


Minutes of an Ordinary meeting of Martletwy Community Council
held on Monday 3rd October 2022 - 7.30pm at Lawrenny Cricket Club

Notes:

- a. with the agreement of all parties involved these proceedings were recorded
- b. Coronavirus: all due care & attention is taken to ensure the safety of all in attendance

Present: David Cole (Chair), Jason Crowther, Phil Eynon (Councillors); Lizzie Lesnianski (Clerk)

Apologies: Phil Davies, Victoria Evans, Liz Williams (Councillors); Di Clements (County Cllr)

Councillor Cole opened the meeting by offering condolences to Councillor Crowther and his family for their recent loss. Councillor Cole commented Robin Crowther was a true legend of the committee in his day, was much loved. It was unanimously agreed he would be greatly missed by the community and his friends. 

22/045: Minutes of previous meeting: Agreed and signed as true copy: August minutes (no September meeting following the death of Queen Elizabeth II): Report of action in September.

22/046: Matters arising:

a. Community Play Areas inc Funding:

i) Cllr Cole reported he has spoken to Cllr Davies about the way forward. The amount of paperwork, requirement for quotes, and funding applications, are proving challenging. Cllr Cole has also spoken to a representative of Llanfelteg Community Council. They have successfully applied for grant funding for their play areas. They will give Cllr Cole contact details for their Clerk, who will supply information pertaining to grant applications.

ii) With reference the fence. Clerk confirmed she had written to PCC. They have not yet responded. Clerk will chase a response. Query as to whether community council will need 3 quotes. To be investigated. Cllr Cole confirmed Lort-Phillips family had previously expressed interest in upgrading/investing Lawrenny play area. Cllr Cole to approach them. Cllr Eynon said sharing costs would be helpful. Cllr Eynon confirmed the Trustees at Lawrenny Cricket Club have recently changed. Cllr Eynon suggested speaking to Adrian Lort-Phillips. Cllr Cole to contact.

b. Council Complaints Procedure: In the absence of Cllr Evans matter carried forward to November

c. Defibrillators:

i) Cllr Cole confirmed Cllr Davies had received a message about certain models of defibs having to be recalled. In the absence of Cllr Davies matter carried forward.

ii) Clerk enquired whether MCC was interested in funding for additional funding. It was agreed most areas currently covered.

iii) Cllr Eynon confirmed more training needed. It might be possible to access training through St John's Ambulance or via the police. Maximum 10 people per session. Should be undertaken at Snooty Fox as the latest defib is located there. Would be good to get people from that area. Clerk to discuss with Cllr Davies. Cllr Crowther suggested pulling in people from the other side of Crosshands as nearest one to them. Cllr Eynon confirmed some people will want a refresher course. Clerk suggested perhaps splitting sessions into refresher and new training. To be arranged as soon as possible.

d. PCNP – 70th Anniversary Tree Planting: Clerk reported Ranger Chris at PCNP has got the trees on order. Cllr Cole confirmed he has upped the Woodland Trust order. He would like to see each household with children to get a tree. Clerk confirmed this could be covered on social media.

e. Chat Benches: In the absence of Cllr Davies this matter was carried forward to November meeting.

f. SLCC: Clerk confirmed will discuss at next meeting with more present.

g. Joint Project with County Councillor: Carried forward for Cllr Clements.

h. Engagement/Community: In the absence of Cllr Evans, Clerk gave a short report. Thoughts are the Community Council should become more involved in community events organised externally. Cllr Evans & Cllr Cole have offered to assist the organiser of a regular local private fireworks night in aid of charity. It seems a good place to start in light of the

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anonymous complaint made to the community council last year regarding traffic and parking. Cllr Evans & Cllr Cole due to meeting organiser soon to see how MCC can assist with this community event. Cllr Eynon stated he thought there should not be parking on road as he believed it was a willful obstruction of the highway. Cllr Cole suggested speaking to the PCSO's for assistance, as well as local senior officers who have offered to advise on matter.

22/046: Planning

a. Applications Received:

a) 22/0254/PA: Broad Oak Farm, Martletwy, SA67 8AW. One Planet Development:

Councillors made a lengthy review of the online application through the PCC planning portal. They discussed all aspects of the application. There was considerable discussion with regard to specifics of the application and OPD Tan 6 regulations in general. There was concern the application plans and drawings were too simplistic for a complex application such as this OPD. Councillors went through the drawings and the business plan. They reviewed responses from local authority departments and other agencies and public sector organisations. The business plan was considered in detail. Cllr Eynon expressed the view this application had a better opportunity of living off the land than other OPD's.

