

**MINUTES OF A MEETING OF LLANSTADWELL COMMUNITY COUNCIL HELD ON TUESDAY  
12<sup>TH</sup> DECEMBER 2023 AT NEWTON HALL, WATERSTON AT 7.00PM.**

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**PRESENT:** Cllr R Diggle (Chair)  
Cllr B Evans  
Cllr H Dyer  
Cllr P Roberts  
Cllr G Wilson  
Cllr S Thomas

**APOLOGIES:** Cllr Mrs Jean Lloyd

The Clerk was in attendance (Mrs J Clark-Davies)

**144/23      DECLARATIONS OF INTEREST**

Cllr B Evans declared a prejudicial interest in the planning application at Well Road as he has had a small dispute with the applicant.

Cllr S Thomas declared an interest in that he is also a Member of Neyland Town Council.

**145/23      CHAIRMAN'S ANNOUNCEMENTS**

The chairman advised that he attended the Milford Haven Sea Cadets Carol Service the previous week and Cllr H Dyer had taken part in the Three Amigos Toy Run. Cllr G Wilson and S Thomas had attended the official opening of the new defibrillator at the main gate of Dragon LNG. Cllr G Wilson advised that a Memorial bench dedicated to the memory of former councillor Mrs Judith Wilson has been placed next to the defibrillator.

**146/23      MINUTES OF THE LAST MEETING**

The minutes of the meeting held on 14<sup>th</sup> November 2023 were proposed and seconded. They were agreed as a true record.

**147/23      MATTERS ARISING**

The following matters were discussed:

- a) Minute 133/23 The perspex sheet will be replaced in the shelter over the noticeboard at Hazelbeach as soon as possible.
- b) Minute 142/23 The Christmas trees have been delivered and put up and are looking very good. The total cost for the four trees was £240.00 instead of the usual £600.00.

**148/23      ACCOUNTS FOR PAYMENT**

The following accounts were approved for payment:

a) Mrs J Clark Dec salary (inc 1 hr's pay from Nov)	£275.10
b) PAYE for Dec	£68.80
c) Cleaner's wages for November (5 weeks)	£ 305.20
d) PCC – Toilets recharges for qtr 1&2 2023-24	£827.85
e) Playdale – spare parts for Waterston play area	£252.91
f) Hazelbeach Mission Hall – rent for room hire	£60.00
g) J Clark-Davies – reimb for printer ink & paper	£6.99

149/23

**TO DISCUSS CLERK'S MONTHLY WORKING HOURS AND MILEAGE PAYMENTS**

Due to the increase in workload brought about by the management of the public conveniences at Hazelbeach, the Clerk requested that her monthly working hours be increased by 2 hours to 20 hrs per month at £18.10 per hour, which would be in keeping with the other community council she worked for. Due to the increased mileage required in the managing of the public conveniences, it was agreed that the Clerk would make a mileage claim quarterly at a rate of 0.49ppm.

**RESOLVED:**                      **That the Clerk's working hours be increased to 20 hours per month and that a mileage claim be made quarterly for travelling in connection with council business.**

150/23

**DRAFT BUDGET FOR 2024-25**

The clerk advised that the Council Tax Base for the financial year 2024-25 would not be available from the County Council until 14<sup>th</sup> December 2023 and therefore a precept could not be set until the January meeting. It would, however, be possible to set a draft budget and this was carried out using the actual budget figures up to 30<sup>th</sup> November and the estimated figures up to 31<sup>st</sup> March 2024. (see Appendix 1)

A draft expenditure budget of £28,744.00 was discussed at £28,877.00 with an income budget of £15,310.00 keeping the precept at £33.00 per household which gave a total income of £15,310.00 which left a considerable shortfall of income over expenditure. After some debate it was suggested that the precept be increased by £7.00 to £40.00 per household per year.

It was agreed that the Public Conveniences heading would be split into the following sub-headings for ease of monitoring expenditure: a) Cleaning Costs. b) Cleaning Materials. c) Utilities (Water & Elec) and d) Maintenance. This would commence as of April 2024. The Clerk was requested to contact Mr C Coleman from VPOT regarding possible sponsorship of the public conveniences.

**RESOLVED:**                      **That a draft budget be set as Appendix 1 and a proposed increase in the precept of £7.00 to £40.00 per household per year to be confirmed at the January 2024 meeting.**

**151/23      NOVEMBER PLAY AREA INSPECTION REPORTS**

The reports had been circulated and were discussed, resulting in the following:

- a) That a quote be obtained for 4 flat swing seats (2 for Hazelbank and 2 for Jordanston from another supplier and that a quote for supply only be obtained from Infinity Play.
- b) Cllr B Evans to follow up his enquiries regarding the aerial slide at Jordanston.

**152/23      PLANNING APPLICATIONS**

The following planning application had been received:

- a) Creation of sand school (in retrospect) at Well Croft, Well Road, Waterston, SA73 1DT (already officer approved).**

It was agreed that insufficient time had been allowed to consider the above application as it had already been decided by a planning officer on 5<sup>th</sup> December. It was agreed that a letter be send to the County Council regarding the inadequate amount of time given for consideration of this application (despite it being in retrospect).

**153/23      CORRESPONDENCE**

The following correspondence had been received:

- a) Boundary Commission – Review of Community Arrangements of Pembrokeshire no change to this community area.
- b) Wales Air Ambulance – thank you letter for donation – noted.
- c) Urdd Gobaith Cymru – Summer Camps for All Appeal – donation of £50.00.
- d) PCC Temporary Road Closure Notice – noted.
- e) OVW Newsletter – noted.
- f) Senedd Wales’ consultation on the Local Govt Finance (Wales) Bill – noted.
- g) PCC Enhancing Pembs Funding update. – noted.
- h) Audit Wales Newsletter – noted.
- i) Ombudsman Equality & Human Rights Casebook – noted.
- j) Planning & Environment Decisions Wales – Dragon LNG Solar Panel application – noted.
- k) Hywel Dda UHB Future Children’s Services – Board outcome – noted.
- l) Police commissioner – Policing Budget Consultation – noted.

**154/23      ANY OTHER INFORMATION**

- a) Cllr S Thomas advised that NTC had organised a Santa Run in a week’s time and asked if anyone wished to help out as a marshal.

155/23

**DATE OF NEXT MEETING**

The next meeting will be held on Tuesday 9<sup>th</sup> January 2024 at Hazelbeach Hall at 7.00pm.

The meeting closed at 9.25pm.

Signed..... Chair.....date

Signed.....Clerk.