**Cyngor Cymuned Amroth Community Council**

**Draft Minutes** of meeting held by Amroth Community Council on Thursday 22nd June 2023.

**Councillors present:**  T Baron; A Cormack; A Evans; F Evans; M Harvey; John James; R Lake; S Phillips, R Tippet Maudsley; E Wyn Morgan.

**In attendance:** Mrs Kathryn Bradbury (Clerk),

**Apologies**: R Harries, Martin Morris

**Declaration of interest. None**

**1.Chair’s Welcome**

Chairman Tony Baron welcomed all Councillors to the meeting. The **Minutes** of the meeting held on Thursday 18th May 2023 were agreed as a true record.

Proposed by Cllr John James, Seconded by Cllr Mark Harvey. Vote – unanimous

Cllr. Baron signed the May 23 Minutes.

**2 .Matters Arising**

* Cllr Cormack has raised parking cost concerns in Tenby for those attending Breast Screening with the health board.
* Two signs re dog walker access were collected from Sign Box and put up in Amroth near to the East Slipway
* Cllr Harvey drafted a response to the 20 is Plenty Consultation outlining ACC’s opposition to this measure.

**3.County Councillors Report**

**Emergency Roadworks at Wiseman’s Bridge**

Roadworks are underway to repair the retaining wall by the carriageway of the road at Wisemans bridge towards Summerhill.  Only a few hours' notice of this closure was given as a result of a safety inspection.  The road is due to be reopened by the end of this week.

**Amroth to Pendine Roadworks to be Completed**

The roadworks on the Amroth to Pendine road will be completed in time for the Long Course Weekend traffic.  This will also allow the 351 bus to resume the portion of the route to Pendine.

**Planning Application at Plum Tree Hall, Stepaside 22/0785/PA**

This application in Kilgetty ward would have affected both Pleasant Valley and Sardis residents.  It has been rejected under delegated powers in line with Amroth Community Council’s recommendation.

**Amroth Ward Litter Pick**

Thanks to all the residents who helped with the Amroth CC Litter Pick on 11th June in Summerhill, Stepaside and Amroth.  I recommend that the Community Council schedules these litter picks every 2 months in future.

**Saundersfoot Surgery**

Myself, Cllr Chris Williams and Cllr Alistair Cameron of Kilgetty ward met with the Saundersfoot Surgery on 16th May to discuss the feedback all three Councillors continue to receive from residents about the difficulty of booking appointments at Saundersfoot Surgery.

The Practice Manager and a Senior Partner from the Practice frankly outlined the challenges they face due to increased demand post-COVID, with many hospital operations being delayed meaning patients need additional GP visits.

They also said that the Practice has had difficulty recruiting and retaining reception staff within NHS budgets, which has made it difficult to ensure sufficient staff to answer phones - particularly at peak times, where for instance on 15th May there were 532 calls between 8am and 9am!

The Practice Manager notified us this week that one new receptionist will be starting in the next month and a job offer will be made to another candidate shortly.  So, while the situation will not improve overnight, residents should see a marked difference going in the next month or so.

The surgery is also putting more and more information on their new website <https://saundersfootmedicalcentre.gpwales.com/>. If you haven’t visited recently, please do.  There is a lot of information there and the surgery is trialling the [eConsult](https://saundersfootwales.webgp.com/) option too.

In all honesty, I am disappointed with the service the Surgery is providing residents currently, but the management and partners are working hard to improve the situation and are making every effort to communicate their plans.  So much of this is really a manifestation of the underfunding of the NHS nationally.  I will continue to work with the other County Councillors to monitor the situation and push for improvement, but I still believe that even now, the service provided by Saundersfoot Medical Centre is one of the best, if not the best in the County.

As County Councillors we will continue to meet with the surgery to review the situation.

