

## **CYNGOR CYMUNED MANORDEIFI COMMUNITY COUNCIL**

Minutes of the meeting held on Tuesday 12<sup>th</sup> September 2023  
at Abercych Village Hall

Present: Cllrs Pamela Parsons (Chair), Lynda Williams, Aled Lewis, Suzanne Burley,  
Susan Murphy, Natalie Revett  
County Cllr Iwan Ward  
Judith Kings (Clerk)  
Members of the public: 2

A member of the public spoke regarding issues with the dog field being used against the rules as laid down.

He also reported a dangerous pot hole to be dealt with by the County Cllr.

### **1. To accept and approve apologies for absence**

None

### **2. Declarations of interest on matters arising from the agenda**

None

### **3. Approval of Minutes of last meeting 11<sup>th</sup> July & 8<sup>th</sup> August**

**RESOLVED:** to approve the minutes as an accurate record of the meetings

### **4. County Councillor report**

Council works are currently being undertaken in Newchapel (playing field). The contractors have created some untidiness, but have now removed paint pots from the area. The County Cllr has also been assured that any damage to the grass will be made good. Work should be finished within 2 weeks.

### **5. Matters Arising (not on the agenda)**

#### **a) Update on Millennium Garden work**

No communication from the gardener has been received as yet. Some work has been completed but not what was expected.

### **6. Correspondence**

None to discuss

### **7. Council Matters**

#### **a) To appoint Cllr Revett to the Councillor Audit Working Group and arrange a meeting date**

**RESOLVED:** to appoint Cllr Revett to the Audit Working Group which will meet on Tuesday 26<sup>th</sup> September at 10.00am

#### **b) To consider appointing a representative to the Pembrokeshire area committee of One Voice Wales**

**RESOLVED:** not to appoint a representative

#### **c) To consider attendance at the One Voice Wales conference and AGM on Saturday 30<sup>th</sup> September at the Royal Welsh Show Ground (cost per delegate £90)**

**RESOLVED:** Not to attend.

#### **d) To receive feedback from a meeting regarding the Community Review (possible changes to Community Councils)**

The Clerk informed the meeting that a review is underway of communities and their councils. This could affect Manordeifi as it is a very small community council.

## 8. Planning Applications (for comment or information)

- a) **23/0332/PA** Proposal: Change of use from agricultural use to dog exercise field with erection of fence and shed in retrospect. The construction of a new access and alterations to existing parking and turning arrangements and the erection of additional fence with landscaping treatments.\*Amended Plans/Statements\*

Site Address: Fynnone Dog Field, Newchapel, Pembrokeshire, SA37 0EH

Councillors expressed their concern regarding the entrance being unsafe as it opens out on to a 60mph road with another junction opposite that leads to 7 properties (with the lane being used by agricultural vehicles). Now the evenings are getting dark earlier, torches are being used by dog walkers which is unfair on residents. A 360 degree camera is encroaching on residential properties which is recording sound. This is a worry to residents. Hopefully this issue has been flagged up to the enforcement officers. Councillors are being personally insulted by residents over the issue. This is unacceptable.

**RESOLVED:** to write another letter to planning including information on operating hours, the number of dogs using the field at any one time, the issue of the camera and the danger of the access.

- b) **23/0409/PA** Proposal: Two-storey extension to dwelling

Site Address: Tair Sir, Abercych, Boncath, Pembrokeshire, SA37 0EX

The footpath that runs by the property has a gate across it and the signage is missing. County Cllr Ward will follow this up. The planning notice was not visible but is now, although it is opposite the house and looks as though it relates to the sheds being built.

Cllr Parsons reported concerns from 4 Abercych residents living near the 'Tair Sir' proposal, that the extension is not in keeping with the vernacular style of properties near 'Tair Sir'. Furthermore, concerns were also expressed that other recent residential planning applications in Abercych, have been refused by PCC due to phosphate levels in River Teifi. Residents have been advised to put their comments forward to the planning department.

**RESOLVED: not to comment on the planning application as a council**

**RESOLVED: to create a policy for approaching planning applications to ensure parity**

## 9. Financial Matters

- a) Bank balance at 23<sup>rd</sup> August 2023: £8,821.21. Clerk's salary, Boomerang signs and DM Payroll services have been paid since the date of the bank statement. Remaining balance: £8258.61. Bank reconciliation was signed by the Chair.

- b) Approval of payment of overtime to the Clerk – 9 hours in total (amount notified to councillors in advance)

**RESOLVED:** to approve the overtime payment

- c) Approval of payment of £80 for SLCC membership for the Clerk

**RESOLVED:** to approve the payment

- d) Approval of budget monitoring statement

**RESOLVED:** to approve the statement

- e) Approval of budget lines for next financial year

County Cllr Ward suggested that the Community Council might consider purchasing more grit bins to store more salt in readiness for the winter.

Cllr Lewis suggested that 'pick up your dog poo' signs are needed.

**RESOLVED:** to add grit bins to the budget. Cllr Revett to find out where they currently are.

**RESOLVED:** to add the 'please pick up your dog poo' signs to the agenda for the next meeting.

#### **10. Information sharing/matters for the next meeting**

Remembrance Service plans need to be thought about very soon. The Clerk is liaising with Abercych Village Hall Committee as regards providing refreshments.

Drains in Abercych need to be monitored.

Abercych hall is 65 years old and will be holding a party on 28<sup>th</sup> October.

#### **11. Date of Next Meeting**

Tuesday 10<sup>th</sup> October 2023, Newchapel.

