**CAREW COMMUNITY COUNCIL**

Minutes of the meeting of Carew Community Council held on Thursday 26th October 2023 at 7 pm in Committee Room of Carew Memorial Hall.

PRESENT: Cllr Marina Griffiths (Chair) County Councillor Vanessa Thomas

Cllr Trevor Goodman Cllr Madeleine Bland

APOLOGIES: Cllr Sarah Benbow.

HYBRID ATTENDANCE : - Cllr Marcia Allen .

**MINUTES OF THE SEPTEMBER MEETING:** It was proposed by Cllr Goodman and seconded by Cllr Bland that the minutes of the September meeting were a true record and all present agreed. The minutes were then duly signed by Chair.

**MATTERS ARISING:**

* Cllr Allen and Clerk attended the Sageston School Council meting on Wednesday 25th October to discuss play area equipment suggestions. The School Council came up with a number of suggestions for the play areas in both Carew and Milton. The Headmaster Mr Welch has forward minutes of that meeting. Cllr Allen and Clerk outlined the work already in progress in Milton including repainting of the existing equipment and the installation in progress of the new roundabout. A short questionnaire was handed out for completion by school pupils and Mr Welch kindly agreed to forward the results on a spreadsheet.

Mr Welch would liaise with Greenhill school teachers for the views of the secondary school pupils on their suggestions.

The Lantern Parade posters were perused and would be sent to Cllr Allen in due course.

* The Probation Service have begun preparation on the painting of the swings, slide and see saw at Carew Play area and the painting will be completed when the weather permits.
* Coronation Tree - Discussion ensued on the position of the silver birch . It was agreed to locate it at the area near the previously located bench.
* Website - Some work needs to be undertaken on information on the new PCC TCCs generic website domain and Chair agreed to assist the Clerk with this by uploading details and addition of photos etc.
* Welsh Water/Dwr Cymru Works at Milton. County Councillor Thomas had forwarded the response she had received from Dwr Cymru which outlined that the West Wales Water Operations Team had identified a leak on the 24” raw water main crossing the site which is in the process of being repaired. Due to the size of the main and the high pressure nature of it Dwr Cymru require specialist fittings for which there is a long lead-in time and as such the scheme completion date is currently expected for late December . Councillors noted this explanation.

It had been identified that the boundary wooden fence had been damaged presumably by the works in progress. County Councillor Thomas agreed to forward the contact details to the Clerk who will chase this up.

**NOTICE OF COMPLETION OF AUDIT:** Councillors noted the completion of the annual audit by the External Auditor for 2022/23. This is an unqualified audit with no identified errors. Councillors thanked the Clerk for her work on this audit. The Notice of Completion of Audit will now be placed on the website and noticeboard in Milton.

**FINANCIAL REVIEW AND BUDGET PLANNING;**

Clerk had forwarded a breakdown of the financial situation to the end of the year with expected expenditure.

current account -  £7724.34 (VAT refund received £1163.71)   Business account £4752.17

The amount of the Enhancement Grant is £11,197

Cost of roundabout including VAT £23,615.26

Community Councillors resolved to allocate £9,000 from both accounts  and add the grant   =  £20197,    the shortfall is  £3418.26 .

This will leave £2724.34 in current and £752.17 in business.

Next Precept of £6k will be end of December.

Options are to approach Welsh Government for a Loan to cover the shortfall or attempt to reclaim the full  VAT immediately it is paid - VAT on the roundabout is £3935.88

Note - All unused allocations and contingencies will have been used .

Following indepth discussion it was resolved by Councillors to recover the VAT at the earliest opportunity and to leave the loan option for the time being.

On review of the expenditure expected to the end of the year, Councillors discussed review of the regular donations.

**PLAY AREA -** Work has started on the roundabout and following a bit of a hiccup with Wicksteed underestimating the amount of concrete to remove, the roundabout is now in place and wet pour concrete going in week commencing 23rd October , aiming for completion of roundabout works by 27th October.

**PLANNING –**

Declarations of Interest in respect of the business to be transacted : County Councillor Vanessa Thomas declared an interest and withdrew from participation .