**4.Planning**

**23/0040/PA Pleasant Valley Caravan Site. Pleasant Valley. SA67 8NY Proposal:** Alteration and change of use of existing garages and stores building to create one self catering holiday unit. **This application has been refused.**

**22/1096/PA** **12 Waters Edge, Amroth, SA67 8NP.Proposal:** Proposed Rear Extension with associated Balcony Extension and New Porch to Existing Dwelling. **This application has been approved.**

**22/0921/PA** Proposed new dwelling in Garden of 18 Summerhill, Stepaside, Narberth, Pembrokeshire, SA67 8LX.

**23/0068/PA. St Non, PLEASANT VALLEY, Narberth, Pembrokeshire, SA67 8NY. Proposal,** Demolition of existing canopy structure & replacement rear extension with new roof line.

**These applications** will be considered by the PCC Planning Committee next Tuesday 27th June. **ACC will rely on the written comments submitted.**

**NP/23/0289/FUL. Elidyr Cottage, Amroth. SA678PR. Proposal,** Alternative design for holiday lodge(single) under Policy 41 as previously approved under NP/22/0686/FUL. **Comments by 6th July 2023**

**ACC have no objection in principle but wish the following to be noted. The orientation of the proposed dwelling means that the front door and bedroom 2 are facing the neighbouring bungalow which may impact the immediate neighbours. Please confirm that the neighbours have been informed in writing and have been given an opportunity to comment.**

**Agreed. Clerk to write to Nicola Gandy to ensure neighbours have been informed.**

**23/0209/DC. CAMPING SITE, Pantglas, TAVERNSPITE, Whitland, Pembrokeshire, SA34 0NS**. Proposal : Discharge of conditions 7 (surface water disposal), 8 (landscaping) & 9 (landscape management plan) of planning permission 20/0802/PA (Siting of 36 self-catering units, associated infrastructure, and ecological enhancements).

**ACC have No Objection to the Discharge of Conditions. But do have concerns regarding currently constructed units. Observations conveyed to Planning/Enforcement.**

**NOTE; The Clerk wrote to write to the National Park Planning Department to ask that ACC are notified of any applications within 500m of our boundary. Unfortunately there is no IT provision to enable this to happen. It is suggested that ACC screen the weekly Planning applications published for Saundersfoot.**

**5.Correspondence**

* Health Needs Assessment Consultation from Hywel Dda Health Board. Please follow the link to complete the consultation survey. <https://forms.office.com/e/7SThYLKZex>
* As a concerned resident of our community, I am writing to address a pressing issue regarding the consistent misuse of the glass recycling bins on the Main Car Park, specifically by businesses and holidaymakers. I kindly request that the council considers removing these bins as they are causing numerous problems within our community.

*PCC responded to say- Over the past few months we have had issues emptying the glass igloos throughout the county because of a long term fault with our collection vehicle. This has compounded the issue of the glass igloos overflowing in Amroth recently. We hope to resolve this issue very soon and have a temporary solution in place to alleviate the problem.*

 *Recyclable materials produced by businesses are free to dispose of at Council run recycle facilities, be that Waste and Recycling Centres (WRCs) or other community facilities such as the glass igloos. Where there is obvious misuse of recycling facilities by businesses, PCC can intervene.*

*PCC colleague Neil McCarthy, who manages the street litter collections confirms that the litter bins in Amroth appear to be abused by businesses and domestic properties in the area, but again, without proof it is difficult to take action against individuals.*

*PCC encourage residents to continue to report misuse of the bins and recycling facilities to continue to highlight when there are issues. Ideally, specific business misuse reports would be helpful to allow us to target those businesses or individuals.*

**Agreed**. Councillors asked the Clerk to invite members of the waste disposal team to address the council.

* A resident also wrote about activity taking place on Allen’s Lane, Llanteg including hedge removal and possible building plots in another field. The hedge removal was reported to PCC but nothing can be done about building plots until building starts.
* From OVW. From the 17th of September 2023, most 30mph limits across Wales will change to 20mph. When you see streetlights, assume that the speed limit is 20mph, unless you see signs that say otherwise.  Most affected streets are in residential or built-up areas where people walk and cycle. GoSafe, Police and partners will continue to educate and engage with our communities, and enforce 20mph speed limits, to make roads safer for all of us.
* **Wales Connectivity Survey.** We are particularly interested in hearing from those of you who experience speeds of less than 4Mbps across Wales.

