**CAREW    COMMUNITY    COUNCIL**

Minutes of the meeting of Carew Community Council held on Wednesday 13th September 2023 at 7 pm in the Committee Room of Carew Memorial Hall.

Present:                               Cllr Marina Griffiths (Chair                            Cllr Madeleine Bland

                                                Cllr Sarah Benbow                                           Cllr Trevor Goodman

                                                Cllr Marcia Allen (via remote access)

In Attendance                   Chris Taylor   Site Ranger  PCNPA

                                                Emma Hayward   PCSO

Apologies:                           County Councillor Vanessa Thomas

Chair thanked all for coming to the meeting in person and via Hybrid meeting.

Chair also thanked Cllr Benbow in facilitating this platform.

Chair welcomed Chris Taylor Site Ranger at PCNPA  who came along to discuss the Wales Government Environment Act on Biodiversity.   He brought along a draft/template of a biodiversity plan for another region in Pembrokeshire.   Following discussion it was felt that this could be adapted to form the basis of the Community Council’s biodiversity responsibility required under the Act.  Mr Taylor informed that with a biodiversity plan in place obtaining funding to promote wildlife and nature might be easier to obtain.     Following discussion on the content required Mr Taylor kindly agreed to assist with the formulation of a Plan for Carew .   All present thanked him for undertaking this and he left the meeting.

**MINUTES OF THE LAST MEETING** -  It was proposed by Cllr Benbow and seconded by Cllr Bland that the minutes of the last meeting were a true record and they were duly signed.

Grant Applications -  Chair updated Councillors  with regard to the two grant applications that have been submitted.

The larger grant application – People in Places via National Lottery -  clarification was sought on what is to be applied for.   Following discussion the proposal is that the Carew Play Area is to be completed first.  The Larger Lottery Grant would be applied for to cover the new build in Carew and a further Enhancement Grant application would be applied for. Cllr Goodman proposed  and Cllr Allen seconded the proposal.

Play Equipment company have confirmed that the anticipated start date for the removal and replacement of the roundabout in Carew play area will be 19th October.

Probation Services have confirmed that Saturday 23rd September and Sunday 24th September (weather permitting) will be when the Play Areas in Carew and will be closed for repainting of the equipment and the fence in Carew.

OVW  “Working Better Together “ hybrid meeting  -  Clerk unable to attend this meeting and Chair expressed her dismay that she was unable to connect to the forum.

Cllr Benbow informed of very informative OVW Training Session on “Code of Conduct”.

Traffic Calming Paskeston Lane,  Milton

County Councillor  Thomas had posted a notice on the board in Milton informing that unfortunately there is no budget for the agreed traffic calming measures until the next financial year.

This is disappointing but County Councillor Thomas assures that she will continue to keep in contact  with PCC on delivering this scheme.

Pembrokeshire City, Town and Community Council website. It was agreed to update the Community Council information to PCC and to pursue the transfer to the generic website.

**PLANNING** -

Councillors were advised of the planning Decision on application 21/0854/PA – One Planet Development at Cresselly Big Wood – this has been conditionally approved by PCC.

The following applications were received in the meeting :

23/0441/PA -   Change of use from Agricultural to Equestrian including erection of stables and alterations/extension to existing Farmhouse with conversion to Family Annexe – The Croft Redberth, Pembrokeshire SA70 8SR -  Following perusal of the plans and accompanying documentation there were no adverse comments from Councillors nor obvious grounds for refusal identified.  Suggest approval by PCC.

23/0463/PA -  Alterations to rear boundary fence – 54 Cornfields Walk, Sageston, Tenby, Pembrokeshire.     Following perusal of the plans and accompanying documentation there were no adverse comments from Councillors nor obvious grounds for refusal identified.  Suggest approval by PCC.

**STANDING ORDERS** - Councillors have scrutinised the OVW amended Code of Conduct document. Councillors also took the time at the meeting to go through in depth the document to make additions and adjustments to the document for future proofing and to adopt the document as their Code of Conduct policy. It was proposed by Cllr Benbow and seconded by Cllr Goodman that the amended document be adopted.

**SIGNAGE** - Clerk provided an update on the progress thus far with regard to the location of the original template/artwork for the Information Panel at Old Bridge in Milton. Deric Brock has provided Signspeed with the information he had gathered to date. Further updates will follow when available. Options are to re-do the Information Panel or to await further information on the original templates.