Community Councillors discussed the following planning application from PCC:-

23/0471/PA To update existing velux windows and add in 4 new ones - 2 Cheriton Row, Carew Cheriton, Tenby SA70 8SR Last date for determination – 9th November 2023. Following perusal of the plans and accompanying documentation it was resolved that there were no obvious grounds for refusal identified and Councillors had no adverse comments to make. Community Councillors recommend that PCC approve this application.

Community Councillors also received and noted the following decisions of planning applications made by PCC:

Decision - 22/1098 /PA - Construction of nine dwelling houses together with access road – Land at the East end of Sageston Fields housing development, Sageston Fields, Sageston Tenby REFUSED BY PCC.

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| Decision – 23/0469/CL -- Erection of a garden shed to store garden equipment, construction of swimming pool and enclosure, extension to dwelling and area of decking and hardstanding. |
| Oaklands, SAGESTON, Tenby, Pembrokeshire, SA70 8SG - conditionally approved by PCC.  Decision - 23/0468/PA - Variation of condition of condition 2 (ocupancy condtion) of permission D3/90/95 (bungalow & garage) and subsequent approvval of reserved matters ref 26/0165/PA. Stonefield, Redberth, Tenby SA70 8RN - Conditionally approved by PCC.  Decision - 23/0352/PA – Erection two detached dwellings at Milton Manor, Milton, Tenby SA708PG - REFUSED by PCC  Decsion – 23/0431/PA – Construct single storey extension to bungalow and construct garage – The Bungalow, Cresselly, Kilgetty Pembrokeshire SA68 0SN - Conditionally approved by PCC. |

Decision - Provision of two additional family pitches with shared day room, new hay shed/store and update of layout approved under 13/0429/PA - Land Adjacent to Pincheston Farm Complex, Sageston, Pembrokeshire, SA70 8SG - Refused by PCC.

**STANDING ORDERS** - Community Councillors had been provided with the document that forms the Standing Orders adapted from template by OVW. It was resolved that this be adopted and accepted and signed as at 26th October 2023 and placed in the Policies portfolio.

**SIGNAGE:** - Clerk informed of the ongoing work in locating the template/artwork for the Information Panel at the Old Bridge in Milton. Councillors suggested further avenues to explore and Clerk will act on these.

**COMMUNITY COUNCILLORS EMAIL ADDRESSES AND ZOOM SUBSCRIPTION:** In the light of the previous financial review it was resolved that a Zoom business subscription be held in abeyance for the time being. Cllr Griffiths has already subscribed to an email address for community council information and emails. Clerk will look into a Gmail account email.

**COMMUNITY COUNCIL SURGERIES AND SURVEY PROGRESS.** Following review of the previous dates and venues for “Surgeries” it was agreed to change and limit these to the Monday Warm Hub group when it reconvenes in November and to the monthly Luncheon club on a Wednesday for the time being.

The Survey Monkey information gathering list of questions was discussed and Clerk agreed to seek help from Cllr Benbow in compiling this questionnaire.

**UPDATE ON LANTERN PROCESSION** – SATURDAY 16TH DECEMBER AT 4.30 PM.

* Carew WI meet have very kindly agreed to providing mince pies
* Craft items have been received .
* Santa outfit has been received. 11 years old and under will be the age bracket.
* Sageston School will forward a selection of posters for the Procession
* Clerk to ascertain an update on  Circus/sports skills .
* Confirmation for hot food outlet will be undertaken by Cllr Allen
* It was agreed that background festive music will be required.
* 100 selection boxes – to be purchased by the Clerk
* Clerk will make the mulled wine.
* The sleigh at the Plough Inn is not in working order . Rick from the Plough wishes the community Council his best wishes for a successful event. Chair agreed to try to find an alternative mode of transportation.
* Clerk and Chair to find out whether further insulated cups need to be purchased.

