**CYNGOR CYMUNED CASMAEL /** **PUNCHESTON COMMUNITY COUNCIL**

A meeting of Puncheston Community Council was held after the Annual General Meeting on 28 June 2023 at Smyrna Vestry, Puncheston at 7.30pm.

**Present:** Mrs. Anne Thomas, Mrs. Susan Collins, Mrs. Samantha Lewis, Mr. Dewi Lewis, Mr. Wyn Williams, Mr. Jamie Williams, Cllr. Delme Harries, Mrs. Eirian Forrest (Clerk).

1. **Apologies:** N/A
2. **Minutes of the last meeting (31.05.23)**

Copies of the minutes of the last meeting had been distributed to members, it was agreed that they were a true record and were to be signed.

1. **Matters arising from the minutes.**

* Repairs to telephone kiosk at Little Newcastle – No update.
* Dog fouling signs – Signs are to be put up around the village.
* Tree Planting – Spare cherry tree is with Anne. No update from Lorna.
* Sunken area on the left passed Station View – Not done. It is on the list to be done.
* Fruit trees planted in border on Village Green by Emily Scott – Sam has spoken with Emily, she believes that she was given the wrong size trees and will ask for them to be swapped, if agreed, she will dig them up in the Autumn and replant the new ones. Sam has offered to help Emily to uplift the trees. If they can’t be swapped, Susan and Janet Griffiths are willing to donate a tree each.
* Defibrillator heated cabinet – donation amount towards electricity. No update, agreed to remove item off the agenda.
* Clerk’s vacancy – four applications received, one has withdrawn, one not replying to emails, therefore, two candidates remaining. Both applicants are to be invited to an interview/chat on 5th July at 7.30 & 8.00 at Smyrna Vestry. If the post is not filled, Eirian agreed to work until end of July.

1. **Highway matters**

Nil

1. **Planning**

23/0088/PA – Capel Bethel, Puncheston - Variation of condition 2, approved plans of permission 19/0332/PA (conversion of disused chapel into a residential dwelling) has been approved.

1. **Puncheston Village Green**

Bench for village green – The second bench was ordered and Dewi paid for it (£540 + VAT) it has been delivered and is in situ. Dewi is to be reimbursed when funding options have been explored for a new defibrillator and if the community council needs to pay towards it/match funding. VAT is to be claimed once Dewi has been reimbursed.

1. **Defibrillator in Puncheston**

Funding options to be considered at the next meeting.

1. **Payments**

* Playing field rent - £30 – agreed and payment made.
* Clerk’s salary & expenses - £600 & £145.60 – agreed and payment made.
* Smyrna Room hire - £100 – agreed and payment made.
* Chris Hedley, grass cutting of play area - (despite Eirian texting Chris asking him to stop cutting the grass as the transfer of the play area to the community council has not taken place, Chris wrote to Eirian after receiving her letter saying that he did not receive the texts and has cut the grass twice and sent an invoice for £100. This was agreed and payment made.

1. **General Allowance payments**

Explained to Sam and Jamie that the Independent Remuneration Panel for Wales agreed for members to be paid £150 in arrears every year. Members can choose to opt out from receiving this payment by emailing or completing a form and send to the Clerk. Any payments will be made at the next meeting, the payment is taxed and is run through the pay role.

1. **Stream in front of Church**

Sharon Wormleighton has emailed advising that the problem with the little stream in front of our house has returned. In fact, shortly after I messaged you last year to say it was flowing again, the flow was severely reduced again, and has remained so ever since. The recent dry spell has caused it to dry up completely. However, the water is still flowing copiously down the ditch at the rear of our garden. This is a drainage ditch on the moor, and never used to flow at all.

I would be grateful if the community council could investigate this. Eirian will discuss with Jim Dunkley, Common Land Officer at PCC.

1. **Correspondence**

Email from Katie Grove regarding the telephone kiosk at New Inn. It was being used as a community book share, but the interest has declined, and would like to use it to house a defibrillator. She is happy to raise the funds and be the guardian but wanted approval from the community council. It was agreed to support Katie’s proposal. Susan will call to see her to discuss.

1. **Any other matters**
2. Broadway Partners who were proposing to install fibre broadband in the area have gone into liquidation. Delme has made enquiries as to who may purchase the company and when.
3. Grass needs cutting at the play area– EF to contact PCC and request that the grass is cut.
4. Wyn suggested arranging a night out for Eirian.
5. Eirian advised that Amanda Lawrence and Mrs. Miles (caretaker) agree to not charge for the school hall hire for the defibrillator training as it was for the community’s benefit.
6. Burial board minutes received.
7. **Date of the next meeting -** 30th July 2023.

The meeting finished at 8.35pm.

**Signed……………………………………………………………………………………………**

**Date………………………………………………….**