



CYNGOR CYMUNED CASMAEL

PUNCHESTON COMMUNITY COUNCIL

MINUTES of Meeting of PuncHESTON Community Council
Wednesday 26th July 2023
Smyrna Vestry at 7.30pm

Clerk and Finance Officer

In attendance: Cllr Sue Collins (SC), Cllr Samantha Lewis (SL), Cllr Dewi Lewis (DL), Cllr Wyn Williams (WW) and Clerk; Bradley Challinor (BC)

1. Apologies for Absence

Cllr Ann Thomas (AT), Cllr Jamie Williams (JW) and Cllr Delme Harries (DH)

2. Read and Sign the Minutes of the Meeting (28th June 2023)

Minutes of the meeting held at 19:30 on 28th June 2023 in the Smyrna Vestry proposed and approved by PuncHESTON Community Council chair (DL) and seconded by Cllr WW.

AGM Minutes proposed and approved by PuncHESTON Community Council chair (DL) and seconded by Cllr WW.

Minutes to be scanned and electronically archived by clerk (BC). Action points from the 28th June 2023 meeting discussed and completed.

3. Matters Arising from the Minutes

a) Repairs to the telephone kiosk:

No update from previous Community Council Meeting. Cllr SC to follow up with village contacts and update in the September Community Council meeting.

Cllr posed the question whether BT can support the repairs of both telephone kiosks at New Inn and Little Newcastle.

AP Clerk to contact BT about support with damaged telephone kiosks.

b) Tree planting:

No update from previous Community Council Meeting. Spare cherry tree is with Cllr AT and no update from Lorna.

c) Sunken area on left passed station view:

PCC to support the sunken area on left passed station view. Cllr DH to update in September 2023 Community Council meeting.

d) Fruit trees planted in border on village green:

No update from previous Community Council Meeting. Cllrs happy with the solution around the potentially wrong size trees planted (Cllr SL and Emily supporting potential new tree planting in autumn 2023).

Cllr SC and Janet Griffiths can donate tree each if required.

e) Defibrillator:

Please find update in agenda point 7 (Defibrillator in Puncheston).

f) Clerks vacancy:

Clerk and RFO vacancy appointed. Bradley Challinor (from 26th July 2023 meeting).

4. Highway Matters

No update from previous Community Council Meeting. No outstanding Highway matters to discuss.

5. Planning

No new planning applications. Current planning application commented.

23/0088/PA: Capel Bethel, Puncheston. Variation of condition 2, approved plans of permission 19/0332/PA (conversion of Capel into residential dwelling). **Commented and approved**

6. Puncheston Village Green

Window mosaic repairs: Cllrs agreed to £100 to repair window mosaic. Clerk to organise cheque during September Community Council meeting.

Cllr SL has contacted contractor who is waiting dry weather and is aware of payment via cheque from the September Community Council meeting.

7. Defibrillator in Puncheston

Current defibrillator is on loan (no cost). The local GP is the guardian. The Community Council would like to purchase a new defibrillator for the community.

Potential cost of defibrillator is £900 - £1,000.

AP Clerk to apply for funding through, Enhancing Pembrokeshire Grant, LNG Community Fund and Welsh Church Act Fund.

8. Payments / Finance / Audit

All outstanding payments made and approved in Junes Community Council meeting.

The cheque for room hire has been passed to Cllr DL.

9. General Allowance Payments

Cllrs asked to email clerk if they wish to receive or not receive the £150 Cllr allowance payment for 2023/24 financial year prior to Septembers Community Council meeting.

10. Stream in Front of Church

Cllrs acknowledged email from Sharon Wormleighton. Previous Clerk was chasing up with Jim Dunkley (Common Land Officer in PCC).

AP Clerk to follow up with stream in front of church query with Jim Dunkley (Common Land Officer in PCC).

AP Clerk to follow up with stream in front of church query with Sharon to pinpoint exactly what support she would like from the Community Council.

11. Correspondence

No new correspondence that has not been covered in the above agenda points (new Clerk only recently appointed).

12. Any Other Matters

- a) Cllr SL received a complaint from a member of the Puncheston Community regarding the speed of the tractors past the school (added as an agenda point)

Cllrs confirmed the speed limit will be dropping to 20 mph from the new school year (national speed initiative).

Cllrs discussed the need for a speed bump(s) outside the school. Cllrs also discussed the need for designated parking for the school.

AP Clerk to email Education / Transport in PCC to request speed bumps outside of the school due to safety issues.

- b) Playground field (ownership). Cllrs SL to follow up recent correspondence with A. Phillips the Director of Lewis & Lewis & Co Solicitors in St Clears regarding the ownership issues between Puncheston CC and PCC.

Playground grass still not cut by PCC. Clerk to follow up and report online.

AP Clerk to report grass cutting of playing field on PCC online reporting portal.

13. Date of Next Meeting

Wednesday 27th August 2023