Concerns expressed:

Pre-existing lack of a robust response by local authorities to ensure compliance to Tan 6 regulations and enforcement of OPD policy.

Councillors unanimously expressed concern with regard the feasibility and commercial viability of the application business plan.

No indication of business and personal insurance, including Health and Safety.

Conclusion: The Council unanimously agreed that in practice they would have no objections to this application on the understanding the local planning authority, Pembrokeshire County Council, robustly ensured compliance to any conditions applied, compliance with Tan 6 regulations, and failure to work within OPD policy. Councillors all expressed serious concerns with regard the commercial feasibility of the applications business plan. Clerk to respond as above to consultation.

b. Application Notices Received: None received.

c. Other Planning Matters:

i. Monitoring: Discussion of the above planning OPD application prompted Councillors to suggest contacting the local planning authorities to ensure routine annual reporting, as outlined in Tan 6 regulations and OPD planning policy, is being adhered to and the authorities are following up any omissions. Council would like to know the planning authorities not only monitor progress, but if necessary are offering advice as the OPD's move through the 5yr period, especially towards the end to ensure compliance.

22/047: Highway Matters

a) Clerk Report: Clerk confirmed she has chased PCC Highways with regard to the sunken trench across the highway at Cae Calon, Martletwy. Clerk reported County Cllr Clements has also chased this up. Cllr Crowther confirmed he had also been approached by an unhappy resident. To date no remedial action by either PCC or contractor. Clerk confirmed PCC officer had said emails drop off their system altogether after 3 months so anything old is not there. Officer has confirmed defect notice has again been issued and a reference number supplied.

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b) Councillors Report:

Cllr Crowther reported subsidence by entrance to Post Office House, Martletwy, outside new-builds. Cllr Cole. In light of emails dropping off, he will investigate a revised list of issues for next meeting to send to PCC Highways.

Cllr Eynon reported road surface grip has eroded at the bottom of Pencoe Hill and needs replacing as it is like driving on a slick pad.

Cllr Crowther: Sign missing on signpost opposite Yerboston turning by Water Gates. Could have been Vineyard.

c) Dog Fouling Signs: Cllr Davies not in attendance. Carried Forward.

22/048: Finances:

a. Quarterly Financial Report: Clerk presented Report for period 31/08 due to cancellation of September meeting. All in favour. See attached

b. Clerk Salary: Clerk presented the Quarterly Salary Report. All in favour. Payment to be made from bank online. See attached.

c. Precept: confirmation remittance received.

d. One Voice Wales Membership: Clerk presented renewal for membership of One Voice Wales. All in favour. Payment made through online banking.

22/049: Audit: Clerk presented details of 3 Annual Returns for approval. Provided filled in audit forms for signing by Chair. All in favour. Signed by Chair. Clerk to move to next phase of Audit.

22/050: Community Council Policies: In the absence of Cllr Evans matter carried forward to next meeting.

22/051: Councillor/Clerk Training:

a) Councillor Training Plan: None recorded

b) Grant Fund Training: Clerk is looking into this.

22/052: Meetings Attended by Community Councillors/Clerk: Cllr Williams attended the Harvest Festival Service.

22/053: Correspondence Received:

Save Withybush Campaign: Clerk made further enquiries and only recently received a response. Due to technical issues reading email matter carried forward to next meeting

Resident Correspondence: Re: Idea of new community hall in Martletwy. Clerk confirmed recently received correspondence from local resident with idea for a new community hall in Martletwy. Clerk confirmed the resident written previously. The Chair had been to visit to discuss. Cllr Eynon confirmed the old hall shut due to lack of support. Been gone for 10yrs+. More recently village church also closed due to lack of support. Lawrenny is part of Martletwy ward, & the Cricket Club & village hall need more support. All present unanimous with regard following issues: no land; lack of interest by community; no funds. It was agreed resident could undertake his own project to see if there was any community appetite for a new hall.

PCC: Ironman. Clerk reported email received from PCC requesting feedback. Cllr Davies & Cllr Williams already provided responses. Clerk presented these to Councillors. There was a general discussion. These would be included in Community Council response. Clerk will share response with Councillors once it has been sent to PCC Officer. In addition to points already raised the failure of the contraflow at Crosshands was raised. Clerk to send response to PCC Officer.

