

24 June 2015



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Parc Cenedlaethol  
Arfordir Penfro**  
Parc Ilanion, Doc Penfro  
Sir Benfro SA72 6DY

**Pembrokeshire Coast  
National Park  
Authority**

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*Croesawn a hiebiaeth  
yn Gymraeg a Saesneg  
We welcome correspondence  
in English and Welsh*

Dear Community Council Clerk

It has come to my attention that we have probably not been very good at advising you of changes to our planning procedures, or giving you information that may assist your members and your communities.

If you could spread the word I am sure everyone will find accessing information on Planning in the National Park much easier.

1. We offer a FREE service to anyone (wherever they live) who wants to receive the emailed weekly list of planning applications that have been submitted in the National Park, and those applications that have been determined too. Just send your request, by email, to [DC@pembrokeshirecoast.org.uk](mailto:DC@pembrokeshirecoast.org.uk) and ask to receive the weekly lists.
2. All the Development Management Committee papers are available online at least 3 working days before the date of the meeting. These papers include the officer reports and recommendations to Committee on planning applications. The papers also include a section on Appeals, and the most recent appeal decisions are printed in full. You can access this through:  
<http://www.pembrokeshirecoast.org.uk/default.asp?PID=411>
3. Our website has been updated, and you can find lots of information about planning applications at:  
<http://www.pembrokeshirecoast.org.uk/default.asp?PID=131>
4. We offer a FREE pre-application consultation. If anyone who wants to know if their proposal needs planning permission, or is likely to get it then please advise them to use this route first – they don't have to commission an architect. This route can save time and money in the long run. The form to fill in is on the website at:  
<http://www.pembrokeshirecoast.org.uk/default.asp?PID=286>
5. We also now have a FREE planning surgery which gives further advice when a face to face meeting with a planner may be the easiest way

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forward for you. This is held at Llanion, Pembroke Dock on Thursdays. Before attending the office please contact our Reception on 0845 345 7275 or email us at [DC@pembrokeshirecoast.org.uk](mailto:DC@pembrokeshirecoast.org.uk) to book an appointment. Slots are limited to 30 minutes only and are on a first come first served basis. Advice on this service is set out at: <http://www.pembrokeshirecoast.org.uk/default.asp?PID=286>

6. And to end on a good note – the consultation period on planning applications has been extended from 14 days to 21 days. Hopefully this will give your Council more time to respond. This is as a result of a change to the Welsh Government's guidance on these matters.

If there is anything else we can help you with to make your communication with us easier then please let us know, we'll try to help.

Yours sincerely



**Jane Gibson**  
**Director of Park Direction and Planning**