

**LLAWHADEN COMMUNITY COUNCIL**  
**INCORPARATING LLAWHADEN, ROBESTON WATHEN, GELLI & BETHESDA**

**Minutes** for the Community Council meeting held on Thursday 7<sup>th</sup> September 2023 at 20:00hrs at Llawhaden YFC & Community Hall.

**Present:**

Michael Thomas (Chair)	Samantha Hebblethwaite	Tim Simons	Catherine Hancock
Di Clements (County Councillor)	Tracy Watkins	Samantha Philipps-Harries (Clerk)	

**1. Chairman's Remarks**

Michael welcomed everyone to the meeting as Tracy would be joining the meeting later this evening. He thanked everyone who was able to help at the Fun Day on 27<sup>th</sup> August at the Llawhaden Playing Field, it appeared that everyone attended had an enjoyable time.

**2. Apologies for Absence.**

No apologies for absence were received.

**3. Declaration of Members Interests.**

Catherine declared an interest in all of the items to be discussed in agenda item 8 (planning) – due to her place of work. Tim also declared an interest in item 8c, as he knows the applicant personally.

**4. Confirmation of Minutes of the Last Meeting – 6<sup>th</sup> July 2023.**

Minutes of the meeting held on the 6<sup>th</sup> of July 2023 were confirmed as a true record. Proposed by Samantha H and seconded by Tim.

**5. Matters Arising There From**

a. Broadband Project Update: no update at present.

b. Playing Field, Llawhaden:

- It was agreed that a Facebook poll would be actioned to establish a name for the field. As a result of informal conversations at the Fun Day the following suggestions had been put forward: -
  - Llawhaden Leisure Park.
  - Maes Hwyl.
  - Little Rascal Community Field.
  - Grow the community.
  - Maes y Golwyg.
  - Garedn of Eden.
  - Maes yr Helig.
- There would be an opportunity to add to the list, and then the poll would offer the most appropriate names for residents to vote on.
- A resident who was able to remove the trees from the boundary of the field had offered to action free of charge. He would also remove the trees from the area. It was hoped that he would consider leaving some of the branches to enable a bug hotel to be built.
- The successful Keep Wales Tidy grant items, which includes a shed, plants etc., would be delivered before the next meeting.
- It was hoped that dates for workshops/workdays at the field could be advertised in advance, encouraging residents to attend and help.
- Samantha H has applied to the Pembrokeshire Coastal grant, in the hope of obtaining funding to establish a sensory garden.

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- c. Luncheon Club – 20<sup>th</sup> July lunch 12 attendees, therefore £18 to be reimbursed. Next lunch will be held on Thursday 21<sup>st</sup> September 2023 at 12:30 hrs, at the Bush Inn, Robeston Wathen. Tim was planning to attend the next luncheon club get together and agreed to settle the outstanding £18.00 and reclaim at the next meeting.
- d. Llawhaden Planning/Right of Way issues update: no update at present.
- h. Grit Bin request for SA66 7HH following accidents during icy road conditions: no update at present.
- i. Community Fun Day update:
- o Balance of Fun Day account 27/08/2023:

<b>INCOME</b>		<b>EXPENDITURE</b>	
Tea & Cake Stall	£25.75	Bookers	£18.77
Raffle	£195.00	Morrisons	£31.80
BBQ	£134.26	Toilet Hire	£35.00
Lucky Squares	£76.00	Gas	£7.62
Donation Tub	£82.20	Andrew Rees Butchers	£100.00
Unclaimed Prizes	£3.00	Tesco	£14.72
<b>Total Income</b>	<b>£516.21</b>	<b>Total Expenditure</b>	<b>£207.91</b>
		<b>Profit</b>	<b>£308.30</b>

- o Invoice for the printing of Fun Day program and flyer totalling £99.00: as this flyer had replaced the Summer Newsletter, the invoice would be paid from the community council account. Proposed by Tim and seconded by Catherine.

## 6. Finance

- a. Estimated NatWest Bank Account balances as at 7<sup>th</sup> September 2023:

Current Account		Bank Rec dated	06/07/2023
		£	£
Bank balance as per cashbook			<u>£5156.98</u>
Bank Balance per bank statement dated 30/06/2023		<u>£3556.19</u>	
+ Donation Mrs Addison		+£25.00	
+PCC 2 <sup>nd</sup> Precept		+£2500.00	
Sub Total		<u>£6081.19</u>	
- 000956		-£36.00	
- 000957		-£30.00	
- 000959		-£50.00	
- 000961		-£155.00	
- 000962		-£528.85	
- 000963		-£125.00	
<u>Total value outstanding cheques</u>		<u>£924.85</u>	
Balance 07/09/2023			<u>£5156.34</u>

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Difference		£0.64
Savings Account 07/09/2023		<u>£1452.06</u>

**b. Budget to Actual spend comparison – April to August 2023.**

<b>Sep-23</b>		<b>ACTUAL</b>	
	<b>BUDGET</b>	<b>RECEIPTS/</b>	<b>DIFF</b>
		<b>SPEND</b>	
<b><u>INCOME</u></b>			
Precept	£7,500	£5,000	£2,500
Other Income	£0	£32	-£32
<b><u>TOTAL</u></b>	<b>£7,500</b>	<b>£5,032</b>	<b>£2,468</b>
<b><u>EXPENDITURE</u></b>			<b>+ / -</b>
Clerk's Salary	£2,500	£1,250	£1,250
Clerk's Expenses (Estimated)	£90	£29	£61
BDO Audit Fees (Estimated)	£300	£586	-£286
Internal Audit Fees	£130	£155	-£25
Insurance	£200	£239	-£39
YFC Hall Rent	£300	£0	£300
One Voice Wales Membership (SUBS)	£150	£111	£39
Donations	£300	£50	£250
Printing Costs (for Newsletter etc.)	£300	£75	£225
Christmas Events (Lunch & Panto Transport)	£1,000	£0	£1,000
Misc. Including Green Llawhaden/Defibrillators/Highways Projects	£430	£59	£372
Playing Field	£1800	£36	£1764
<b><u>TOTAL</u></b>	<b>£7,500</b>	<b>£2589</b>	<b>£4911</b>