Martletwy Community Council
Clerk: Mrs Lizzie Lesnianski
Email: martletwycommcouncil@gmail.com

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22/054: Communication:

a. Bluestone – Brown Signs: Clerk reported there had been a number of verbal concerns raised with regard the state of the Bluestone brown signs with the words Blue Lagoon blocked out in red tape. Clerk to raise issue with Bluestone to see if they will replace with new.

b. Information pertaining to Electoral Register: If possible, put-on social media.

b. Resident Enquiry – water access Lawrenny: Community Council approached with regard water access at Lawrenny. Email forwarded to all councillors for information. Cllr Cole offered comment on update. Some discussion ensued. It was noted the local authority had offered encouraging remarks. It was unanimously agreed the community council would await receipt of planning application before any further comment.

22/055: Date of Next Meeting: Monday 7th November 2022 at 7.30pm. Venue: To be confirmed.

Meeting declared closed: 21:39

Signed:.....  **Date:**..... 7/Nov/2022

Position:..... CHAIR

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Present: David Cole (Chair); Victoria Evans (Vice Chair); Jason Crowther, Phil Davies, Phil Eynon, Liz Williams (Councillors); Di Clements (County Councillor); Liz Lesnianski (Clerk)

Apologies: None

Member of Public Present: 1

22/056: Minutes of previous meeting: Agreed and signed as true copy:

22/057: Matters arising:

a. Community Play Areas inc Funding:

Cllr Davies reported he has spoken a local community council who have been very helpful. He has also spoken to Pembrokeshire Association of Voluntary Services (PAVS), who have offered assistance although they are current very busy. Cllr Davies will send any pertinent information to the council as and when it comes in. Cllr Davies is working on a number of funding streams and requires the number of the population in the ward. Clerk confirmed Cllr Evans had this information recently for the Enhancing Pembrokeshire Grant application. She will send a copy to Cllr Davies as other information in the application may be helpful for this or other applications. Cllr Davies confirmed PCC safety reports for play areas had been received. Clerk confirmed it was further down the agenda. Cllr Davies confirmed there was nothing urgent. Councillors commented it was interesting as the Lawrenny play area fence is almost on the ground. Cllr Cole confirmed he has spoken to a contractor with regards to the fence. The contractor will respond with a quote and attend site to look. Cllr Davies confirmed it needs to be made safe. Clerk confirmed she had again emailed PCC with regard to seeking assistance with regard the fence at the Lawrenny site. Cllr Davies queried whether there was a time frame in which Community Council enquiries should be answered by PCC. County Cllr Clements confirmed it was 14 days. Cty Cllr Clements offered to assist. Clerk forwarded email to Cty Cllr Clements who will look into the matter.

b. Council Procedure:

Employment: Clerk gave Cllr Evans two completed forms pertaining to employment procedure as previously requested.

General Complaints Procedure Policy: Cllr Evans confirmed she had tidied up the policy document based on previous comments and now council need to sign off the complaint procedure. Cllr Evans will send to all councillors again and it will be carried forward to next meeting.

c. Chat Benches: Cllr Davies confirmed there was nothing further to report on this matter at present. Cty Cllr Clements confirmed Llawhaden, and Uzmaston Community Council had received their benches some time ago. Cllr Davies to send copy of email to Cty Cllr Clements for further investigation with PCC.

d. SLCC: Clerk reiterated membership. Clerk reported on the SLCC website content of SLCC. First thoughts are the website is below par. The service ranges from templates to assistance for procedure and legal issues. There are also discounts and offers with regard to Clerk training. Clerk looked to see if there were any offers with regard to creation of websites, but nothing seems suitable for a micro community council. Clerk to contact SLCC

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for further information. Clerk to continue to work on accessing the documents and advice on the SLCC website and to look at qualifications available.

e. Joint Project with County Councillor: Cty Cllr Clements confirmed still awaiting bio and images from four councillors. Clerk to take photos of the four councillors at the end of the meeting. Also asked council to confirm what they would like to include in her newsletter. Council revisited the points raised in August as follows:

