

FREYSTROP COMMUNITY COUNCIL & FREYSTROP VILLAGE HALL

Minutes of the meeting held on Monday 13 November 2023 at 19:30 in the Village Hall, Freystrop

1. Attendance & Apologies

- Freystrop Community Councillors: E Utting (Acting Chair), R A Beeden, A M Simpson, D S Harries
- Freystrop Community Council Clerk: R D Lavis
- Pembrokeshire County Councillor (Llangwm Ward): M J John
- Members of the public: None
- Apologies: Councillors W D Thomas, M R Harries

2. Welcome

- Vice-Chair E Utting welcomed all and explained that in the continued absence of Chair W D Thomas she would be Acting Chair. The clerk read a letter received from Councillor W D Thomas. Points addressed will be minuted in the appropriate meeting sections. The Acting Chair thanked Councillor W D Thomas for his work and wished him a speedy recovery.

3. FCC Policy on Declarations of Interest

- It was requested that interests are declared at appropriate points in discussions

4. Presentations & Questions from the Public

- No questions had been submitted

5. Minutes of the October 2023 Monthly Meeting

- The minutes of the October meeting were approved
 - Proposed: A M Simpson. Seconded: R A Beeden

6. Matters Arising

- Councillors had no comments

7. Correspondence

- Welsh Road Safety Strategy Consultation
- MA in Public Leadership
 - The clerk updated Councillors upon the items received and would forward information to interested parties

FREYSTROP COMMUNITY COUNCIL

8. Highways & Rights of Way

- Vehicle parking on kerb/roadside outside An Trabhan, Post House & Bathesland
 - No update

9. Planning Matters

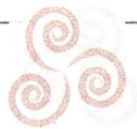
- Outstanding applications
 - INV-0233-22 - Works at Middle Hill Quarry
 - No update
 - 22/1187/PA – Will Meadows
 - Section 73 Variation of Conditions
 - No update
 - 23/0455/PA – Greenfields, New Road
 - Change of use from welfare use to residential use of existing sited mobile home
 - Refused, 17 October 2023
- New applications
 - 23/0574/PA – Will Meadows
 - Three residential units
 - Change of approved plans for 2 units
 - Councillors had no comments to make
 - 23/0579/PA – Bracknell Lodge
 - Outline planning submission
 - Councillors had no comments to make

10. Cemetery

- Councillors had no comments to make

11. Bus Shelters, Kiosk & Other Assets

- Councillors had no comments to make



12. Training

- The clerk attended the 'Digital Tools for Translation' presentation by PAVS on 30 October
- Councillor A M Simpson and the clerk attended the PAVS Funding Fair at the Queen's Hall, Narberth on 7 November

13. FCC Administration

- Pembrokeshire Community Review – Boundary Commission Meeting
 - Councillor E Utting attended the meeting on Monday 23 October at County Hall and Councillor A M Simpson and the clerk attended online
 - An update will be made at the Working Together meeting on 28 November
 - The deadline for written submissions to the Boundary Commission for Wales for this round of consultations is 17 December
- Clerk's salary
 - The National Pay Agreement for Clerks for 2023/2024 was sent to clerks on 7 November with a recommendation that the implementation date be 1 April 2023.
 - Councillors agreed to the back dated pay award
 - Proposed: A M Simpson. Seconded: D S Harries
- Councillor Allowances
 - Councillor W D Thomas requested Council consider the payment of the allowances as has been customary in the November meeting. The clerk pointed out that Councillors had passed their Remuneration Policy at the 2023 AGM which states that payments are made pro rata to Councillors at the end of the financial year. The item will be revisited in at the March meeting

14. FCC Financial Matters

- Internet Banking, HSBC Safeguarding Review, PAYE, Full audit
 - There were no updates for any of the above items
- 2024/25 Budget
 - The clerk requested more time to prepare but may have to contact Councillors if PCC impose a tight deadline for precept submission
- Bank accounts
 - Current Account Balance: £4,033.24 at 3/11/23
 - Deposit Account Balance: £10,434.41 at 3/11/23

15. General

- Freystrop Community Newsletter 2023
 - The newsletter was slightly behind schedule but it was hoped to deliver it to the printers within the week
- Neighbourhood Watch Report
 - All quiet

FREYSTROP VILLAGE HALL

16. Village Hall

- Outstanding Items
 - Car park extension
 - No update

17. Parc Hamdden Freystrop Recreation Park

- Autumn working parties
 - The October working party focussed on clearing the mown grass in the meadow area and some shrub planting was carried out
 - The next, and last for 2023, working party is the last Saturday of November
- Update on signage
 - OCF4
 - It was proposed to apply for a noticeboard for the field in this round of funding
- Local Places for Nature/Keep Wales Tidy
 - Anna M Simpson reported that the application for orchard funding had been successful

18. FVH Administration

- Treasurer's Honorarium
 - W David Thomas wished to propose a £100 honorarium be presented to the Treasurer for her work on the Hall finances and booking processes
 - The Treasurer declined taking the offer
- "FreyFest"
 - A discussion was held as to the best time to hold an inaugural meeting for a possible event at the field on 25 May 2024. It was agreed to hold this immediately prior to the next meetings of FCC/FVH starting at 18:45 and ending at 19:30 on 8 January. This will be publicised in the Newsletter and thereafter on social media



- Social Media
 - The secretary has set up a Facebook Page to promote the Village Hall allowing it to promote events and post in groups
- Hall usage calendar
 - The Treasurer and secretary are refining a Google Calendar for maintaining, publishing and promoting Hall usage. All members of the committee have full access to the facilities whilst everyone else has view only
- Fire alarm & Defibrillator checks
 - W David Thomas has carried out the defibrillator checks
 - The fire alarms were checked after the meeting
- A date and time was finalised for a Craft Fair to be held at the Hall: 16 December, 10:00-15:00. Rebecca A Beeden is organising this and will be supported by Committee Members

19. FVH Financial Matters

- FVH Treasurer Report
 - £78 cash to pay in
- FVH Insurance
 - The Treasurer had organised payment of the renewal
 - Cheque 100535. Signatures E Utting, R D Lavis
- Bank accounts
 - Current Account Balance: £204.15 at 13/11/23
 - Deposit Account Balance: £16,681.32 at 13/11/23

OTHER MATTERS

20. One Voice Wales & PCC Liaison Meetings

- No update

21. County Councillor's Report

- Pembrokeshire County Councillor M J John update
 - The 2024/25 PCC budget was being discussed. Initial indications are of a £30million shortfall
 - Second home and empty property council tax es were being reviewed
 - There is a vacancy on the standards committee

22. Members' Requests

- There were no requests

23. Date of Next Meeting

- Next scheduled meeting 8 January 2024, 19:30 at Freystrop Village Hall
 - Monthly meeting of Freystrop Community Council and Freystrop Village Hall
 - Items for inclusion on any agenda should be received by the clerk by Wednesday 3 January

R D Lavis

Clerc & Swyddog Ariannol Cyfrifo, Cyngor Cymuned Freystrop/
Clerc & Responsible Financial Officer, Freystrop Community Council
Ysgrifennydd, Neuadd Bentref Freystrop/Secretary, Freystrop Village Hall
Ebost/Email freystropcc@yahoo.com

Approval Proposed by:

Anna Simpson

Seconded:

Dawn Harries

Signed:

Lemi Mthang

Dated:

8-01-2024