CYNGOR CYMUNED CILGERRAN COMMUNITY COUNCIL

NOTICE OF THE ANNUAL GENERAL MEETING

AGENDA – MAY 2015

To Councillors:

You are hereby summoned to attend a meeting of the above Council to be held at the Village Hall on Monday 18th May 2014 at 7.30pm.

The business to be transacted is as follows:

Present:

Apologies:

**1. Election of Chairman for 2015/2016**

**2. Election of Vice Chair for 2015/2016**

**3. Election for Internal Financial Auditor 2015/2016**

**4. Election of Financial Officer**

**5. To appoint representatives to outside bodies:**

5.1 Village Hall Committee.

5.2 Community Forum.

5.3 Festive Committee.

5.4 Twinning Committee.

**6. To receive pre-audited Accounts for 2014/2015. Balance Sheet for ye 31/3/2015.**

6.1 To approve Section 1 of the Annual Return.

**7. Annual Business**

7.1 Signatories on cheques.

7.2 Clerk’s Salary.

7.3 Review Fidelity Guarantee Insurance.

7.4 Review of The Welsh Language Scheme.

7.5 Review of The Freedom of Information Scheme.

7.6 Review of Financial Risk Assessment.

7.7 Review of Asset Register.

7.8 Review of Communication Strategy.

**8. Date of next Annual General Meeting.**

 The meeting will continue with matters as follows:

1. Minutes of Meeting held the 27th April 2015.

**2. Matters Arising.**

2.1 Equipment Inspection Report (183.1)

2.2 Dog Fouling Posters (183.2)

2.3 MUGA (183.3)

2.4 Parc Y Pwmp (183.6)

2.5 St Llawddog’s Church – Burial Fund Donation

**3. Correspondence**

3.1Wildlife Trustof South & West Wales – Renewal of membership.

3.2 Pembrokeshire County Council – Community Play Park Policy. A change in inspection responsibilities.

3.3 Letter from Angharad Evans (In Light of Tom Mathias) requesting volunteers from Cilgerran Community Council.

 **Information.**

3.4 Welsh Assembly – The Planning (Wales) Bill, updates can be viewed on the website at <http://www.senedd.assembly.wales/mgIssueHistoryHome.aspx?IId=11271>

3.5 Welsh Government – Statutory Guidance on Access to Information on Community & Town Councils can be viewed on the website at <http://gov.wales/topics/localgovernment/communitytowncouncils/publications/access-to-information/?skip=1&lang=en>

3.6 Menter Aberteifi- Invitation to the AGM on 16th June 2015 at the Guildhall.

3.7 Ombudsman for Wales – Revised guidance on the Code of Conduct for members can be viewed on the website at [www.ombudsman-wales.org.uk](http://www.ombudsman-wales.org.uk)

**4. Development Control.**

 **Planning Applications:**

4.1 Fforest Farm, Cilgerran – Erection of two dormitories with shared kitchen and decking area – 15/0108/PA.

4.2 Bridell Manor Nursing Home, Bridell, Cardigan – Placement of static caravan for temporary residence – 15/0130/PA.

4.3 Rose Cottage, Cilgerran – Replacement of wall (in retrospect) – 15/0021/PA.

**5. Finance**

 Balance as at close of meeting 27/4/2015 Current Account £4,392.44

 Reserve Account £8,783.38

 Total £13,175.82

**Payments**

Pembrokeshire YFC (Donation) £100.00

Village Hall Rent £90.00

Total Payments £190.00

**Income**

Pembs C/C – Precept £4,400.00

Bank Interest 0.36

 Total Income £4,400.36

 Balance as at close of meeting 18/5/2015 Current Account £ 8,602.44

 Reserve Account £ 8,783.74

 Total £17,386.18

**Payments Due**

Valeria Varney (April Salary) £239.38

Valeria Varney (May Salary) £239.38

Valeria Varney (Expenses) £97.99

Glenhurst Doors (Padlocks) £25.13

JJ Accounting Services (PAYE) £30.00

Wildlife Trust – Membership £50.00

 Total Payments Due £681.88

**6. County Councillor’s Report**

**7. Community Forum.**

**8. Any Other Business.**

Date of next meeting: 22nd June 2015

Signed \_\_\_\_Valeria Varney\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_13th May 2015\_\_\_\_

Valeria Varney

Clerk to Cilgerran Community Council