1. Visit to local primary school with national and local Government representatives. Cty Cllr Clements & Cllr Davies confirm this is rescheduled visit to local primary, St Oswalds, including Cllr Davies, Cty Cllr Clements, Sam Kurtz MS & Rt Hon Simon Hart MP.
 2. 20mph speed limit-in force 2023. This will likely affect Lawrenny & Martletwy. There was discussion with regard this legislation, including current speed sign locations and the way forward. Cty Cllr Clements noted there might not be a budget to change speed signs.
 3. Bio's on County Councillor and Community Councillors – difference in roles. Clerk to take photos of councillors whose information is outstanding and send to Cty Cllr Clements.
 4. Play areas – discussing this would bring in local views and may get people more involved.
 5. Asking residents how a) they would like to be consulted & represented, b) preferences for communication (i.e, email, social media etc).
 6. Who would go door to door with Cty Cllr Clements to deliver newsletter. Clerk reiterated this is an excellent opportunity for Community Councillors.
 7. Tree planting sessions of the free trees, and giving trees to children within the ward.
- Items 1 – 7 were considered. Preferred suggestions 2, 4, and 5. Majority of Councillors agreed it would be good to go out with Cty Cllr Clements

f. Engagement/Community Events:

a) Community Firework Event: Cllr Evans reported on Community Council involvement at this event. Two Councillors and the Clerk were present. Several other Councillors attended the event as well. Cllr Evans reported she had chatted to lots of people. Good opportunity to engage with local community. Clerk reported people seemed to appreciate community council involvement with the event. Organisers expressed their gratitude on the evening. Clerk also reported the advice offered by the local police prior to the event had been to offer assistance and advice to the attendees both on foot and in vehicles on the public highway. Cllr Cole reported this had been extremely helpful advice, stating everyone had been more than willing to park appropriately. Cllr Evans agreed. It was noted that some people were walking in the pitch black without any form of light or fluorescent overwear. This would be fed back to the organiser for next year.

b) Other opportunities to be explored. This could include the planting of the trees. Cllr Cole confirmed he now had the stock from Woodland Trust.

c) Clerk asked if councillors had met the new landlords at the Lawrenny Arms and whether someone might like to introduce the idea of having a meeting there. Cty Cllr Clements will speak to them.

g. Ironman: Clerk reported on correspondence with the officer at PCC regarding feedback with reference this event. Copy of main body of email available. Including issues with contraflow at Crosshands, issues with abuse of carers, and problems for businesses. Confirmed had shared all feedback with PCC. The officer thanked us for the feedback and would like to meet in the new year. He has a debrief with Ironman before then which he would be able to bring to the meeting. Officer would also like to discuss Long Course Weekend. Cty Cllr Clements confirmed there has been considerable concern regarding the date for the 2023 event on 3rd September. Confirmed it is a date that cannot be changed. Ironman Wales are already selling tickets. Cllr Davies confirmed he would like data as to whether businesses are actually profiting in anyway from the event.

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22/058: Planning

a.Applications Received:

i) NP/22/0543/FUL: Amoria Cottage, Lawrenny, SA68 0PN

This application was considered by the council. Application documentation had been forwarded to councillors before the meeting. After consideration of the application and a broad discussion, the Council's comments were as follows: Cllr Davies commented that the application at times contradicted itself. Firstly, it should be marked as retrospective as the business has been trading for some time. The application also mentions that people collect at set times and is for takeaway only, it then mentions people sitting on tables outside to eat. This will cause congestion. Staff also need to park. This will create a busy section of road at the entrance to the village. Cllr Davies noted the council remain disappointed at the number of retrospective applications they have to consider, this one included. It was agreed the increase in vehicles could have an impact on the village at peak times (including the summer season). The council voted on the application. Three Councillors supported the application, one objected and two abstained. Clerk to report consultation response to PCC.

ii) 22/0597/PA: Weston Fields, Martletwy, SA67 8AS:

This application was considered by the council. Documentation forwarded to councillors prior to meeting. Cllr Cole noted original application granted including cowshed being turned into a workshop. As with other applications this has now changed considerably. Planning variations used to bypass consultations, including with the community council. Therefore, a very different application now. Cllr Eynon agreed. He noted the barn conversation had doubled in size with twice the floor area. Councillors were disappointed, especially for previous applicants who have been unable to increase the size of the barn. Cllr Eynon also disappointed to note building work had commenced. Councillors agreed. After further discussion on these matters council voted. Four councillors in favour of supporting the application, one objected, one abstained. Clerk to report consultation response to PCC.