MANORDEIFI COMMUNITY COUNCIL - PEMBROKESHIRE		
Bank Reconciliation as at 5th September 2023		
Balance per bank statement 23rd August 2023		
Treasurers account	£8,821.21	
		£8,821.21
Less: Unpresented cheques/online payments made after the statement date		
Standing Order Clerk Salary	-£232.60	
Boomerang Sign & Design (online)	-£180.00	
DM Payroll Services (online)	-£60.00	
Boomerang Sign & Design (online)	-£90.00	
		£8,258.61
Add: Uncredited deposits at 5th September 2023		
	£0.00	
		£0.00
<b>Total cash &amp; bank balance</b>		<b>£8,258.61</b>
<b>Cashbook</b>		
Opening balance as at 4th July 2023		£6,943.81
Add: receipts		£2,166.00
Less: payments		-£851.20
<b>Closing balance per Cashbook 5th September 2023</b>		<b>£8,258.61</b>
	Date	
Prepared by:		
Checked by:		



**TREASURERS ACCOUNT**  
MANORDEIFI COMMUNITY COUNCIL

**Account summary**

<b>Balance On 23 Jun 2023</b>	<b>£7,543.41</b>
Total Paid In	£0.00
Total Paid Out	£655.60
<b>Balance On 05 Jul 2023</b>	<b>£6,887.81</b>

**Account activity**

Date	Payment Type	Details	Paid In (£)	Paid Out (£)	Balance (£)
<b>23 Jun 23</b>		<b>STATEMENT OPENING BALANCE</b>			<b>7,543.41</b>
27 Jun 23	FPO	PAUL SARTORI FOUND 300000001159754568 (PS) Donation		50.00 ✓	7,493.41
27 Jun 23	FPO	MANORDEIFI COUNCIL 309398 10 27JUN23 11:26 (PS) Plants		317.00 ✓	7,176.41
28 Jun 23	SO	TREFHEDYN GARDEN C 100000001152997111 52215 201841 10 27JUN23 11:27 (PS) SALARY		232.60 ✓	6,943.81
05 Jul 23	FPO	JUDITH ANNE KINGS ZURICH TOWN & PARI 400000001166864163 3646373 206582 10 05JUL23 13:37 (PS) EMPLOYERS LIABILITY		56.00 ✓	6,887.81
<b>05 Jul 23</b>		<b>STATEMENT CLOSING BALANCE</b>	<b>0.00</b>	<b>655.60</b>	<b>6,887.81</b>

The "Details" column in your statement shows the date that a Debit Card payment went into or came out of your account only if that happened on a weekend or a Bank Holiday.

**Payment types:**

FPO - Faster Payment      SO - Standing Order

PLG1M0M6S100000

M32DTM03HQF D32DTM03HQF

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**TREASURERS ACCOUNT**  
MANORDEIFI COMMUNITY COUNCIL

**Account summary**

<b>Balance On 21 Jul 2023</b>	<b>£6,887.81</b>
Total Paid In	£2,166.00
Total Paid Out	£232.60
<b>Balance On 21 Aug 2023</b>	<b>£8,821.21</b>

PLH00CU3100000

M32P800000G D32P800000G

**Account activity**

Date	Payment Type	Details	Paid In (£)	Paid Out (£)	Balance (£)
<b>21 Jul 23</b>		<b>STATEMENT OPENING BALANCE</b>			<b>6,887.81</b>
28 Jul 23	SO	JUDITH ANNE KINGS <i>SALARY</i>		232.60 ✓	6,655.21
21 Aug 23	BGC	PEMBROKESHIRE CC	2,166.00 ✓		8,821.21
<b>21 Aug 23</b>		<b>STATEMENT CLOSING BALANCE</b>	<b>2,166.00</b>	<b>232.60</b>	<b>8,821.21</b>

The "Details" column in your statement shows the date that a Debit Card payment went into or came out of your account only if that happened on a weekend or a Bank Holiday.

**Payment types:**

SO - Standing Order                      BGC - Bank Giro Credit

**RECEIPTS & PAYMENT LOG**

			balance b/f			£6,602.05
12.4.23	Online P1	/	Clerk reimbursement: Defibrillator pads PHA 1936 s234**		£100.10	£6,501.95
12.4.23	Online P2	/	Zurich Insurance s111*		£535.34	£5,966.61
12.4.23	Online P3	/	One Voice Wales membership s143*		£101.00	£5,865.61
28.4.23	Standing Order	/	Clerk salary s112*		£232.60	£5,633.01
24.4.23	Pembrokeshire CC	/	Precept	£2,168.00		£7,801.01
28.5.23	Standing Order	/	Clerk salary s112*		£232.60	£7,568.41
20.6.23	Online P4	/	Cllr Burley Reimbursement: gift card competition prizes s137*		£25.00	£7,543.41
27.6.23	Online P5	/	Paul Sartori donation s137*		£50.00	£7,493.41
27.6.23	Online P6	/	Trefhedyn Garden Centre s144*		£317.00	£7,176.41
28.6.23	Standing Order	/	Clerk salary s112*		£232.60	£6,943.81
5.7.23	Online P7	/	Zurich Insurance s111*		£56.00	£6,887.81
28.07.23	Standing Order	/	Clerk salary s112*		£232.60	£6,655.21
21.8.23	Pembrokeshire CC	/	Precept	£2,166.00		£8,821.21
28.8.23	Standing Order	/	Clerk salary s112*		£232.60	£8,588.61
1.9.23	Online P8		Boomerang sign & Design RTRA 1984 s72***		£180.00	£8,408.61
1.9.23	Online P9		DM Payroll Services s111*		£60.00	£8,348.61
5.9.23	Online P10		Boomerang sign & Design RTRA 1984 s72***		£90.00	£8,258.61