**COMMUNITY COUNCIL “SURGERIES”.** Councillors discussed the format, frequency and FAQs for these community engagements. The provision of a survey for distribution to residents in the Parish was resolved with the following questions:

1.Age Bracket

2.Where in the Parish do you live

3.Play Facilities in Carew and Milton - Scoring of Zero being inadequate and 5 being excellent

4.Scoring of Zero for the proposal of new build/designed unit and 5 being support.

5.Scoring of whether willing to joint Community Environment Group – Zero not interested and 5 definitely willing. (wording to be adjusted according to future discussion).

This survey to be accompanied by a QR code to enable greater involvement of residents of the Parish in this important engagement.

Emma Hayward also expressed her interest in being involved with circulating and attending organisations to help forward this matter. Chair and all present thanked her for her willingness to participate in this.

Also Cllr Allen agreed (in her capacity as School Governor ) to liaise with Sageston School headmaster regarding a presentation to the School Council with the above survey.

Suggestions for Drop In sessions at local organisations include Warm Room Hub (when reconvened), Luncheon Club, WI. Dates for mapping these events from January 2024 to be worked upon.

**UPDATE ON LANTERN PROCESSION SATURDAY 16TH DECEMBER** provided. It was resolved by all present that a budget of £300 be allocated for this event. Poster by the Sageston school children to be obtained when completed.

**CORRESPONDENCE** -

Information sent to Councillors as follows:

* Ombudsman’s Report – this is a lengthy document and I will distribute the hard copy for circulation at the Grant application meeting at Memorial Hall on Tuesday.
* Community Cohesion Fund from One Voice Wales
* Celtic Freeport Issues/Options WSP Survey
* Training dates for September from OVW
* Welsh Government Public Appointments - Vice Chair Hywel Dda Health Board.
* Planning presentation from June “working better together meeting”

The above were discussed and noted.

Bank Account Balances - £8180.14 current account; £4752.14 business account.

Invoices for payment:

All the Seasons Garden services - £1120 for grass cutting

Carew Castle Estates Half year field rent - £750 (Sports Club to pay this 6-month invoices and have been sent the invoice)

Grandiflora – purchase of silver birch tree - £175.

It was proposed by Cllr Allen and seconded by Cllr Goodman that these invoices be paid.

Toilets at Carew - Following discussion it was agreed to write to PCC that following review of the Community Council finances and dependent on completion of the new design and installation of the new play units etc at Carew and Milton, the Community Council may be in a position to take over responsibility of the toilets at Carew. However, this may not be in the forthcoming financial year ie. 2024/2025.

“What’s Been Happening”, General discussion and Items for next agenda.

The new inscription on the War Memorial has been completed and the invoice for this work is awaited.

Stream clearing at Milton and some general tidying up of the Milton Marsh Walk has been undertaken and further work required.

Date and time of next meeting - Wednesday 11th October 2023 at 7 pm in the Committee Room of Carew Memorial Hall. Chair thanked all for attending and for their contribution and declared the meeting closed.

SIGNED ……………………………………

DATE: ……………………………………….

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**CAREW COMMUNITY COUNCIL**

The next meeting of Carew Community Council will be held on Wednesday 11th October 2023 at 7 pm in the Committee Room of Carew Memorial Hall.

**A G E N D A**

1. Apologies for absence
2. Hybrid attendees
3. Minutes of the September meeting
4. Matters Arising
5. Completion of Audit – 2022/23 – from Welsh Audit Office
6. Planning see below
7. Standing Orders/Code of Conduct
8. Carew Quarry Work
9. Fflecsi Bus
10. Signage
11. Community Council Email addresses and Zoom subscription
12. Community Council “Surgeries” & Survey progress
13. Update on Lantern procession Saturday 16th December.
14. Correspondence
15. County Councillors Report
16. “What’s Been Happening” General discussion and items for agenda for next meeting
17. Date and time of next meeting - Wednesday 8th November 2023 at 7 pm in the Committee Room of Carew Memorial Hall.

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Planning:

PCC Planning Committee Meeting on Pincheston 23/0066/PA date 3rd October at 10 am.

New -23/0471/PA To update existing velux windows and add in 4 new ones - 2 Cheriton Row, Carew Cheriton, Tenby SA70 8SR Last date for determination – 9th November 2023

Decision - 22/1098 /PA - Construction of nine dwelling houses together with access road – Land at the East end of Sageston Fields housing development, Sageston Fields, Sageston Tenby REFUSED BY PCC.