iii) Bluestone Resort: Statutory Pre-App Consultation - proposed solar array

Councillors discussed pre-application consultation presented by Lichfields, and the pre-app document. It was agreed there was disappointment to see the proposal sited on good quality land. It was commented upon that it would be better placed on poorer quality land. Cllr Eynon commented the importance of keeping good quality land for food production. All agreed they are not against solar arrays in principle if sited appropriately. Councillors queried why other options had not been explored, including using the roof on lodges, hard surfaces around the resort, or on stilts over the car park sites. Clerk to report comments to Lichfields.

b. Application Notices Received: None received.

c. Other Planning Matters:

i. Monitoring & Enforcement: Ty Cornel: Clerk read correspondence received from resident, outlining a meeting with PCC Enforcement Assistant. Whilst it was frustrating not to meet with an officer, it was agreed the Enforcement Assistant would take information gathered back to the PCC Enforcement team which was a step forward. Cllr Evans noted PCC have redeployed track and trace employees to other departments.

Cllr Davies confirmed he had been approached by concerned residents about the development at Jericho. Cllr Clements has an update following her enquiries. She reported the new Head of Planning had responded to her. PCC have written to site owner twice. An officer will be sent out if no response is received. The new Head of Planning at PCC will get back to her. Also raised were queries regarding a lone mobile home sited on an SSSI at Furzehill, Martletwy, and also mobile homes located in other places without planning permission. Cllr Clements confirmed photos should be taken and sent to the enforcement team if the community council wish to raise these matters with the planning authority.

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ii) Water Access – Lawrenny. Clerk reported on correspondence from a local resident (present at meeting) with regard to a new water access in Lawrenny. Prior to any input from the resident the Clerk explained to all the Community Councillors that no comment should be offered at this stage as there is not, as yet, a planning application to be considered. Any opinion offered at this stage may be considered as a pre-determination which would be unacceptable. Clerk recommended Councillors listened to the resident but make no comment. The resident then gave a brief overview of their plans. Confirmed pre-application process has been ongoing for some 12 months. It was confirmed the Port Authority, PCC and NRW have all been contacted. It should be noted this is PCNP planning matter. Resident asked for comments from Community Council. Clerk advised not to offer comment at this time. Cty Cllr Clements noted councillors could ask questions if they wished for clarification.

NOTE: Some of the residents comments have not been included in these minutes as they may not be appropriate for recording at this time.

Cty Cllr Clements noted she had facilitated visits to the site from a PCC Senior Officer, and the local MS, Samuel Kurtz, had been to visit the site. Cty Cllr Clements asked if the project was in a “gathering support mode” at present. Resident noted funding was also being explored. Cllr Cole asked the resident if PCNP had offered a comment to date. It was confirmed the pre-app is at an early stage as funding is under consideration before it proceeds. Clerk suggested council await receipt of any pre-planning consultation and then a planning application before commenting further. Cty Cllr Clements agreed PCNP will determine the application. Cllr Cole thanked the resident for attending. Clerk confirmed councillors had received all correspondence pertaining to this matter.

iii) Play Areas: Cllr Davies confirmed there was nothing particularly new to add at this point. Fence at Lawrenny is being looked into and as mentioned under matters arising the annual inspection reports have been received but do not throw up anything urgent. At Martletwy just inside gate an evergreen tree is dying – needs to be reporting. Cllr Davies reminded the meeting Owen and Owen had offered to remove the Ash around the edges but is stilling awaiting a response.

iv) Canaston Bowl, Cross Hands: Cllr Davies confirmed he had been waiting by Canaston Bowl recently. Whilst there he had a good look at the outside. He feels it looks very unsafe. Thinks council should contact the Building Regs team. Cllr Davies suggested reporting direct to local planning authority to ask them to inspect. Might lead to a dangerous structures notice. Clerk to email the Building Regs Team. Several councillors also stated, especially following the recent spate of accidents resulting in the wall having been demolished in two places, that the junction at Crosshands is still not working. Cty Cllr Clements will speak to Highways with regard the junction. Clerk asked to be copied into emails.

22/059: Highway Matters

a) Clerk Report: Clerk and Cty Cllr Clements confirmed the remedial work on the road surface at Cae Calon, Martletwy, had been completed. Clerk stated the officer at PCC had suggested emails of 3 months or older drop off the system after a period of time. Cty Cllr Clements confirmed they are supposed to save the emails in files before they drop off. Cty Cllr Clements asked Clerk for a copy of the email. Clerk to forward

b) Councillors Report:

Cllr Cole is working on preparing a list of outstanding matters to send to the local authorities. He hopes to bring this to the next meeting.

