finance Work Working Group: **Cllr AC**

e) Community Working Party: **Cllr NC**

f) Saundersfoot School Governor: **Cllr SC**

17 Sensory Garden

18 Britain in Bloom

19 Wisemans Bridge Toilets

20 Community Council Annual Report and Training Plan

21 Co-option Process

Approval and advertisement of co-option process for vacant Cllr post

22 Community Council Service Contract Arrangements

Service contract arrangements for Chris Viggars, David Cox and Steve Balding

23 Confidential Correspondence and Matters Arising

Due to the confidential nature of information to be discussed and in accordance with S2 of the Public Bodies (Admission to Meetings) Act 1960, members of the public and press will be requested to leave whilst this item is discussed

24 Date and Time of the next Community Council Meeting

Thursday 06th June 2024