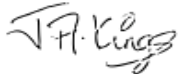


## CYNGOR CYMUNED MANORDEIFI COMMUNITY COUNCIL

The Council will hold a meeting at Newchapel Reading Room at 7.45pm, Tuesday 9<sup>th</sup> April 2024 in accordance with The Local Government and Elections (Wales) Act 2021.

Members of the public and press are welcome to attend.

Councillors are summoned to deal with the following agenda. The Code of Conduct, Standing and Financial Orders will apply.



Judith Kings, Clerk

### AGENDA

	Public forum 7.45-8.00 pm
1.	To accept and approve apologies for absence
2.	To accept declarations of interest on matters arising from the agenda
3.	To resolve to approve the minutes of the last meeting on 12 <sup>th</sup> March 2024
4.	To receive a report from the County Councillor
5.	To receive updates on matters arising from the previous minutes <ol style="list-style-type: none"><li>Drainage in Abercych</li><li>Millennium Garden</li></ol>
6.	Correspondence – none to discuss
7.	Council matters for discussion and resolution <ol style="list-style-type: none"><li>To consider the options for insurance renewal and agree which company to use</li><li>To consider membership of One Voice Wales (£106)</li><li>To agree the purchase of flowers for display in the villages</li><li>To decide on how to provide for multi-location meetings</li><li>To consider options for a new website and agree which option to pursue</li><li>To receive a report on the local footpath project and agree any associated costs</li><li>To review financial internal controls and adopt an Internal Controls Policy</li></ol>
8.	Planning applications For information: 23/0773/PA Change of use from agricultural use to dog exercising field (Penwernddu, Boncath) Conditionally approved.
9.	Financial matters for information and approval <ol style="list-style-type: none"><li>Bank balance at 22<sup>nd</sup> March 2024: £7,148.42. Abercych Hall rental (£85), Newchapel rental (£105), defib running costs (£60) and clerk's salary have been paid since the date of the bank statement. Remaining balance: £6,665.82.</li><li>To approve the summary receipts and payments account for 1.4.23-31.3.24</li><li>To approve the year end bank reconciliation and budget monitoring</li><li>To note that the Annual Return form has been received and the audit process will now proceed, starting with the internal audit.</li></ol>
10	Information sharing/matters for the next meeting
11	Date of next meeting: Tuesday 14 <sup>th</sup> May, Abercych Village Hall (Annual meeting)



## TREASURERS ACCOUNT

MANORDEIFI COMMUNITY COUNCIL

### Account summary

<b>Balance On 23 Feb 2024</b>	<b>£7,994.02</b>
Total Paid In	£0.00
Total Paid Out	£845.60
<b>Balance On 18 Mar 2024</b>	<b>£7,148.42</b>

### Account activity

Date	Payment Type	Details	Paid In (£)	Paid Out (£)	Balance (£)
<b>23 Feb 24</b>		<b>STATEMENT OPENING BALANCE</b>			<b>7,994.02</b>
28 Feb 24	SO	JUDITH ANNE KINGS		232.60 ✓	7,761.42
18 Mar 24	FPO	AUDIT WALES 500000001313489497 <i>SALARY</i> C00901ARINV/010503 607080 10 18MAR24 22:21 <i>AUDIT FEE</i>		583.00 ✓	7,178.42
18 Mar 24	FPO	CYLCH MEITHRIN BWL 500000001313489747 <i>DONATION</i> MANORDEIFI CC 201841 10 18MAR24 22:22		30.00 ✓	7,148.42
<b>18 Mar 24</b>		<b>STATEMENT CLOSING BALANCE</b>	<b>0.00</b>	<b>845.60</b>	<b>7,148.42</b>

The "Details" column in your statement shows the date that a Debit Card payment went into or came out of your account only if that happened on a weekend or a Bank Holiday.

