

**MINUTES OF A MEETING OF LLANSTADWELL COMMUNITY COUNCIL HELD ON TUESDAY
12TH SEPTEMBER 2023 AT MASTLEBRIDGE COMMUNITY HALL AT 7.00PM.**

PRESENT: Cllr R Diggle (Chairman)
Cllr H Dyer
Cllr Mrs J Lloyd
Cllr P Roberts
Cllr G Wilson
Cllr S Thomas

APOLOGIES: Cllr B Evans

The clerk was in attendance (Mrs J Clark-Davies)

101/23 DECLARATIONS OF INTEREST

Cllr S Thomas declared that he was also a member of Neyland Town Council.

102/23 CHAIRMAN'S ANNOUNCEMENTS

The chairman advised that he had attended the Civic Service of Milford Haven Town Council in July.

103/23 MINUTES OF THE LAST MEETING

The minutes of the meeting held on 11th July 2023 were proposed and seconded and agreed as a true record apart from the following amendment:

a) Minute 94/23 should read as follows:

The Annual Play Park Inspections had been received and circulated. Cllr Dyer updated Members on his meeting with James Horton from Infinity Play and highlighted his misgivings. He also had a conversation with a ROSPA inspector who advised that the top bar and cast ends of the swings in Hazelbank need stripping down and photographing. Depending on the findings, this process needs to be repeated in 5-10 years. He advised that the aerial slide at Jordanston needs to be dismantled and checked as issues were highlighted in the latest inspection report. As Infinity Play had advised that they felt unable to carry out this work, it was agreed that a local engineering company be asked to do it. It was also suggested that quotes be obtained from other companies for the inspection work, to be discussed at the September meeting. The clerk was asked to print a report on play areas expenditure and to circulate.

104/23 MATTERS ARISING

The following matters were discussed:

a) Minute 93/23: The refund to Peter Hay had been made by the Burial Board.

- b) Minute 94/23: Ask Cllr B Evans if he had arranged for the aerial slide to be dismantled.
- c) Minute 98/23: The clerk advised that the Coronation Mugs had arrived, and she would arrange for them to be distributed. Cllr R Diggle declared an interest as his granddaughter attends Redhill School and would receive a mug. Members were asked if they knew of any children from Llanstadwell who attended school elsewhere to let the clerk know.

105/23 PUBLIC PARTICIPATION

There were no members of the public present.

106/23 UPDATE ON ACCOUNTS TO 31ST AUGUST 2023

- a) Bank account reconciliations summary showing a balance of £437.85 in the Current Acct, £22,629.57 in the Saver Acct and £10,894.92 in the United Trust Bank acct.
- b) The Financial Statement – Cashbook showing income of £10,069.02(gross) and expenditure of £14,442.62(gross).
- c) The Financial Budget Comparison showing the Budget set, the actual income and expenditure figures and the balance remaining under each heading.

RESOLVED: That the above financial information be accepted.

107/23 ACCOUNTS FOR PAYMENT

The following accounts were approved for payment:

a) Mrs J Clark Sept salary	£231.80
b) PAYE for Sept	£57.03
c) Simon Safety - Floor cleaner and urinal deodoriser	£45.36
d) EDF Energy – elec invoice for toilets July\August	£136.80
e) Zurich -Insurance for public conveniences	£105.08
f) PCC 6 x self-adhesive dog fouling signs	£26.09
g) Simon Safety Hand soap for toilets	£6.52
h) Emily Davies – wages for August	£305.20
i) Price & Kelway – legal fees for toilets lease	£1,230.00
j) Clerk & Councils Direct – 2 boxes Coronation mugs	£487.00

The clerk was asked to obtain a further quote for electricity for the public conveniences from Octopus and SSE and to ask EDF how long the current contract was for.

108/23 MATTERS RELATING TO BURIAL BOARD

Cllr Diggle advised that no meetings of the BB had been held due to cllrs sickness etc. Three business meetings had been held but there was nothing of note to report. The next meeting is scheduled for October.

Cllr S Thomas declared an interest in the above item as his wife is the Clerk to the Burial Board.