**CORRESPONDENCE:**

The following has been sent to Community Councillors in preparation for the meeting:

* D day information 80th anniversary 6th June 2024
* Bevan Commission – Engagement Events from OVW
* OPCC Communication – Dyfed Powys Police
* Audit Wales Information
* SLCC & OVW Joint Event on 8/11/23
* Training Dates from OVW
* Boundary Community Review 23rd October - Clerk attended the meeting remotely and provided an update on the timescale on the re-drawing of the Community and Town Council boundaries.
* Slow Ways – National Walking Network
* PCC TCC website information
* Dyfed Powys Police Open Doors Event November
* IRP = Annual report with feedback and survey
* Nash junction (Fingerpost) new traffic measures. It was resolved to send a response from the Community Council in support of the interim and final traffic measures.

£750 has been paid in via BACS from Carew Sports Club for the half year rent.

Bank Account Balances -  as at 22nd October -    current account £7724.34 business account £4752.17

West Wales System  £48.20  DD     Clerk’s Salary  £222.55

VAT refund received £1163.71.

Invoice   for War Memorial Inscription - £80 . It was resolved to send a letter thanking him for his work on the War Memorial.

Viking   for printer cartridges  -   £54.02 (paid out of meeting)

Rabbarts  for preparation materials for painting Carew play area - £72.24 (paid out of meeting)

Rabbarts for coloured paint for the Carew Play Area - £80.32.

Signspeed - £67.20 .

Poppy Wreath £20 for Remembrance Service on Sunday 12th November payable to British Legion.

War Memorial Inscription Matthew Edwards - £80.00

Baker Ross - for crafts for Lantern Procession - £31.85.

Councillors agreed to the out of meeting payments and it was proposed by Cllr Allen, seconded by County Councillor Thomas and all present agreed that the above payments of invoices be made.

Carew Senior Citizens Christmas Dinner – Saturday 9th December at 1 pm. Chair confirmed that all volunteers will meet on the morning at 9.30. Cllr Goodman confirmed that he will be arranging to put up the Christmas lights on the tree before that.

**COUNTY COUNCILLORS REPORT:**

County Councillor Thomas informed that there had been a delay with erecting the 20 mph sign along Birds Lane but that this will be completed shortly.

Carew Quarry - County Councillor Thomas had been in contact with Minerals Officer and Quarries Officer for Carmarthen & Pembrokeshire and owners of the Quarry. The information provided was noted by Councillors. A statement from the National Parks will be available shortly and County Councillor Thomas will forward.

FfLECSI BUS - County Councillor Thomas confirmed that following information received from PCC the 360/261 Fflecsi Bus service will continue.

Road Closure Notice has been put up the entrance to Carew Park Estate on the road closure along Birds Lane on 31st October due to replacement of telephone poles.

**ITEMS FOR AGENDA FOR NEXT MEETING** - Further budget review in readiness for setting Precept January 2024.

Another agenda item - Carew Community Council Christmas dinner.

**DATE AND TIME OF NEXT MEETING:** - Wednesday 8th November 2023 at 7 pm in the Committee Room of Carew Memorial Hall.

Reminder - Sunday 12th November at 11 am Remembrance Sunday followed by service at St Mary’s Church, Carew Cheriton for 11.45 am.

Chair thanked all for attending and to Cllr Allen remotely and declared the meeting closed.

SIGNED: …………………………….

DATE: ………………………………..

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**CAREW COMMUNITY COUNCIL**

The next meeting of Carew Community Council will be on Wednesday 8th November 2023 at 7 pm in the Committee Room of Carew Memorial Hall.

**A G E N D A**

1. Apologies for absence
2. Hybrid Attendance
3. Declarations of Interest in respect of the business to be transacted:
4. Minutes of the October meeting
5. Matters Arising
6. Play Area update
7. Planning - See below
8. Budget and Financial review
9. Lantern Procession Saturday 16th December 4.30 at Sageston School.
10. Correspondence
11. County Councillors Report
12. Community Council Christmas Dinner
13. Date and time of next meeting - Wednesday 13th December 2023 at 7 pm in the Committee Room of Carew Memorial Hall.

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Planning

Decision - 23/0441/PA - Change of use from Agricultural to Equestrian, including erection of stables & alterations/extension to existing farmhouse with conversion to Family Annexe – The Croft, Redberth, Tenby SA70 8RW - Conditionally approved