We kindly ask for your participation in this [important survey](https://gbr01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fdocs.google.com%2Fforms%2Fd%2Fe%2F1FAIpQLSdEYrHbIVRnuysVqs41MgIrCdsw-bna1G_KYJanYZvOuhZaCg%2Fviewform%3Fvc%3D0%26c%3D0%26w%3D1%26flr%3D0%26usp%3Dmail_form_link&data=05%7C01%7C%7C20017e18193e44288b1608db6bf77d3b%7C84df9e7fe9f640afb435aaaaaaaaaaaa%7C1%7C0%7C638222482922946442%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=gB1AvlYYqiJGZwI0USOH%2BNNrNklOgA9hG4HDY%2FWK5ns%3D&reserved=0) and encourage you to share it with others in your networks who may also be facing similar connectivity issues.

* **Dogs on restricted section of Amroth Beach**. Gary Nicholas of PCC has written about the number of dogs being walked on the restricted section of Amroth Beach.

*The Clerk has assured him that we are promoting the regulations with new signs up, posters in the community notice boards and a pinned post on Facebook. Enforcement is currently being contracted which may help the situation.*

**Agreed.** The Clerk will inform Lifeguards in writing of the agreement for dog walkers to access the easter end of the beach via the slipway with dogs strictly on the lead until the unrestricted section is reached.

**6.Finance as of 31st May 2023**

**a. Statement of accounts**

 Account 649 – £13,182.31

 Account 856 – £4,789.77

 David Rees - £1131.53

 **b. Income April / May**

 Grant Income £139.59 from Film Club project

 **c. Payments**

Clerk wages and expenses £44.99 Malware Bytes renewal & Ladds ironmongers water pipe sundries £34.20 = £79.19

 Wifi monthly payment to West Wales Systems £54 inc vat

 Payment to Filmbank Distribution for £164.40 (Ticket to Paradise)

 Hall hire for film club £25

 M Harvey Expenses for film club.£17.98

 Hall Hire Llanteg for meeting £10

 Allotment rent £150

 Water Trough for Allotments – 133.20

 Sundries for water pipe fixing from CCf – 37.10

 Greenfields Turf £7100inc VAT – Phase 3 of the Play area work.

 Greenfields £365 inv VAT for fixing of the Happy to Chat bench.

 Trench for Water connection £925.86

 Sign Box – Dog walker access signs £100.80

 Purchase of Laminator and supplies £50.00

 Internal auditor £280.00

 **d. Donation** – **Paul Satori** – We are looking for funding from our Local Community Council to assist us in raising vital funds to sustain our Hospice at Home Services. **Politely decline.**

 **Cancer Charity for Children, Swansea – Politely decline**

 **All Payments were agreed.**

Proposed Cllr. Rosemary Tippett Maudsley, Seconded, Cllr. Rob Lake Cllrs voted unanimously.

**e. Audit Report –** The 2022-23 Accounts were sent out to Councillors for approval prior to the meeting. Following inspection of the accounts, Internal Auditor Dylan Harries raised several points, (which were read out to councillors), before issuing an unqualified report. Councillors congratulated the Clerk on her work as RFO.

It was proposed that the accounts be accepted.

* **Proposer, Cllr. Rosemary Tippet Maudsley, Seconder Cllr. Alec Cormack. Vote Unanimous**

The accounts can be viewed by contacting the Clerk.

