

Martletwy Community Council  
Clerk: Mrs Lizzie Lesnianski  
Email: [martletwycommcouncil@gmail.com](mailto:martletwycommcouncil@gmail.com)

**Minutes of an Ordinary meeting of Martletwy Community Council**  
**Wednesday 6<sup>th</sup> November - 7.30pm at Lawrenny Village Hall**

Notes: With the agreement of all parties involved these proceedings were recorded

**Present:** Liz Williams (Vice Chair); David Cole, Jason Crowther, Phil Eynon, (Councillors);  
Lizzie Lesnianski (Clerk)   **Apologies:** Cllr Evans (Chair); Di Clements (Cty Councillor)

**23/072: Minutes of previous meeting:** Agreed as accurate record of meeting. Chair signed.

**23/073: Matters arising:**

**a. Bluestone:** Clerk confirmed the Bluestone Walk & Talk meeting for 21<sup>st</sup> November at 14:30. All Councillors hope to attend.

**b. PCC - Ironman Wales:** Clerk reported still awaiting a response from PCC. Will follow this up with PCC Officer in charge of Ironman.

**c. Pembrokeshire Community Review:** Clerk reported on meeting attended at County Hall with Cllr Williams. Chaired by Boundary Commission. Confirmed Town & Community Council boundary review is mandatory. Possible outcomes may be boundary changes; creation of new merged community councils; dissolution of community councils; legislative changes. The legislation calls for "effective and convenient local government". These words are repeated often. There will be no forced merging of Community Councils. Clerk confirmed she feels it is important Martletwy Community Council offer a response, which would benefit from some form of public consultation. Need to put forward why MCC works well and how it offers effective and convenient local government and how it can be future proofed for the next decade. The Clerk confirmed future proofing will require MCC and the councillors to embrace all aspects of the way this level of local government is managed. It was agreed a considered response from MCC was important. Clerk confirmed being effective would include offering support to the community in many ways, whether to events, groups, individuals who need help, play areas etc. Also, with following legislative arrangements for local councils, including policies introduced by the Welsh Government. Further discussion ensued regarding the possibility of merging and which community council might be a good fit for MCC. Clerk confirmed it is up to community councils to contact each other with regard to merging. Clerk recommended councillors of MCC discuss this among themselves and work out whether they wish to remain a stand-alone community council or want to consider merging. Clerk to explore possibility of County Councillor including consultation/information in her newsletter asking for responses by a given date, allowing time for response to be sent to Boundary Commission. Clerk confirmed deadline for response to initial consultation is December 22. Clerk to speak to County Councillor for insert into newsletter in plain language and arrange dates for responses.

**d: Newsletter with County Councillor:** Clerk to liaise with County Councillor

**e. Community Events:** Clerk confirmed the organisers of the recent community bonfire evening had called to thank the councillors for their support, especially Cllr Crowther who assisted with traffic flow. Money raised at the event will go to local charity, Paul Sartori.

**23/074: Planning:** Clerk confirmed it had felt unusual not to have received planning over the last two months so had emailed both PCC and PCNP to ensure this was right. Both authorities confirmed no planning applications had been validated in these periods.



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**a. Applications Received:** None received.

**b. Application Notices Received:** None received.

**c. Other Planning Matters:**

1. Monitoring and Enforcement: Cllr Davies confirmed the Enforcement team have been seen out and about in the ward.

**23/075: Highway Matters**

**a. Clerk:** Clerk reported PCC are dealing with flooded roads and surface water as expediently as they can considering the severity of recent weather conditions. They are working on emergency situations and will get round to everyone as soon as possible.

**b. Councillor Reports:**

Cllr Eynon requested PCC clean ditches and layby's as soon as possible, along with the grass forming in the middle of many of the highway surfaces.

Councillor Eynon suggested PCC be thanked for their work on the repair and replacement of the flap valve's down at the bridge at Landshipping Quay. All in agreement.

**23/076: Finances:**

**a. Invoices & Remittance:** Cllr Williams asked the Clerk to check if Lawrenny Arms had been paid for the Warm Spaces Grant as they cannot find payment.

**b. Clerk Salary:** Clerk presented salary report for October as previously sent to Councillors. Councillors agreed the report and approved payment to Clerk and HMRC.

**c. IRPW:** Clerk confirmed draft annual report was now available if any councillor would like to read it. Key point is that all community councils must pay their members £156 per annum towards extra household expenses for acting as a councillor. They must also pay £52 for cost of office consumables. Clerk confirmed councillors can download a form off the IRPW website to express their opinion.

**d. Audit Wales:** Clerk updated councillors on situation with Audit Office. Despite emailing asking for an update there has been no response from the officer at Audit Wales. Clerk will continue to follow this up at suitable intervals.

**23/077: Community Council Policies:**

**a. Training Policy:** Cllr Williams asked all councillors to email any thoughts they may have regarding the Training Policy to Cllr Evans prior to the next meeting so these can make any necessary revisions for signing off in December. Clerk confirmed last meeting there was a conversation regarding how often training should be renewed. Please pass these thoughts onto Cllr Evans before the next meeting.

**23/078: Councillor/Clerk Training:** Cllr Williams confirmed recent training had been cancelled and is being rebooked. Clerk reminded all councillors it is important to ensure they sign up for relevant meetings.

**23/079: Meetings Attended by Community Councillors/Clerk:** None

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**23/080: Correspondence Received:**

- a. **One Voice Wales – D-Day 80.** Clerk confirmed correspondence had been received regarding the national D-Day 80 celebrations. Information to be passed to Cllr Eynon.
- b. **Welsh Gov – Review – Democratic Health in the Community & Town Council Sector.** Clerk shared correspondence and will respond.
- c. **The Circuit – Defibs:** Clerk to check listing. All are checked regularly and up to date.
- d. **Mid & West Wales Fire Service Draft Service Plan 2040.** Clerk shared correspondence. Cllr Eynon requested MWWFS be contacted to ensure marking and cleaning of hydrants.
- e. **Hywel Dda – Strategic Equality Plan Survey:** Clerk shared correspondence.
- f. **PCC – Working Better Together – 28/11 online meeting.** Cllr Williams to attend.

**23/081: Communication:**

- a. **County Councillor:** Carried forward to next meeting.
- b. Cllr Williams suggested a community Christmas carol service. All in favour. Cllr Williams confirmed it will be carols, mince pies and mulled wine. Details to follow.
- c. Cllr Eynon raised the matter of defib training. Cllr Davies to arrange. Could be located at Lawrenny village hall, or another local venue.

**23/082: Date of Next Meeting:** Monday 4<sup>th</sup> December, 7:30pm at Lawrenny Village Hall.

**Meeting closed:** 20:24

Signed:  Date: 4/12/23

Position: CHAIR