109/23

AUGUST PLAY PARK INSPECTION REPORTS

The August reports had been circulated and it was noted that the picnic table at Jordanston had collapsed. Cllrs Roberts offered to repair this item. The clerk suggested that there were a large number of low and very low risk items on the reports which could be resolved at very little cost to this council, which would greatly reduce the number of items on the reports. It was agreed that a site visit be made to all play areas with a view to deciding which items could be resolved at little cost. A date of 29th September was agreed. Cllr Dyer to let everyone know what time.

RESOLVED: **That a site meeting be held at all three play areas on Friday 29th September. The time to be confirmed.**

110/23

PLANNING APPLICATIONS

There were none to consider.

111/23

ASH DIE-BACK ON TREE AT LITTLE HONEYBOROUGH

Cllr Mrs J Lloyd declared an interest in this matter as she is related to the possible owner of the tree and did not take part in the discussion.

The clerk advised that she had attended a site visit in July with the Tree Officer from PCC following several complaints about a dangerous tree and was told that this tree had category 4 ash die-back and needed to be removed as soon as possible as it posed a risk to people and property in the immediate vicinity. She had been provided with a plan by Barry McKee from PCC which indicated that the tree was not on common land and was probably on land owned by the owners of the property known as Foxgloves at Little Honeyborough. It was agreed that a letter be sent to the owners of the property explaining the situation with the tree and asking for their comments.

RESOLVED: **That a letter be sent to the owners of 'Foxgloves' explaining about the situation with the tree on their property and asking for their comments.**

112/23

CORRESPONDENCE

The following correspondence had been received:

- a) Request from residents of 23 Hazelbank re overgrowth in play area.
- b) OVW Jul\August training dates. – noted.
- c) OPCC News bulletin for July. – noted.
- d) OVW Delivery of the Nature Networks Map – noted.

- e) PCC Recalibration of speed signs to 20mph.
- f) OVW August\Sept Training Dates.
- g) OVW Ombudsman Annual Report 2022-23.
- h) OVW Community Cohesion Small Grant Schemes.
- i) PCC Temporary Road Closure Notice.
- j) PLANED Pembs Tourism Panel.
- k) Audit Wales – Consultation on Fee Scales 2024-25.
- l) PCC Resourceful communities Partnership Meeting.
- m) KOMPAN – do not work in this area for play park inspections.
- n) Welsh Govt – RAAC questionnaire.

a) The brambles etc had been cleared from Hazelbank play area by Cllr P Roberts and he was thanked for carrying out this work. The waste would need to be removed and it was agreed that a quote be obtained for this work. The clerk would email the residents of 23 Hazelbank to let them know the work had been carried out.

- d) The speed signs would be recalibrated by Cllr H Dyer.

113/23

ANY OTHER INFORMATION

The following matters were raised:

- a) Cllr G Wilson advised that the planning application for a bungalow at Three Crowns House had been withdrawn.
- b) Cllr Mrs J Lloyd asked about ownership of an area of land at Churchlakes and was told that it was privately owned.
- c) Cllr S Thomas advised that there was a film on Amazon called 'The Toll' which was partly filmed in Llanstadwell.
- d) Cllr Dyer advised that there were several anti-vaccination stickers in the public conveniences at Hazelbeach which should be removed.
- e) Cllr P Roberts asked for permission to purchase Hammerite paint for use in the play areas.
- f) The clerk advised that a camper van had parked overnight at Hazelbeach car park backed up against Welsh Water's access gates. This would be reported to PCC, Welsh Water and the Police.
- g) The Clerk advised that she had received a complaint from a resident of Waterston about excessive noise from the caravan park known as Grass Roots, the previous Saturday. The resident was concerned that this would happen on a regular basis. The clerk agreed to make some enquiries with the owners of Grassroots.
- h) It was agreed that a donation of £50 be made to the Paul Sartori Foundation in lieu of flowers for former councillor Michael Howells who had recently passed away. A letter of condolence had been sent to Mrs Pam Howells on behalf of Council members.
- i) The clerk had received an email from Rosemarket CC regarding the amount of litter on the road from Rosemarket to Honeyborough alongside the Old Railway Bridge. This would be reported to PCC.

114/23

DATE OF NEXT MEETING

The next meeting will be held on Tuesday 10th October at Newton Hall at 7.00pm.

The meeting closed at 8.55pm

Signed.....Chair.....Date

Signed.....Clerk