MINUTES OF A MEETING OF LLANSTADWELL COMMUNITY COUNCIL HELD ON TUESDAY 9TH JUNE 2015 AT MASTLEBRIDGE COMMUNITY HALL AT 7.00PM.

PRESENT: Cllr M Howells (Dep Chair)

Cllr Mrs M Astles Cllr Mrs J Phillips Cllr G Wilson

APOLOGIES: Cllr Mrs H John (Chair)

Cllr P Roberts
Cllr Mrs A Richards

The clerk was in attendance (Mrs J Clark)

1639 <u>DECLARATIONS OF INTEREST</u>

None received.

1640 CHAIRMAN'S ANNOUNCEMENTS

The chair was not present so no information available.

1641 REPORT OF COUNTY CLLR PAUL MILLER

Cty Cllr Miller was not present and no report had been received.

1642 MINUTES OF THE LAST MEETING

The minutes of the meeting held on 12th May 2015 were proposed and seconded. They were agreed as a true record.

1643 MATTERS ARISING

- a) The clerk read out a document she had received regarding the legal and other obligations required if you have an AED located in your area and these appeared to be rather onerous. It was therefore agreed to leave this matter on the table for the time being.
- b) The clerk was asked to remind Bizzy Play about the quote for some new items of play equipment for Hazelbank.
- c) It was agreed that the clerk should make enquiries as to how we can take over the management of the toilets from PCC and try to negotiate some cheaper rates for the utilities, cleaning, maintenance etc.

1644 PLANNING APPLICATIONS

The following planning application was considered:

a) : 15/0208/PA: Refurbishment of offices etc at Dragon LNG, Waterston.

It was agreed to **SUPPORT** this application.

1645 QUIET LANES

The last of the survey forms had been received and Cllr M Howells agreed to prepare a report for the next meeting.

RESOLVED: That Cllr M Howells would prepare a report

from the survey forms for the next meeting.

1646 CORRESPONDENCE

The following correspondence was received:

- a) OVW Clarification on Register of Interests noted
- b) Age Cymru Pembs invitation to become a member agreed to join as Full Member.
- c) Police Commissioner National Rural Crime Survey noted.
- d) OVW Continued Independence of Older People Seminar noted.
- e) PCC Review of Library Services book place on Library event.
- f) OVW Protecting Community Assets noted.
- g) PCC Affordable Housing Supplementary Planning Guidance Consultation.
- h) PCC Community Learning Centre Consultation Events noted.
- i) Cty Cllr P Miller presentation on Neyland Athletic Club project agreed for Cllr Miller to make presentation at next meeting.
- j) PCC Licensing Act 2003 publicity for licensing applications noted.

1647 BANK BALANCES

The bank balances were not available however the clerk agreed to email them to everyone the following day.

1648 HAZELBANK PLAY EQUIPMENT

Bizzy play had not provided a quote for new equipment and it was agreed that this be discussed at the next meeting.

RESOLVED: That this matter be discussed at the next

meeting.

1649 REPORT OF INTERNAL AUDITOR ON ACCOUNTS 2014-2015

The report of the Internal Auditor had been circulated to all councillors and it was agreed to accept the findings and take any necessary action as recommended.

RESOLVED: That the report of the internal auditor be

accepted and that the necessary action be

taken as recommended.

1650 APPROVAL OF ANNUAL RETURN FOR 2014-2015

The completed Annual Return had been circulated to all councillors and the figures as shown were agreed. The Annual Governance statement was also

circulated and members agreed that all matters had been complied with as necessary.

1651 ACCOUNTS FOR PAYMENT

The following accounts were approved for payment:

a)	Mrs J Clark May Salary	£147.36
b)	PAYE for May	£36.60
c)	B W Scourfield –Internal Audit Report 2014-2015	£60.00

1652 <u>ANY OTHER INFORMATION</u>

Cllr Mrs M Astles asked about the grant for repairs to play equipment and the clerk would ask if these monies could be transferred to this council from PCC.

1653 <u>DATE OF NEXT MEETING</u>

The next meeting will be held on **Monday 13th July** 2015 at 7.00pm.

There being no further business, the meeting closed at 8.20pm.

Signed	Chair	Date
Signed	Clerk	