

## **BURTON COMMUNITY COUNCIL**

### **Minutes of the monthly meeting held at the Jubilee Hall, Houghton on Wednesday 24th June, 2015**

**Present:** Cllrs Michael Pettit, Alun Williams, Paddy McNamara, Laurence Price (Chairman), John Mathias, Clare Zawadzki, Sue Dean, Derek Jones, Nia Phillips (vice-Chair), Terry Morgan; Peter Horton (Clerk)

**Apologies:** C'llrs Roger Scrimshaw, Rob Summons.

#### **Minutes of 2015 A.G.M.**

The minutes were agreed as an accurate record, and signed by the Chairman (proposer C'llr Sue Dean, seconder C'llr Alun Williams).

#### **Minutes of May monthly meeting**

The minutes were agreed as an accurate record, and signed by the Chairman (proposer C'llr Derek Jones, seconder C'llr Alun Williams).

#### **Matters Arising**

**Cricket Field.** The Clerk informed Members that a message had been received from the Diocesan Board solicitor, saying that agreement had been given to a lease of the cricket field and a short term license for the school car park. Documentation was awaited.

**Bench, Jolly Sailor.** The Clerk informed Members that the bench was on order, and he would co-ordinate the delivery with C'llr Laurence Price.

**Access, Kiln Park.** The Clerk reported to Members regarding the ongoing planning enforcement investigation, in which the investigating officer had suggested that there may be a breach of the conditions on the planning consent, and he was consulting with the Authority's Ecology Officer. Matter to be placed on the July agenda for further discussion / updates.

#### **Planning**

**Consents issued (for information only)**

**11/0659/PA (reserved matters application for 7 plots, Kiln Park, Burton Ferry).**

**15/0092/PA (Extensions and alterations, Penry Farm, Hill Mountain).**

#### **Correspondence**

- 1) Natural Resources Wales (by email) – notification that felling at Benton Woods due to commence imminently – noted.
- 2) P.C.C. – information regarding speed survey at Hill Mountain – noted.
- 3) Roland Lewis solicitors – Information re. proposed lease of Diocesan Board land at Houghton – discussed under Matters Arising.
- 4) Evan Pritchard – Quotation for work at Bowlings Corner – dealt with under agenda item.
- 5) P.C.C. – Notification of changes to licensing consultations – noted. C'llr Alun Williams pointed out that applications will be advertised in the local press. This would mean that any applications requiring discussion would need to be notified to the Clerk by individual members prior to the monthly meetings.
- 6) Pembroke Town Council – Invitation to Armed Services Day celebrations, to be held on Saturday 27<sup>th</sup> June – noted.
- 7) Cartrefi Cymru – Response to letter about parking problems in New Wells Road – discussed under agenda item.
- 8) Neyland Marine – Quotation for work on speed activated signage – dealt with in agenda item.

## **Accounts**

### **Payments**

|   |   |            |
|---|---|------------|
| Denise Mayr (internal audit)                                | : | £ 50-00    |
| HMRC (replacement cheque for payment approved in June 2014) | : | £115-56    |
| HMRC (P.A.Y.E. tax payment)                                 | : | £119-87    |
| Neyland Marine  | : | £280 + VAT |

### **Audit**

Members approved the accounts, and these were signed by the Chairman and Clerk

The above items were approved by Members (proposer C'llr Clare Zawadzki, seconder C'llr Sue Dean)

### **Any necessary discussion of proposed shelter / footpath at Bowlings Corner, including progress on obtaining Streetworks license**

C'llr Paddy McNamara had met Karl Sutton on site to discuss the scheme. Two quotations had been received, one from Karl Sutton, and one from Evan Pritchard. It was agreed to accept the quotation from Karl Sutton, in the sum of £1409 + VAT, plus £30/hr to erect bus shelter (proposer C'llr Derek Jones, seconder C'llr Terry Morgan). Clerk to inform Streetworks of the contractor selected, and request release of the license urgently. Once license received, Clerk to confirm the order for fabrication of the shelter from Terry Griffiths, and inform Karl Sutton.

### **Discussion of arrangements for improving situation re. parking etc., at Bowlings Corner**

C'llrs Clare Zawadzki and Derek Jones had met officers from PCC at the site. P.C.C. had put forward a compromise proposal, to make a tarmac parking area between close to the entrance to the Mission Hall, and the point at which the new and old tarmac met. From there, there would be double yellow lines as far as the junction with the main road. Clerk to write to P.C.C. to confirm acceptance of this proposal. Members were read the letter from Cartrefi Cymru. Clerk to contact P.C.N.P.A. to investigate any possible planning conditions regarding parking arrangements that may originally have been placed on the Care Home.

### **Discussion of needed maintenance to Burton Pond**

C'llr Nia Phillips had obtained a quotation from Karl Sutton to clear up the pond area of £380 + VAT, including clearance of the baptismal well. It was noted that the pond should be included in the annual risk assessment from now on. Members agreed that the area would be maintained on a voluntary basis in future, but that it was necessary to pay to get it cleared up to start with. Matter to be placed on agenda for next month, with Karl Sutton to be told that his quotation is accepted, but seeking a reduced figure excluding removing the vegetation to tip. (proposer C'llr John Mathias, seconder C'llr Sue Dean).

### **Discussion of options regarding speed-activated signage**

A quotation had been received from Neyland Marine Services with various options for renovation / replacement of the speed activated signage. Members considered these. C'llr Paddy McNamara suggested pricing cheaper signs that just flash a general reminder to oncoming traffic. A message had also been received from P.C.C. to say that they were due to carry out speed monitoring in the area imminently, and the results of this could be compared to those from 2014 once available. Members decided to await the speed survey results prior to making any further decision regarding possible replacement of the speed activated signage. In the meantime, Clerk to research costings for signage as per C'llr Paddy McNamara's suggestion. Clerk to also contact Neyland Marine to settle the bill for their investigative work, and to ask them to suspend all future work until further notice. Matter to be placed on July agenda for further discussion.

### **Discussion of issues connected with Scout and Community Hall, Hill Mountain**

C'llrs Clare Zawadzki and Alun Williams had visited the Scout Hall, and met representatives there. They reported to Members on the informal meeting held. A subsequent invitation to them to attend a Community Council meeting to discuss the various issues surrounding parking, planning conditions, etc., had been declined. It was noted that parking problems were ongoing. There also appeared to be breaches of conditions placed on the planning consent regarding fencing provision. C'llr Alun Williams also mentioned that there appeared to be problems in roof beams with woodworm, and some licensing issues.

Matter to be placed on July agenda for further discussion. In the meantime, C'llr Paddy McNamara undertook to ask the Police to confirm whether or not they had sanctioned the parking arrangements in Ashdale Lane on the evening of the official opening. Clerk to make informal enquiries about the planning issues. Members thanked C'llr Alun Williams for his efforts in pursuing the matter despite his recent illness. .

### **Any Other Business**

**Norman Industries** Matter to be placed on July agenda.

### **Public Forum**

There were no members of the public in attendance.

The meeting ended at 8-20pm. Next meeting, Wednesday 29th July, 2015, 7pm