

# MINUTES

## Letterston Community Council Meeting

**7:30pm Monday 11<sup>th</sup> September 2023 at Letterston Memorial Hall, with a remote Zoom link available**

**Present:** Cllrs H Johnson (HJ)(Chair), R Davies (RD), A Sharp (AS), B Morgan (BM), B Homer (BH), G Thomas (GT), G Humphrey (GH), S Millichip (SM), Cllr M Bateman (MB), S Jones (Clerk) (SJ)

**Apologies:** P West

The meeting was preceded with a presentation from Geoffrey Broad and Neil Coombes regarding **21/88 Community Garden**: A presentation was made, outlining the broad envisaged design of the garden and some of the tools, equipment and funding that may be required. A suggestion was made that some tools could be donated to help with the overall costs. [ONGOING]

### 23/25 Minutes

The minutes of the previous meeting - 17<sup>th</sup> July 2023 were read and accepted as a true record **P** - GH, **S** - GT.

### Matters Arising

- **19/06 Play Park Equipment:** RD reported that the damaged equipment had been repaired and a donation had been received from a relative of one of the persons responsible. Another party has also made an offer to donate a share, so that around half the cost of the replacement parts had been covered. Grateful thanks were recorded to RD for all his efforts in effecting the repairs. Some painting had also been done by HJ and BH, for which they were thanked. RD will follow up on reports that some planks in the older part of the playpark were in need of repair. {ONGOING}
- **20/29 Storyboard:** In hand with HJ. [ONGOING]
- **21/04 Football Club Lease:** Cllr P West had tendered apologies, but left a message that documents had been lodged with the Land Registry. SJ to request a copy of the final lease. [ONGOING]
- **21/72 Road Safety Issues:** No further developments. [ONGOING]
- **22/08 Playpark Wall:** Noted that most of the works were now complete. Invoice received for £4,470. [ONGOING]
- **22/15 Picnic Benches:** On hold at present [ON HOLD]
- **22/29 Tennis Courts:** SJ confirmed that the whole of the Memorial Hall grounds, including the tennis courts are registered to the Memorial Hall. [CLOSE]
- **22/41 Defibrillators:** GH has used double-sided tape which appears to be working [CLOSE]
- **22/47 Playground gate.** This has been completed and paid for [CLOSE]
- **22/60 Council Membership:** Poster advertising vacancy has been displayed on the Noticeboard and in the Hall, ready for discussion at the October meeting [ONGOING].
- **23/06 Ground Haverfordwest Road:** SJ to enquire with Land Registry regarding ownership of land [ONGOING]
- **23/07 Small Playground:** The painting has been done [CLOSE]

- **23/13 Fireworks:** RD has ordered and paid for the fireworks. To be refunded £1,023 [ONGOING]
- **23/14 Overgrown hedge:** SJ has passed this to PCC Streetcare. [CLOSE]
- **23/20 Loose manhole covers:** Noted that the covers are still loose. RD suggested that it be reported on the FixMyStreet app [ONGOING].
- **23/21 Allotments Min y Llan:** AS noted that residents had met with PCC who had suggested they transfer the land to LCC, to in turn be sub-let to the residents. A discussion ensued and it was felt that this could prove to be a difficult issue to manage due to some instances of encroachment onto the land. SJ to write to PCC, suggesting that they sub-let direct to the resident's association. [ONGOING]
- **23/22 School Prize:** HJ has presented the prize to Mia Murrell. HJ to be reimbursed. [ONGOING]
- **23/24 Memorial Hall Sign:** HJ reported that the sign had been returned [CLOSE]

## 23/26 Planning

23/0231/PA - track and containers at A40 - Refused.

23/0275/PA - Alterations to caravan site consent, Midland Uchaf - Conditionally granted.

## 23/27 Finance

- Precept payment received - £8,333
- D Hasslegrove - materials for playpark gate - £22.47
- Grasscutting
- HJ refund of payment to Zurich Insurance £783.81
- Public Works Loan Board £1,829.56.
- Memorial Hall - Coronation Hall hire £150. Marquee - £400
- Fireworks £1,023 to be paid to RD (23/13)
- HJ to be repaid £50 for school prize (23/22)
- Playpark wall G Morris £4,470

As requested, a list of all payments and income received 2023/24 was presented, with projected tight margins at least until the next precept payment in December. It was noted that the next invoice for the toilets would be due in December, following which the finances would be back in a perilous state. **P** GT, **S** AS: that the continued toilet provision be discussed at the next meeting.

**SJ** as the Responsible Financial Officer offered to step down and left the meeting for this to be discussed. The offer of resignation was declined.

17/07/2023 - *Treasurer's Account:* £5,526 *Savings:* £107

## 23/28 Correspondence

- Email from PCC regarding Min y Llan allotments, as per 23/21 above.
- Email survey from Welsh Government regarding RAAC concrete. Nil return to be returned.

## **23/29 PCC Report**

MB reported that a seminar was held regarding the Boundary Commission draft proposals. It was unlikely that Letterston Community would be affected.

The Second Home Council Tax premium was hopefully going before Full Council in October or December when budgets are also due to be settled. Cuts to services were highly likely, with little chance of Welsh Government being able to assist further. MB suggested that the Community Council carry out a review of precepts, including where does Letterston sit compared to other communities?

## **New Items**

**23/30 Antisocial Vehicle use:** GH noted that about two weeks ago a red vehicles had been observed to be driving across the grass in the Commons, cutting up the grass. GT & AS confirmed that they have CCTV footage available. HJ stated that she had shut the gate and it was important that the gate is kept locked. RD also noted that the height bar on the top gate to the Commons Car Park had been hit and bent. **P** RD, **S** BM that the bar be removed for the winter. All in favour {ONGOING}

## **Date of Next Meeting:**

Monday 16<sup>th</sup> October, 7:30pm at Memorial Hall, with Zoom option.

## **Items for the next Agenda:**

**19/06** Playpark Equipment  
**21/88** Community Garden  
**22/60** Council Membership  
**23/20** Manhole covers  
**23/30** Antisocial driving

**21/04** Football Clubhouse  
**22/08** Playpark Wall  
**23/06** Haverfordwest Road  
**23/21** Allotments  
**23/31** Remembrance Parade

**21/72** Road Safety issues  
**22/47** Playground gates  
**23/13** Fireworks  
**23/27** Toilets