Cllr Davies expressed concerns regarding area outside Bubbleton. There is now a double dip Cllr Crowther raised the issues at Martletwy again.

Cllr Eynon confirmed drivers are having to pull onto verge on both sides now. The surface at Jerusalem/Mountain Park is cracking on both sides.

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Salt Bins: Cllr Eynon confirmed bins are full.

Dog Fouling Signs: Carry forward to next meeting.

c) County Councillor Report:

County Cllr Clements confirmed Highway matters are now all about budget. There is an overspend for the year 2022/23 of £1.5M. There is currently a black hole of £26M in the budget for 2023/2024. PCC currently going through everything in fine detail. There were discussions with regard how this will impact on services and highways. It was also noted that many employees of PCC are still working from home and how these impact on County Hall and whether the space is being utilised efficiently. Cty Cllr explained her group had been given an intensive presentation with regard to the budget and the shortfalls. There will be more information to follow in due course.

22/060: Finances:

a) **Invoices:** Clerk presented email for One Voice Wales. Covers training. £60. All in favour.

b) Enhancing Pembrokeshire Grant (EPG): Cllr Evans confirmed the application has been submitted. Despite the information received previously from PCC the currently tranche is closed. Next one is February 2023.

22/061: Audit: Clerk reported it is ongoing.

22/062: Community Council Policies: Cllr Evans and the Clerk are continuing to work on this project. Will report back when it is complete.

22/063: Councillor/Clerk Training:

a) **Councillor Training Plan:** Cllr Evans confirmed she now has everything she needs to create a plan. Clerk has supplied her with a copy of a training plan document from One Voice Wales.

22/064: Meetings Attended by Community Councillors/Clerk:

Dementia Friendly PAVS meeting: Cllr Williams attended meeting. Would like to invite Community Council to make a pledge to be Dementia friendly. Cllr Williams to carry this forward.

22/065: Correspondence Received:

IRPW: Report & Recommendations for 2023/2024. Clerk presented IRPW panel's new determinations that affect the community council (electorate under 1000) is

1. Mandatory Payment for Extra Costs: Members should not be out of pocket for carrying out duties. Therefore: All councils must pay their members each £156 a year (equivalent to £3 per week) towards costs of heating, lighting, power and broadband from 2023.

Some discussion, Clerk explained this will be mandatory if it goes through.

Comments: Cllr Eynon commented that this will require another £900 on the precept. General consensus is that this is bureaucracy gone mad. No benefit to the community. Councillors do not do it for the money.

22/066: Communication: Cllr Williams is completed the Warm Spaces Grant Application. Needs some additional information. Clerk to provide.

22/067: Date of Next Meeting: Monday 5th December 2022 at 7.30pm. Venue: To be confirmed. Clerk suggested meeting at an alternate venue, such as a pub, as it is Christmas.

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Meeting declared closed: 21:15

Signed:  **Date:** 7/11/22

Position: CHAIR
CHAIR

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Present: David Cole (Chair); Victoria Evans (Vice Chair);, Phil Davies, Phil Eynon, Liz Williams (Councillors); Di Clements (County Councillor); Lizzie Lesnianski (Clerk)

Apologies: Jason Crowther, Phil Eynon (Councillors)

22/068: Minutes of previous meeting: It was agreed the name of the property linked to the SSSI mentioned at minute reference: 22/058/c/I should be included. Clerk to make amendment and Chair to sign. In all other aspects approved.

22/069: Matters arising:

a. Community Play Areas inc Funding: Cllr Davies confirmed he has put in two grant applications. £1500 through PAVs for Community Open Space and a £10,000 Awards for All National Lottery Grant. Local Contractor has come back with a price for replacement of fencing. The cost is £3575. Not quite like for like. Not a round post across the top – a flat rail. This saves a great deal of money. Wire etc is the same. Cllr Cole asked if a number of estimates were required. Clerk enquired of Cllr Clements if the PCC play area officer had responded to her enquiries, as they continued to ignore the Clerk. It was agreed they had not. Cllr Clements will chase this up again. Clerk asked if County Council would give an estimate for the works to the fence. Cllr Davies suggested this may be more expensive. Important thing is to get on with this. Cllr Clements will look at whether or not PCC offer this service. Cllr Davies asked if a resolution could be passed where, if it is established only 1 estimate is required, he could give the go ahead for the work to be carried out. Cllr Clements noted it would be relevant to check the Financial Regulations. Cllr Davies suggested we check the Standing Orders and Financial Regulations and prepare to update amounts etc where appropriate.