**7.To discuss and resolve asset and ward maintenance issues and transport**

* **Road closures** on Saturday 1st July to accommodate the Long Course Event. Roads should be open again by 2.30 pm. Access will be maintained for Blue light vehicles and Carer will be accommodated. Carers use this link for information. [community.lcwwales.com/road-closures/carers-information/](https://gbr01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fcommunity.lcwwales.com%2Froad-closures%2Fcarers-information%2F&data=05%7C01%7C%7C481a14275c9d410d4f8c08db72ebd9af%7C84df9e7fe9f640afb435aaaaaaaaaaaa%7C1%7C0%7C638230129545961216%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=w1z9VC9AjUu82XdUPDqSR2YazRUVsQvkX44A4EEFihE%3D&reserved=0)
* **Road Closure**. Rectory Hill, Llanteg from the junction with the A477 to Crunwere Close for underground telecom inspection. It will be closed for two days – Monday 3rd and Tuesday 4th July 2023. The alternative route is A477(T) St Clears to Pembroke Dock road, C3185 road at Kilanow Cross, C3070 Kilanow to Ludchurch road, C3026 Templeton to Tavernspite road, C3045 Tavernspite to Llanteg road.
* **New Bins**. The rusted bins on the Miners walk have been removed and two street bins placed on the walk. A damaged bin at Wisemans was replaced quickly with three new recycling bins.
* **Road Closure**. Work was carried out on the bulge in the retaining wall below Sea View in Wisemans Bridge by PCC.
* **From Highways, PCC**. Due to availability of the surfacing sub-contractor it looks likely that the road to Pendine will remain closed until the evening of **Friday 30th June**.
* **Request** from Llanteg Hall Committee was received to relocate the wooden notice board by the Bus shelter in Llanteg to by the Clay Pits to replace the rotten one there**. Agreed.** Cllrs agreed that the board can be moved.
* **Speed through Llanteg/Llanteglos.** PCC have offered to carry out a speed test in the area. The Clerk has asked for them to do so.
* **Blocked Drains**. Drains along the sea front are blocked with sand, stone and litter and some have weeds growing out of then, Also the drainage channels in the sea wall are blocked. All need clearing and a maintenance schedule is needed. Main issue is from the Car Park by Amroth Castle to the East toilets and also the drain cover by main toilets still needs replacing and the railings by Toad Hall need repairing. **Agreed**. The Clerk will report this to the Coastal Engineer, copying Cllr Cormack in.

**8. Allotments – Update**

The trench has been dug for the water pipe connection. The Clerk has contacted Welsh Water to inspect so the connection can be carried out.

The grass has been cut and Stephen Phillips has chased Pembrokeshire Fencing to get the Boundary fence erected.

We now have 15 interested parties for 16 allotments. An introductory meeting is planned for Thursday 6th July in Amroth Parish Hall. Information shall be sent to those who have applied.

**9 Parking on Summerhill Estate –**

Cllr Cormack reported that he had held an initial meeting with the Chief Exec of PCC. Potentially it looks like there may be three bits of land that could be considered. Another meeting is scheduled to discuss this in more detail.

**10 Adoption of Privacy Policy**

The Draft Policy was sent to Councillors prior to the meeting for review. Cllr Harvey suggested the following additions,

* 1. Note that the Trustees of the Educational Charty of David Rees (all members of ACC) collect and process data for qualifying children. Information will be discussed at Charity meetings only and only headline data reported back to ACC.
* 2. Personal details will not, at any time, be discussed outside organised ACC meetings.
* AmrothCC.wales- replace current wording with new policy.

It was agreed to include the points suggested and the policy will be formally adopted in July 23.

**11.Report By Amroth and District Community Association**

The hall will be holding strawberry tea on 7th July 2-5pm. The Happy to Chat bench has been installed. The Hall is being used as a community resource including funeral teas. A donation amount of £500 has been raised at recent events and will be given to Paul Satori.

The Hall has been booked by the Caravan Club for social events.

The Film Club continues to do well, and it is hoped will continue next year.

