

**CYNGOR CYMUNED  
MANORDEIFI  
COMMUNITY COUNCIL**

**TRAINING PLAN**

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## **CYNGOR CYMUNED MANORDEIFI COMMUNITY COUNCIL TRAINING PLAN**

Section 67 of the The Local Government and Elections (Wales) Act 2021 requires community councils to make and publish a plan about the training provision for its members and staff.

Community councils and their staff should seek to equip themselves to be as effective and efficient as possible when exercising functions. Councils should regularly review whether there are opportunities to improve their administration and governance so that they are better able to perform their responsibilities and serve their communities. Having identified development gaps, the next step is to develop a plan to address these gaps.

### **Training for the Clerk**

Opportunities for training are offered by the Society of Local Council Clerks (SLCC) and One Voice Wales (OVW).

Attendance at local SLCC branch meetings also offers opportunities for training and updating of information.

TRAINING	COMPLETED
Introduction to Local Council Administration (ILCA)	27/11/2021
Certificate in Local Council Administration (CiLCA)	

### **Training for Councillors**

Opportunities for training are offered by OVW and also SLCC.

There are areas which all councils should ensure that they have sufficient skills and understanding. These are:

- Basic induction for councillors;
- The Code of Conduct for members of local authorities in Wales; and
- Financial management and governance

All Councillors are encouraged to attend those basic training courses.

All Councillors receive regular updates on the training available from OVW.

## **RECORD OF COUNCILLOR TRAINING**

### **Councillor training 2022-23**

New Councillor Induction – 2

Code of Conduct – 2

Chairing skills - 1

### **Councillor training 2023-24**

New Councillor Induction – 1

Code of Conduct - 1