b. Council Procedure:

General Complaints Procedure Policy: Cllr Evans confirmed the draft sent to all councillors was the final version and asked if they were happy to proceed. Cllr Davies proposed to adopt the policy, Cllr Evans seconded the proposal. All in favour.

c. Chat Benches: Cllr Clements has chased PCC officer with regard this matter. Not heard back. Cllr Davies suggested it was likely the council had not been successful in its request.

d. Joint Project with County Councillor: Cllr Clements now has the information required to complete the newsletter. Cllr Clements confirmed she had visited St Oswald's School with Cllr Davies, along with Rt Hon Simon Hart MP and Samuel Kurtz MS. It was an incredibly successful event and will be included in the newsletter. Cllr Clements also confirmed the Chair of PCC would be inviting the older children to County Hall to show them more about local democracy. This won't be until 2023. Cllr Davies confirmed it was well received. Head of St Oswald's, Mike Scale is keen to work with the Community Council on an annual basis. Cllr Davies also spoke to outgoing Clerk of Jeffreyeston County Council who is keen to be involved. Cllr Clements spoke to a Councillor at JCC, and the councillors are keen to get involved as well. Cllr Davies confirmed JCC are currently short of councillors.

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e. Woodland Trust Trees: Cllr Cole has received the trees from Woodland Trust Trees. He has received 60 and hedging plants for Martletwy Play Area. Need to sort out the dead tree in the play park. Cty Cllr Clements asked if it would be helpful to include the news in the newsletter. Cllr Cole has calculated there are approximately 40 households in the ward with children under 16. He is happy to drop them off, Cllr Davies happy to assist. Cllr Davies confirmed that in play areas it is important to locate items, including play furniture, plants and trees, so for all ideas to be passed by him first. Cllr Cole confirmed trees will last until early January and suggested between Christmas and the New Year. He will email around suitable dates and perhaps a working party could be organised. Cty Cllr Clements confirmed this was a model used by other community councils. Cllr Evans also mentioned the Welsh Gov Free Trees initiative. Free trees can be collected from the hub at Folly Farm.

f. Ironman: Clerk confirmed she had received a response from Marc Owen at PCC with regard meeting Martletwy Community Council to discuss the local feedback from Ironman 2022 and the Ironman event 2023. He is free to meet after 9th January. Clerk confirmed he would prefer to meet during the day and asked for dates. Cllr Davies suggested Mr Owen might be prepared to meet in the evening. Clerk to enquire whether he can attend on Monday 9th January at 7pm. If not a further date can be arranged.

g. Dementia Friendly Pledge: Cllr Williams is organising this initiative. She has contacted the Dementia Friendly team and is awaiting a response. Cty Cllr Clements asked if there were any basic practical steps local villages could get involved in. Cllr Williams confirmed there are things that can be done, e.g., asking local businesses to make Dementia friendly signage, to use a dementia friendly front door mat. Not a lot of work involved, but little things that can be done. All the equipment available is free and supplied by PAVS. Cllr Williams confirmed it is in part showing awareness in dementia. Cllr Evans confirmed a dementia bus is visiting her company in January, in which you can experience how it feels to have dementia. She will report back at the meeting after the event.

22/070: Planning

a. Applications Received: None received.

b. Application Notices Received: None received.

c. Other Planning Matters:

i. Monitoring & Enforcement: No further updates from Cty Cllr Clements on the outstanding issues, however she confirmed planning now confirmed there is a new process whereby the department confirms they will supply an update within 3 months. Clerk asked for confirmation County Councillors are having to wait 3 months, suggesting others may wait longer. This was confirmed.

ii) Water Access – Lawrenny. Clerk reported. This follows on from last meeting. Clerk confirmed correspondence received from David Lort-Phillips had been discussed with the Officers. Cllr Cole confirmed that as agreed at last meeting the council should not be asked to have an opinion without an application to discuss. Cllr Davies and Cllr Evans both noted most of the information provided by way of old correspondence was extremely out of date. Some was from the local authority when it was Dyfed County Council. