



**Minutes of the meeting of  
Freystrop Community Council & Freystrop Village Hall  
held at Freystrop Village Hall on 12 June 2023 at 19:30**

**1. Attendance & Apologies**

- Freystrop Community Councillors: W D Thomas (Chair), E Utting, M R Harries, A M Simpson, R A Beeden
- Freystrop Community Council Clerk: R D Lavis
- Pembrokeshire County Councillor (Llangwm Ward): M J John
- Members of the public: Mrs Z Thomas
- Apologies: Freystrop Community Councillor A M Simpson

**2. Welcome**

**3. FCC Policy on Declarations of Interest**

- It was requested that interests are declared at appropriate points in discussions

**4. Presentations & Questions from the Public**

- There were no presentations or questions from the public

**5. Minutes of the May 2023 Monthly Meeting**

- The minutes of the meeting held on 15 May were approved
  - Proposed: E Utting. Seconded: R A Beeden

**6. Matters Arising**

- The clerk brought to the attention of Council the mis-recording of the proposer for the approval of the April minutes. E Utting should read R A Beeden. The Chair made the change to the printed copy

**7. Correspondence**

- Llangwm Litfest
  - The festival invited all Freystrop Community to attend and to welcomed any promotion opportunities
- Urgent and Emergency Children and Young People's (Paediatric) Services at Withybush and Glangwili Hospitals
  - Consultation documents had been received and were distributed. Spare copies were made available in the hall



## FREYSTROP COMMUNITY COUNCIL

### 8. Highways & Rights of Way

- Obstructions on footpath down to Silverstream
  - Update on request for clearance works by Mr & Mrs Pearce
  - It remained unclear as to what obstructions were being referred to
- Vehicle parking on kerb/roadside outside An Trabhan, Post House & Bathesland
  - Request by Mr P Harding for action and increasing comments in casual conversations
  - Consideration is to be given to drafting a letter to residents as the passage of pedestrians and vehicles is becoming increasingly hindered
- Complaints of increasing 'nuisance' by concrete vehicles on Moorland Road
  - Request by residents for this to be brought to Council's attention
  - Residents had been told to notify environmental health, Council was to consider drafting a letter also
- Maddox Moor and the 20mph restrictions
  - PCC Councillor M J John and the clerk had both responded to the consultation requesting that the whole of the New Road have the new 20mph limit consistently applied along its length.
- Update on community funded speed sign
  - Councillor D S Harries suggested that this be put on hold until the effects of the new speed limits have been experienced

### 9. Planning Matters

- Outstanding applications
  - [22/0319/PA](#) – Middle Hill Farm Variation
    - Approved 30 May 2023
  - [22/0342/PA](#) – Summer Hill West
    - New 2 storey Dwelling with basement garage and wine cellar
  - INV-0233-22 - Works at Middle Hill Quarry
    - No further information at present
  - [22/1187/PA](#) – Will Meadows
    - Section 73 Variation of Conditions
  - [23/0002/PA](#) – Pencaer
    - Demolish garage and construct two storey extension
    - There were no comments or objections to this submission
- New applications
  - [23/0099/DC](#) – 2 Heathfield Terrace
    - Discharge of conditions
    - There were no comments or objections to this submission
  - [23/0141/PA](#) – Beulah, New Road
    - Detached domestic garage with home office/store above
    - Councillors notified by email for responses to allow feedback within consultation period
    - There were no comments or objections to this submission

### 10. Cemetery

- No comments

### 11. Bus Shelters, Kiosk & Other Assets

- Request from Llangwm Litfest to use the marquee
  - The festival has requested the loan of up to 100 chairs also
  - Concerns were raised about the availability of manpower and transport
  - In the spirit of community co-operation it was agreed to pass the concerns onto the organising committee and to be open to a meeting with them to progress the loan, or not
- Marquee hire contract update – on hold

### 12. Training

- No comments

### 13. FCC Administration

- FCC IT
  - Councillor M R Harries update on laptop options
  - 2 quotes have been received for suitable equipment, a third is expected within the week
  - Councillor M R Harries was requested to forward all 3 quotes to the clerk when received
- Request from the clerk to postpone the AGM until 26 June
  - Councillor D S Harries would be absent for the 26 June proposal and requested the 10 July instead before the next regular FCC meeting. A start time of 19:00 was suggested. The FVH AGM would follow the FCC AGM. All agreed





#### 14. FCC Financial Matters

- Insurance
  - New policy with Zurich in place
- 2022/23 Accounts
  - The accounts were complete and ready to be passed to the Internal Auditor
- Change of bank
  - NatWest consider FCC to be a full government organisation and therefore is not entitled to the free business banking for non-profit organisations. The charges are per transaction, in and out, rather than a standing charge with some services incurring additional cost. Should FCC consider continuing the application the currently provided data would be used
- Bank accounts
  - Current Account Balance: £4,480.64 at 3/06/23
  - Deposit Account Balance: £10,357.49 at 3/06/23

#### 15. General

- Millenium Stone grassed area maintenance
  - The area has now been strimmed but no clearance of the cuttings has been done
- Neighbourhood Watch Report
  - There continues to be a good response to the scheme. Councillor R A Beeden will promote the group again to encourage more participants
  - It has been noted that thefts occur in the PCC owned area where the street lights are turned off at 00:15.