The Committee are looking to celebrate the New Year with a New Years Eve function at the hall. They are also hoping to hold a children’s Funday in the playground in the summer. There has been an enquiry about a mother and baby group. Dance activity will take pace for children during the summer holidays.

A Bench in memory of Joyce Lewis will be placed in the village as well as a plaque in the Hall.

**12. Report by Llanteg Village Hall Committee**

Committee

A Committee meeting took place on 14th June. The main topic of discussion was the progress of the grant funded projects, as shown below.

Events

The May Coffee Morning took place as usual on the last Friday of May. The various Community Groups, Art, Craft, Book all held their regular meetings. The Gardening group organized three visits to gardens. There were three external hires for the hall.

Grants

**Sustainable Development Fund from Pembrokeshire Coast National Park Authority** – 4 solar powered lights have been purchased for the car park. Installation will be carried out by volunteers, but has been delayed by the car park issues.

**Enhancing Pembrokeshire Grant from PCC** – replacement external doors and windows have been ordered. We are awaiting a quotation to extend the roof on the west side in order to cover the external insulation once installed.

**The National Lottery** – part of these funds will contribute to the match funding that we need to find for the Enhancing Pembrokeshire Grant. We hope that the new boiler will be fitted on Tuesday 20th June.

**Supporting Communities Action Fund Round 7 from PCC** –an application for this grant has been submitted.

**Co-op Local Community Fund** – an application has been submitted.

Other matters

Car park manhole. The work actually took over a month. However, we now have a completely tarmacked car park. All trip hazards have been removed by this work, including a ramp up to the chat bench. An email has been sent to Welsh Government, thanking them for their assistance in this matter. A further communication has been sent, asking them to formalize the situation of their manhole in our car park with a wayleave agreement.

The results of the ground penetrating radar survey carried out before the work took place in the car park did not show any evidence of sink holes.

The carpet in the main hall has been professionally cleaned by a local company.

**13 .Report by Summerhill Play Area Representatives**

 Last phase of the Play area upgrade has been carried out. The bottom fence has been replaced. The gates have been adjusted so they are self-closing, and the lighter benches have been secured to the ground. Thank you to Neil McCarthy at PCC for helping out with the gate repairs. A new bin is in place. Some minor repairs still need to be addressed- the installation team are coming out to see to these. Caps are needed to cover the nuts on the fish rocker -approx. £10. (Payment approved)

**14.Project ideas and Updates**

* EP application to enhance enforcement during the dog restriction period.
* Clerk to set up a meeting to discuss Community projects. 13th July, Llanteg Hall if available.

**15.Community matters –**

* There is an online petition to support road safety measure at the Pembroke Finger Post junction on the A477 following the tragic death of a local man.
* ACC thanked Cllr Alan Evans for litter picking in Stepaside.
* Cllr Tippet Maudsley has been trying to report an incident to Dyfed Powys Police but cannot get through. The Clerk will make contact with the local PCSO.
* Reminder that it is an offence to remove the pebbles from Amroth Beach. They belong to PCC and are part of the coastal defences protecting the village.
* More volunteers are needed for litter picking. Please contact the Clerk or Cllr Alec Cormack if you can help.
* Clerk will be on annual leave from Saturday 22nd July to Sunday 30th July inc.
* Broadway is in administration and a buyer is being sought. WG has agreed to carry forward the vouchers if a buyer can be found.

**16.Determine matters Councillors wish to be added for discussion at the next meeting**

* Please send through matters for discussion to the Clerk by Thursday July 13th 2023.

**17. The date of the next meeting is Thursday July 20th in Amroth Parish Hall.**

Anyone wishing to observe please contact the Clerk amrothclerk@outlook.com . Virtual attendance will also be possible via zoom, if required.

**The meeting closed at 21.50 pm**

**If you would like to be kept informed as to information regarding matters affecting the parish, road closures, public consultations, sea defences etc please email the clerk and you will be put on our secure mailing list (GDPR compliant).**

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