

**MINUTES OF A MEETING OF LLANSTADWELL COMMUNITY COUNCIL HELD ON TUESDAY
10TH OCTOBER 2023 AT NEWTON HALL, WATERSTON AT 7.00PM.**

PRESENT: Cllr R Diggle (Chair)
Cllr B Evans
Cllr Mrs J Lloyd
Cllr P Roberts
Cllr G Wilson

APOLOGIES: Cllr H Dyer
Cllr S Thomas

ALSO IN ATTENDANCE: The clerk (Mrs J Clark-Davies)
Mrs Jane Gale (Foxgloves, Little Honeyborough)

115/23 DECLARATIONS OF INTEREST

A personal interest was declared in item 12 by Cllr Mrs J Lloyd as she is related to the resident of Foxgloves, Little Honeyborough.

It was agreed that item 12 on the agenda would be taken first so that Mrs Gale could leave the meeting.

116/23 TO DISCUSS TREE IN LITTLE HONEYBOROUGH WITH ASH DIE-BACK

Mrs J Gale had attended the meeting to discuss the ownership of the land on which the damaged tree was located and advised that the tree was not on her land, it was on common land. She provided various documents including the deeds of her property as evidence. It was agreed that the Tree Officer from PCC be invited to a further site visit in order to accurately plot the location of the tree on a plan and to discuss who is legally responsible for the removal of the tree. A letter to be send to Mrs Gale confirming the outcome of the discussion.

RESOLVED: **That Mr Barry McKee be invited to a site visit to accurately plot the location of the tree and to ascertain who is legally responsible for it.**

That Mrs Gale be informed of the outcome of the discussion in writing.

*Mrs Gale left the meeting at 7.28pm.

117/23 CHAIR'S ANNOUNCEMENTS

The chair advised that he had not attended any functions or events. Cllrs P Roberts and G Wilson had attended the funeral of former councillor Mike Howells on behalf of Council and were thanked for this.

118/23 **MINUTES OF THE LAST MEETING**

The minutes of the meeting held on 12th September 2023 were proposed and seconded. They were agreed as a true record.

119/23 **MATTERS ARISING**

The following matters were raised:

- a) Minute 104/23 b) Cllr BE to get a quote for the dismantling of the aerial slide at Jordanston.
- b) Minute 104/23 d) The clerk confirmed that the Coronation mugs had been distributed.
- c) Minute 113/23 g) Clerk to inform noise complainant that there is nothing we can do in this situation and to contact PCC.

120/23 **PUBLIC PARTICIPATION**

No Members of the public were present.

121/23 **UPDATE ON ACCOUNTS TO 30TH SEPTEMBER**

- a) Bank account reconciliations summary showing a balance of £1,485.57 in the Current Acct, £20,690.52 in the Saver Acct and £10,894.92 in the United Trust Bank acct.
- b) The Financial Statement – Cashbook showing income of £10,129.97(gross) and expenditure of £15,217.62(gross).
- c) The Financial Budget Comparison showing the Budget set, the actual income and expenditure figures and the balance remaining under each heading.

The Clerk was asked to provide a report of the earmarked amounts included in the total balance.

RESOLVED: **That the above financial information be accepted.**

122/23 **ACCOUNTS FOR PAYMENT**

The following accounts were approved for payment:

- | | |
|--|----------|
| a) Mrs J Clark Oct salary | £231.80 |
| b) PAYE for Oct | £57.03 |
| c) Reimb for ink cartridge for printer | £7.99 |
| d) Cleaner’s wages for September (5 weeks) | £ 381.50 |

It was agreed that the cleaner to continue with seven hours per week through the winter months. The Clerk was asked to approach a representative of VPot for some sponsorship towards the costs of running the public conveniences.

123/23 **UPDATE ON BURIAL BOARD MATTERS**

Nothing to report.

124/23 **PLAY AREA INSPECTION REPORTS FOR SEPTEMBER**

Hazelbank – Mostly low risk items except the exercise bar which is loose plus the swings are high risk so will need action soon.

Waterston – the suspension swing bolts need tightening. Clerk to ask inspector if he has the necessary tool for this and also to ask Playdale if they supply the bolts. Clerk to obtain a plan showing the boundary of the play area with the properties on the left side.

Jordanston – The aerial slide requires dismantling and the rotten wood on the platform needs replacing. Cllr BE and PR to deal with these issues. The collapsed seat has been discarded.

The Clerk to get a new date from Cllr Dyer for a site visit to all play areas.

125/23 **PLANNING APPLICATIONS**

The following planning applications were considered:

- a) **23/0474/PA: Earth banked nutrient store to comply with Water Resources (Wales) Regulations 2021 at Lower Scoveston Farm, Milford Haven, SA73 1HL** - no comment made.
- b) **23/0490/PA: Proposed extension and reconfiguration at 61 Church Road, Llanstadwell, SA73 1EB** - no comment made.

126/23 **CORRESPONDENCE**

The following correspondence had been received:

- a) Slow Ways National Walking network – checking of routes – noted.
- b) NTC – invitation to Chairman to Remembrance Service 2023 – Vice-Chair to attend.
- c) OVW Newsletter – noted.
- d) PCC UK Shared Prosperity Funding will open soon – noted.
- e) OVW Sept/Oct Training dates – noted.
- f) OVW – Consultation: Scrutiny of Welsh Govt draft budget 2023-24 – no comment.
- g) PCC Pems Community Review -Boundary Commission Meeting – noted.
- h) OVW – Funding for Local Places for Nature – noted.
- i) OPCC – Annual Report – noted.
- j) PC P Sadler – Hate Crime and County Lines awareness event – chair to attend.
- k) OVW – D Day 80 years 6th June 2024 – lighting of Beacons – noted.
- l) Octopus Energy – quote for electricity at public conveniences – quote of 36.64p pkwh and no standing charge be accepted, equating to approx. £30.53 per month based on use of 1000kwh per year.

127/23 **ANY OTHER INFORMATION**

The following matters were raised:

- a) GW – The buddleia on the path to the beach on Church Road was now very overgrown and it was agreed that Council would arrange for it to be cut back as access to the beach was very difficult.
- b) GW reported that he had repaired the noticeboard shelter which had blown down in the recent high winds, but the Perspex could not be replaced. Cllr PR advised that he had a spare frame and he and GW would make the necessary replacement.
- c) The toilet roll holder in the Gents toilet had been removed from the wall and the toilet roll stolen. It was agreed that a new one be purchased.
- d) Cllr PR advised that he had placed all the cuttings at Hazelbank at the top edge of the field near the hedge. Cllr Roberts was thanked for his work.

128/23 **DATE OF NEXT MEETING**

The next meeting would be held on Tuesday 14th November 2023 at 7.00pm at Newton Hall.

The meeting closed at 8.45pm.

Signed..... Chair.....Date

Signed.....Clerk.