

SAUNDERSFOOT COMMUNITY COUNCIL



Dear Councillor

You are hereby summoned to attend the Meeting of Saundersfoot Community Council, to be held on Thursday 2nd November 2023 at the Regency Hall, Saundersfoot at 6.00pm, to transact the business stated below.

Yours faithfully

Cllr Alec Cormack
pp Clerk to the Council 29/10/2023

Agenda - 2nd November 2023

All Saundersfoot Community Council meetings are open for members of the public to either attend the meeting in person or via a live Zoom link. If you wish to join the meeting remotely, please contact the Clerk by 1pm on the day of the meeting Email: Clerk@saundersfootcc.gov.wales and you will be provided with all relevant information to enable you to log into the meeting.

The Public Participation session **will commence at 6.00pm and will not normally exceed 10 minutes in length.** Members of the public are welcome to make representation relating to items listed on the agenda only.

Model Standing Orders

3e Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda 3f. The period of time designated for public participation at a meeting in accordance with standing order 3(e) shall not exceed 10 minutes unless directed by the chairman of the meeting. 3g. Subject to standing order 3(f), a member of the public shall not speak for more than 3 minutes. 3h. In accordance with standing order 3(e), a question shall not require a response at the meeting nor start a debate on the question. 3j. A person who speaks at a meeting shall direct their comments to the chairman of the meeting.

Please note that Audio or Video recording of Full Council meetings is not permitted. All Saundersfoot Community Council meetings are regulated by its Standing Orders.

Agenda

2023/11 149 Apologies for Absence

To receive and record apologies for absence

(1 Minute)

2023/11 150 To receive any Declaration of Interests.

Councillors are asked to declare any personal or prejudicial interests they hold in items on the current agenda.

(1 Minute)

2023/11 151 Acting Chair's Report

Cllr Evans (5 Minutes)

2023/11 152 To Elect the Chair of Saundersfoot Community Council for remainder of 2023/2024

To nominate and elect a Councillor to the Office of Chair. The newly elected Chair will then sign their Declaration of Office

(3 Minutes)

2023/11 153 To Elect the Vice Chair of Saundersfoot Community Council for the remainder of 2023/2024

To nominate and elect a Councillor to the office of Vice Chair.

Chair (3 Minutes)

2023/11 154 Appointment of Temporary Acting RFO

To pass a resolution to appoint one of the councillors, _____, as temporary, acting Responsible Finance Officer until the Clerk returns from sick leave.

Chair (4 Minutes)

2023/11 155 Minutes of the Meeting Held on the 2nd October 2023

Due to the illness of the Clerk these minutes are not yet available for approval and will be presented at the December Council meeting.

Chair (1 Minute)

2023/11 156 Matters Arising from the Minutes – Information Only

N/A

2023/11 157 To very briefly and anonymously Minute any comments made during public participation

This will not be a verbatim record. Potentially libellous, offensive or discriminatory comments will not be minuted.

Chair (2 Minutes)

2023/11 158 Invoices received – Payments to be acknowledge or approved

Chair (3 Minutes)

2023/11 159 To approve the bank/cash book reconciliation

Pending the Temporary Acting RFO taking up their post, this will be limited to reconciliation of bank balances

Chair (2 Minutes)

A	NP/23/0432/FUL	12, Bonvilles Close, Saundersfoot, Pembrokeshire, SA69 9LY	Multi-purpose garden room for ancillary accommodation to main dwelling etc
B	NP/23/0474/FUL	Hean Castle Estate, Saundersfoot, Pembrokeshire, SA69 9AL	Access track between fields
C	NP/23/0496/FUL	4, Vanderhoof Way, Saundersfoot, Pembrokeshire, SA69 9LH	Attic conversion with front and rear dormer windows
D	NP/23/0526/FUL	19, Lawnswood, Saundersfoot, Pembrokeshire, SA69 9HX	Proposed front balcony above existing garage.

2023/11 161 To acknowledge any Licencing Applications received by the Pembrokeshire County Council.

None received as of 28/10/2023

2023/11 162 Consideration of Correspondence Received.

(8 Minutes)

- Boundary Commission - re review of Pembrokeshire Community Council boundaries (Circulated to Councillors on email)
- Dwr Cymru - Email from Ms J Davies (Circulated to Councillors on email)

2023/11 163 To receive the County Councillors Reports (sent in advance by email)

(4 Minutes)

County Councillor Alec Cormack - Saundersfoot North
County Councillor Chris Williams - Saundersfoot South

2023/11 164 To receive Any Reports from Working Groups (sent in advance by email)

(12 Minutes)

To include reports from the:

- Grounds Management Working Group – Cllr Ludlow
- St Issells Cemetery – Cllr S Clarke
- Personnel Working Group – Cllr C Evans
- Community Events Working Group – To include finalising the arrangements for the 2023 Christmas Lunch at the Regency Hall
- Health and Safety Working Group
- Finance Work Working Group - Cllr Cormack

- Community Engagement Working Group

2023/11 165 To Receive Reports from Council Representatives

(3 Minutes)

To include reports from:

Cllr Harper – Saundersfoot School Governor

ACTION TRACKING - To consider any updates regarding actions appertaining to the following ongoing matters:

(6 Minutes)

a. **VEHICLES SPEEDING ON THE RIDGEWAY AND SANDYHILL ROAD**

- Report from the Task and Finish group to consider the conditions relating to the awarding of the Enhancing Pembrokeshire Grant and the installation of Electronic Speed Alerters within Saundersfoot. Group members – Cllrs Cormack, Cole, Ludlow and County Councillor C Williams .

2023/11 166 Review of Roles and Responsibilities and actions for all Councillors in Planning and Running the Remembrance Day Service on 12th November

Cllr Ludlow pp. Cllr Clevely (15 Minutes)

2023/11 167 To Consider Arrangements for Saundersfoot Christmas Lights

Discussion of roles, responsibilities and plans

Cllr Ludlow (5 Minutes)

2023/11 168 To Consider the Purchase of Additional Plants for the Sensory Garden

Cllr Ludlow (5 Minutes)

2023/11 169 To Consider any Donation Requests Received.

New Years Day Swim request circulated by email to councillors

Cllr Cormack (15 Minutes)

2023/11 170 Wisemans Bridge Toilets - April 2024 Onwards

Requesting Notification of the Council's decision

Chair (5 Minutes)

2023/11 171 Ward Maintenance Issues

Mud by the Churchyard Gates

Cllr Hayes (5 Minutes)

2023/11 172 Christmas Lunch Invitation Qualification

To consider the resolution that the qualification criteria be

EITHER Living in the Saundersfoot Community Council area **OR** inside the Saundersfoot signs

Cllr Evans (5 Minutes)

2023/11 173 To Discuss Confidential Correspondence and Matters Arising

Due to the confidential nature of information to be discussed and in accordance with s2 of the Public Bodies (Admission to Meetings) Act 1960 members of the public and press will be requested to leave whilst this item is discussed.

Cllr Evans (15 minutes)