



Minutes of the Annual General Meeting of
Freystrop Community Council
held at Freystrop Village Hall on Monday 10th July 2023 at 19:00 pm

1. Welcome to the meetings of 10 July 2023

- The Chair of Freystrop Community Council for 2022/23 Councillor W David Thomas welcomed Freystrop Community Councillors, Pembrokeshire County Councillor for the Llangwm Ward Michael J John and members of public to the 3 meetings taking place consecutively this evening – the AGMs for Freystrop Community Council & Freystrop Village Hall and the July monthly meeting of Freystrop Community council & Freystrop Village Hall

2. Attendance & Apologies

- Freystrop Community Councillors: W D Thomas (Chair), E Utting, D S Harries, M R Harries, A M Simpson
- Freystrop Community Council Clerk: R D Lavis
- Pembrokeshire County Councillor (Llangwm Ward): M J John
- Members of the public: Ms A Lawman
- Apologies: Councillor R A Beeden, Ms J Forrest

3. Election of Chair

- There were no nominations. Councillor W D Thomas indicated he was happy to continue in the role
 - Proposed: E Utting. Seconded: D S Harries

4. Election of Vice-Chair

- There were no nominations. Councillor W D Thomas asked if Councillors E Utting and D S Harries were prepared to continue as Joint Vice-Chair. Councillor D S Harries declined. Councillor E Utting was happy to take the role of Vice-Chair
 - Proposed: A M Simpson. Seconded: D S Harries

5. Review of the Accounts for 2022/23

- The clerk presented Councillors with the completed accounts for 2022/23. Modifications to previous year's accounts of note were the addition of the asset register and depreciation agreed by Councillor A M Simpson and the clerk. Mr B S Hearne had undertaken an internal audit and reported back favourably. Following approval the accounts plus other documents are to be submitted to Audit Wales for the first full audit of Freystrop Community Council
 - Proposed: E Utting. Seconded: D S Harries

6. Review of the Annual Report for 2022/23

- The completed Annual Report was presented for approval
 - Proposed: A M Simpson. Seconded: D S Harries

7. Review of Standing Orders

- Modified Model Standing Orders from One Voice Wales had been received too late for a draft to be produced for approval. The clerk confirmed that new standing orders could be adopted at a monthly meeting. The Chair will prepare a draft in readiness for approval at the FCC September monthly meeting

8. Review of Remuneration Policy

- Following the first draft of the policy the clerk had suggested a revised payment schedule of the clerk's schedule to ensure that all salary and HMRC payments relating to the financial year were made within that year and could be accounted for within that year. The new draft was accepted
 - Proposed: M R Harries. Seconded: D S Harries

9. Review of Donations Policy

- It was unanimous that the policy to continue to support local causes only is continued

10. Questions from the public

- There were no questions from the public

Prepared by

R D Lavis

Clerk & Responsible Financial Officer

Email freystropcc@yahoo.com

Approval proposed by:

Seconded:

Signed:

Dated:

Anna Simpson
Esmé Utting
18/9/23.

Ross Harries