#### Payment types:

SO - Standing Order

FPO - Faster Payment

PMCN0K93100000

M02EIN03NGI D32EIN03NGI

Page 1 of 4

Date	Cheque/ref. no.	Checked with bank statement	Details	Code	Receipts	Payments	Balance	Receipts		Payments										VAT Transactions	
								Precept	Other	Employee costs	Office supplies	Premises costs	Services	Community Services	S137	Other donations & grants	Councillor allowances	Councillor costs	VAT	HMRC repayment	
			balance b/f				£6,602.05														
12.4.23	Online P1	/	Clerk reimbursement: Defibrillator pads PHA 1936 s234**	6.2		£100.10	£6,501.95							£83.42					£16.68		
12.4.23	Online P2	/	Zurich Insurance s111*	5.3		£535.34	£5,966.61						£535.34								
12.4.23	Online P3	/	One Voice Wales membership s143*	5.5		£101.00	£5,865.61						£101.00								
28.4.23	Standing Order	/	Clerk salary s112*	1.1		£232.60	£5,633.01			£232.60											
24.4.23	Pembrokeshire CC	/	Precept	0.0	£2,168.00		£7,801.01	£2,168.00													
28.5.23	Standing Order	/	Clerk salary s112*	1.1		£232.60	£7,568.41			£232.60											
19.6.23	Online P4	/	Cltr Burley Reimbursement: gift card competition prizes s137*	7.1		£25.00	£7,543.41								£25.00						
27.6.23	Online P5	/	Paul Sartori donation s137*	7.1		£50.00	£7,493.41								£50.00						
27.6.23	Online P6	/	Trefhedyn Garden Centre s144*	6.1		£317.00	£7,176.41							£317.00							
28.6.23	Standing Order	/	Clerk salary s112*	1.1		£232.60	£6,943.81		£232.60												
5.7.23	Online P7	/	Zurich Insurance s111*	5.3		£56.00	£6,887.81						£56.00								
28.07.23	Standing Order	/	Clerk salary s112*	1.1		£232.60	£6,655.21		£232.60												
21.8.23	Pembrokeshire CC	/	Precept	0.0	£2,166.00		£8,821.21	£2,166.00													
28.8.23	Standing Order	/	Clerk salary s112*	1.1		£232.60	£8,588.61		£232.60												
1.9.23	Online P8	/	Boomerang sign & Design RTRA 1984 s72***	6.4		£180.00	£8,408.61							£150.00					£30.00		
1.9.23	Online P9	/	DM Payroll Services s111*	5.2		£60.00	£8,348.61						£60.00								
5.9.23	Online P10	/	Boomerang sign & Design RTRA 1984 s72***	6.4		£90.00	£8,258.61							£75.00					£15.00		
20.9.23	Online P11	/	One Voice Wales training s111*	4.3		£19.00	£8,239.61											£19.00			
20.9.23	Online P12	/	Clerk overtime payment s112*	1.1		£104.67	£8,134.94		£104.67												
28.9.23	Standing Order	/	Clerk salary s112*	1.1		£232.60	£7,902.34		£232.60												
1.10.23	Online P13	/	Clerk's SLCC membership s143*	1.3		£80.00	£7,822.34		£80.00												
22.10.23	Online P14	/	Green Gardens (Maintenance of Millennium Garden) OSA s10 ****	6.3		£552.00	£7,270.34							£552.00							
30.10.23	Standing Order	/	Clerk salary s112*	1.1		£232.60	£7,037.74		£232.60												
24.11.23	Online P15	/	Cltr Parsons reimbursement: Poppy appeal donation s137*	7.1		£30.00	£7,007.74								£30.00						
24.11.23	Online P15	/	Cltr Parsons reimbursement: daffodil bulbs s144*	6.1		£50.00	£6,957.74							£50.00							
24.11.23	Online P16	/	Cltr Revett reimbursement: craft & refreshment supplies s137*	7.1		£16.41	£6,941.33								£16.41						