**c. Statement of Payments made to Members of Llawhaden Community Council for the financial year April 2022 to March 2023. No requests for expenses etc. have been received from the Llawhaden Community council.**

**7. Correspondence**

- a. Revised Standing Orders (One Voice Wales) – to be discussed at the next meeting.
- b. Resignation letter from Community Councillor Victoria Rabiya McAndrew: it was with regret that the community council accepted Victoria's resignation. The clerk will write an email of thanks for support whilst she was a community councillor and wish her and her family well.
- c. Opening up the Knight's Way – correspondence from Amroth Community Council – Di agreed to find out more regarding the plan for this proposal.
- d. Town and Community Council Information regarding Community Council Vacant Seats – information has been received from Pembrokeshire County Council (PCC), advising that any casual vacancies would need to follow a process, and PCC be advised of the vacancies being advertised. As the community council currently have 2 vacancies for the village of Llawhaden, it was agreed to

Signed: Tracy Watkins

Chair of Llawhaden Community Council

Dated: 5<sup>th</sup> October 2023

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advertise these via Facebook, and displaying the casual vacancy notice in all the noticeboards in all villages.

- e. Local Development Plan: Publication of further revised delivery agreement including the community involvement scheme – noted.

## **8. Planning**

- a. Shipping Farm, Llawhaden, Narberth, Pembrokeshire, SA67 8DN: Proprietary above Ground Nutrient Storage Tank to comply with The Water Resources (Control of Agricultural Pollution) (Wales) Regulations 2021 (23/0082/PA) – the clerk will write to PCC planning department and express the following opinion – as long as the application meets all the current legislation regarding ground nutrient storage there were no known objections.
- b. Coed Cynefin, Llawhaden, Narberth, SA67 8DJ: Forestry Shelter & Secure Store (no change of use from Forestry) (23/0362/PA) – the clerk would share the following opinion with PCC planning department; the proposed workshop appears excessive in size for it's proposed use, and whether the appropriate Sustainable Drainage System (SUDS ) legislation has been observed as the store plans to accommodate a compost toiled? It was assumed that the appropriate licenses had been obtained for felling trees in the area. There were concerns regarding the number of trees being felled in the area to accommodate the number of workshops and wood stores through the woodland.
- c. The Cart House, Vaynor Farm, Bethesda: Retrospective siting of 2 self-catering pods as part of a farm diversification enterprise in conjunction with application at Broomley Farm (23/0404/PA): the clerk will write to the PCC planning department to express their objection that the proper process had not been followed in the first instance, resulting in a retrospective application needing to be considered.
- d. Centre of pond 24m from Old Mill 22m from Unnamed Road, U6101 Junction C3158 Llawhaden to Broadway Junction C3069, Llawhaden, Narberth, SA67 8DJ: Earth banked nutrient store to comply with The Water Resources (Control of Agricultural Pollution) (Wales) Regulations 2021 (23/0417/PA) – there were no known objections to the application as long as the application meets the current legislation regarding ground nutrient storage.
- e. Coed Deythur, Drim Wood, Gelli Hill, Pembrokeshire, SA66 7HR: Details of Prior Approval in Conjunction with 23/0050/AG - Forestry building (23/0261/PA) – Refused.
- f. Part Field Adjacent to Treffgarne, Robeston Wathen, Narberth, SA67 8EL: Residential Development for 2 No Units (Amended Scheme) (20/0037/PA) – noted.

## **9. Points of interest raised by the County Councillor.**

- o Working better together – boundary review: there is a review of boundaries every 10 years. On this occasion there were proposed mergers of wards due to the difficulties in encouraging people to take on the role of community councillor and employing clerks. Plus, they proposed that there should be 1 councillor for 60 electorate, which would contribute to the proposed mergers.
- o PCC would like residents to voice their opinion regarding the recent Iron Man event in the county, with resulted in road closures etc.

## **10. Any Other Business**

- a. Defibrillator Checks – Councillors are carrying out the checks, and all defibrillators are noted as ready to use.
- b. Request from Mr Meredydd James for the road between Watergate and Penygroes to be discussed and reported to the highways department Pembrokeshire County Council (PCC) – bad state of repair and speeding traffic. Mr James would like the state of the roads in this area to be reported to PCC,

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the clerk had advised that he could report this through his PCC MyAccount, however he was not willing to do this. He also requested that a speeding survey take place in the area. Di agreed to ensure the road in question was in the Llawhaden area, as there was a possibility it was in the Clynderwen ward. The clerk would write to PCC Highways department to report his concerns, once this was established.

- c. Autumn Newsletter: to include dates for Luncheon Club for the next year and confirmation of the Christmas Lunch date on 9<sup>th</sup> December at the Bush Inn, Robeston Wathen. It was hoped that the Autumn Newsletter would be ready for distribution by the end of October, to include the menu for the Christmas lunch. If anyone would like to include any items in the newsletter it would be appreciated if any articles could be received by 12<sup>th</sup> October.

**11. Next Meeting**

The next meeting will be held on Thursday 5<sup>th</sup> October 2023 at 20:00hrs, at Llawhaden YFC & Community Hall.

As there was no further business the meeting closed at 22:00 hrs.