

Minutes of an Ordinary meeting of Martletwy Community Council
Monday 12th February 2024, 7.30pm at Lawreuny Village Hall

Notes: With the agreement of all parties involved these proceedings were recorded

Present: Victoria Evans (Chair); Liz Williams (Vice Chair); Jason Crowther, Phil Davies, Phil Eynon, (Councillors); Lizzie Lesnianski (Clerk)

Apologies: David Cole (Councillors); Cllr Di Clements (County Councillor)

23/096: Minutes of previous meeting: Councillors unanimously agreed these were a true copy. Signed and dated two copies.

23/097: Matters arising:

a. PCC - Ironman Wales: Cllrs Davies and Williams went to speak to PCC. Cllrs feel as though PCC think they are listening, but in the last 10 years nothing has altered. Cllrs suggested we wait to see if there is any change in September. The officer at PCC gave Cllr Williams an alternative telephone number in case of any issues and is going to drop in to see them in the offices in Narberth.

b. Newsletter with County Councillor: County Councillor Clements not present. Carry forward to next meeting.

c. Bluestone: Clerk raised two issues. Bluestone reiterated offer for meeting at Blackpool Mill. In addition, did we want to engage with community engagement programme. It was agreed if Bluestone can offer us a private quiet space it would be a good idea. Clerk to go back to Bluestone. Clerk to enquire as to community engagement programme ideas. Cllr Evans noted the solar panels were now in the process of being put up.

d. Defib Training: Cllr Davies cannot proceed with training sessions until the venue holding the event has reopened. He will proceed as soon as possible.

23/098: Planning:

a. Applications Received:

i. 23/0840/CL Proposal: Certificate of Lawfulness – Woodside, Martletwy SA67 8AW

Application noted. No comment or observations put forward.

ii. NP/24/0047/TPO. Proposal: Tree Works – Minwear Farm, Martletwy, SA67 8BJ

In line with TPO applications, observations only may be submitted. Application noted. No observations.

b. Application Notices Received: None received.

c. Other Planning Matters:

i. Monitoring and Enforcement:

Cllr Davies confirmed he attended a recent meeting with the planning team at PCC. The planning enforcement team is now up to strength. Cllr Davies confirmed the public can now report possible breaches using an online form on PCC website. Community Councils can also report this way.

23/099: Highway Matters

a. Clerk: Clerk requested 3 Word reference for pothole in road surface between Clare House and Stanley Villa, Landshipping.

b. Councillor Reports:

Councillors have nothing new to report this month.

23/100: Finances:

a. Invoices and Remittances: One Voice Wales Invoice 7337. Training. All in favour.

b. Clerk Salary: Clerk presented previously emailed report. All in favour.

c. IRPW Payment Schedule for 2024/2025: Clerk asked for confirmation of the preferred payment schedule. Cllr Davies proposed December 2024 as previously. All in favour of December 2024.

Martletwy Community Council
Clerk: Mrs Lizzie Lesnianski
Email: martletwycommcouncil@gmail.com

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d. Audit Wales: Clerk confirmed email correspondence had been received from the Audit Office, however some of the information on the Audit Notices included. She will get back to the Audit Office and ask them to reissue corrected notices.. In addition, they have only worked off the copy Annual Returns Clerk sent to them when they confirmed they had lost all the document for two years. They had not requested the additional documentation clerk offered to them by email when sending through the copy Annual Returns as proof of completion, along with the Proof of Delivery from Royal Mail.

23/101: Community Council Policies:

a. Training Policy: Cllr Evans will forward completed policy to Clerk to check and then it will be uploaded.

b. Training (General): Clerk to confirm to Cllr Eynon if his planning training is still in date.

23/102: Councillor/Clerk Training:

a. Understanding the Law: Cllr Williams attended. Found it useful.

b. Well-being and Future Generations: Cllr Williams to attend.

c. Planning Aid Wales Training – Section 106 Obligation. Clerk confirming training opportunity.

d. Digital Training: Cllr Evans and Williams, and the Clerk to attend free training.

23/103: Meetings Attended by Community Councillors/Clerk: None

23/104: Correspondence Received:

a. WI: Cllr Williams reiterated her email to all Councillors. The WI would be interested to have a talk from a Councillor. Tuesday 5th March. Clerk offered to contribute. Councillors to check availability.

b. PCC – Closing Down Website Pembstcc/ Clerk to attend meetings & discuss alternative arrangements with PCC.

23/105: Communication:

Councillor Williams – Warm Space Coffee mornings are coming back. Dates to be provided.

23/106: Date of Next Meeting: Monday 4th March at 7:30pm at Lawrenny Village Hall

Meeting closed: 20:06

Signed: E. Hapin-Williams Date: 04/03/24

Position: Chair