## FREYSTROP VILLAGE HALL

### 16. Village Hall

- Outstanding Items
  - Car park extension
  - Village Hall Upgrade Project
    - No updates to these items
- Fire alarm & Defibrillator checks
  - Fire alarms tested and working

### 17. Parc Hamdden Freystrop Recreation Park

- SLA agreement
  - The play area grass cutting is to be removed from the SLA agreement. The Chair will action this
- Grassed area maintenance
  - Update on initial cuts
    - A lot of time was expended to define the area for cutting and the best approaches. The area was revised for a second cut to improve the look of the playing field and to encourage more use
  - Update on revised costs for maintenance cuts
    - The playing field steering group believe that cuts to the grass could be needed for up to 10 months of the year. The Chair stated that he thought only 6 months of cuts would ever be required
    - Councillor R A Beeden suggested purchasing additional equipment and using volunteers to cut the grass volunteering herself and her partner to undertake the task
- Playing field fixtures & possible activities
  - Councillor E Utting has had some conversations with residents in regards of some casual sports/games nights on the playing field. The costs for the provision of some equipment and possible funders are being looked at
- Item not on the agenda: Dog attack at the Recreation Park
  - The Chair and clerk had received reports of a dog attack just prior to the meeting. The attack had occurred the previous day
  - The clerk would follow up on the victim's report
  - It was agreed that signage be erected concerning the proper handling of dogs in this public area
  - The clerk suggested that a disclaimer sign also be put in place

### 18. FVH Administration

- Request from the clerk to postpone the AGM until 26 June
  - The discussion took place alongside that for the FCC AGM. It will be held on 10 July immediately after the FCC AGM

### 19. FVH Financial Matters

- Internet banking & Account signatories
  - The Chair has internet banking. Neither the FVH Treasurer or clerk have received any updates
- FVH Treasurer Report
  - Clerk to present budget documents to start budgeting discussion on behalf of the Treasurer
    - Documents had been sent to Councillors with the agenda
    - The chair decided that no budget discussions would take place until the New Year
- Bank accounts
  - Current Account Balance: £3,478.34 at 30/05/23
  - Deposit Account Balance: £13,616.37 at 30/05/23





## OTHER MATTERS

### 20. One Voice Wales & PCC Liaison Meetings

- Councillor W D Thomas update
  - An online meeting for OVW discussed the white paper on electoral reform. A lack of voters and candidates were of concern. A Democratic Health Group is to be set up
  - Local Places for Nature has been awarded an extra 2 year's funding
  - The 1894 Local Govt. Act allowed Parish Council contributions to the upkeep of Churchyards but appears to exclude that money being used on the church fabric itself. The Church Heritage Group is trying to have this situation clarified under the Urban Regeneration and Levelling Up Bill currently under consideration
  - The Digital Health Group has funding for a Digital Officer
  - Emyr John has been employed as Communications Officer

### 21. County Councillor's Report

- Pembrokeshire County Councillor M J John update
  - There are proposals to remove the 308 bus service replacing it with a Flecsi Bus service covering the area south of Haverfordwest and north of the estuary. A consultation is taking place and all were encouraged to respond
  - The project to tackle ash dieback along the highways is complete and private landowners are now being contacted and being requested to take action
  - It is Blood Donors' Week

### 22. Members' Requests

- Councillor D S Harries informed Council she had been made aware, informally, of a possible dog attack and possibly other transgressions in the Maddox Moor area

### 23. Date of Next Meeting

- AGMs
  - 10 July 2023
  - Meetings to run consecutively
  - Freystrop Community Council Annual General Meeting
  - Freystrop Village Hall Annual General Meeting
- Next scheduled meeting 10 July 2023
  - Monthly meeting of Freystrop Community Council and Freystrop Village Hall
- Items for inclusion on any agenda should be received by the clerk by the Wednesday prior to the meeting

R D Lavis  
Clerk & Responsible financial Officer  
Email [freystropcc@yahoo.com](mailto:freystropcc@yahoo.com)

Approval proposed by:

*Lime U'ring*

Seconded:

*Ros Harries*

Signed:

*W D Thomas*

10/7/23