

# SAUNDERSFOOT COMMUNITY COUNCIL



Dear Councillor

You are hereby summoned to attend the Meeting of Saundersfoot Community Council, to be held on **Thursday 04<sup>th</sup> April 2024 at the Regency Hall Saundersfoot at 6.00pm**, to transact the business stated below.

Yours faithfully

Clerk and RFO

## **Agenda 04<sup>th</sup> April 2024**

All Saundersfoot Community Council meetings are open for members of the public to either attend the meeting in person or via a live Zoom link. If you wish to join the meeting remotely, please contact the Clerk by 1pm on the day of the meeting Email: [Clerk@saundersfoot.cc.gov.wales](mailto:Clerk@saundersfoot.cc.gov.wales) and you will be provided with all relevant information to enable you to log into the meeting.

The Public Participation session will commence at 6.00pm and will not normally exceed 10 minutes in length. Members of the public are welcome to make representation relating to items listed on the agenda only.

### **Model Standing Orders**

*3e Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda 3f. The period of time designated for public participation at a meeting in accordance with standing order 3(e) shall not exceed 10 minutes unless directed by the chairman of the meeting. 3g. Subject to standing order 3(f), a member of the public shall not speak for more than 3 minutes. 3h. In accordance with standing order 3(e), a question shall not require a response at the meeting nor start a debate on the question. 3j. a person who speaks at a meeting shall direct their comments to the chairman of the meeting.*

Please note that Audio or Video recording of Full Council meetings is not permitted. All Saundersfoot Community Council meetings are regulated by its Standing Orders.

### **1 Apologies for Absence**

To receive and record apologies for absence

### **2 Saundersfoot Harbour CEO Nicola Gandy**

Councillors to meet with the new CEO Nicola Gandy

### **3 Declaration of Interests**

Councillors are asked to declare any personal or prejudicial interests they hold in items on the current agenda

#### **4 Chair's Report**

Cllr Evans to deliver the community council monthly chair report

#### **5 Minutes of the Meeting Held on the 07<sup>th</sup> March 2024**

Approval of draft meeting minutes

#### **6 Matters Arising from the Minutes (Information Only)**

#### **7 Public Participation**

To very briefly and anonymously minute any comments made during public participation. This will not be a verbatim record. Potentially libellous, offensive or discriminatory comments will not be minute.

#### **8 Invoices Received / Payments to Make**

Payments to be acknowledge and/or approved

#### **9 Bank / Cash Book Reconciliation / 2023-24 Budget**

Monthly acknowledgement and/or approval of monthly accounts

#### **10 The 2024/25 Draft Budget, Precept and Audit**

#### **11 Donation Requests**

Cllrs to consider new and outstanding donation requests

#### **12 Planning Applications**

Planning Number	Address / Property	Planning Proposal
NP/21/0752/FUL  Amended Plans	Mountain Ash Cottage, Sandy Hill Road, Saundersfoot, Pembrokeshire, SA69 9PL	The erection of 2 no. 4 bedroom detached dwellings
NP/24/0146/FUL	Sandyhill Nurseries & Garden Centre, Sandyhill Road, Saundersfoot, Pembrokeshire, SA69 9DR	Proposed over cladding of existing leaking glazed roof with box profile Plastisol coated roof sheeting (Green in colour)
NP/24/0160/FUL	Land to the front of Coal Building, Saundersfoot, Pembrokeshire, SA69	Change of use of land to accommodate a French van style catering unit (A3)
NP/24/0082/FUL	Apple Tree Gallery, The Ridgeway, Saundersfoot, Pembrokeshire, SA69 9JE	Retrospective change of use from ancillary residential use to independent residential use, retention of a porch, proposed extension to the east elevation and proposed solar panels.

#### **13 Licencing Applications (Pembrokeshire County Council)**

#### **14 Consideration of Correspondence**

- OVW Training Dates
- Sustainable Coastal Communities (dates for public meeting)
- Historical speed assessments (enhancing Pembs grant)
- Waste Bin for the Strand (funding)

- e) Saundersfoot Sports & Social Club (drainage issue and new sign)
- f) Regency Hall Land (responsibility for maintaining land)
- g) Music License
- h) Seat by Westley Chapel

#### **15 County Councillors Reports (sent in advance by email)**

County Councillor Alec Cormack: Saundersfoot North  
County Councillor Chris Williams: Saundersfoot South

#### **16 Working Group Reports (sent in advance by email)**

- a) Grounds Management Working Group: **Cllr DL**
- b) Personnel Working Group: **Cllr RW**
- c) Health and Safety Working Group: **Cllr MK**
- d) Finance Work Working Group: **Cllr AC**
- e) Community Working Party: **Cllr NC**
- f) Saundersfoot School Governor: **Cllr LH**

#### **16 Sensory Garden**

Hedge Cutting (third party)

#### **17 Britain in Bloom**

#### **18 Wisemans Bridge Toilets**

#### **19 Community Council Annual Report and Training Plan**

#### **20 Co-option Process**

Approval and advertisement of co-option process for vacant Cllr post

#### **21 Community Council Service Contract Arrangements**

Service contract arrangements for Chris Viggars, David Cox and Steve Balding

#### **22 Confidential Correspondence and Matters Arising**

Due to the confidential nature of information to be discussed and in accordance with S2 of the Public Bodies (Admission to Meetings) Act 1960, members of the public and press will be requested to leave whilst this item is discussed

#### **23 Date and Time of the next Community Council Meeting**

Thursday 02<sup>nd</sup> May 2024 (including AGM)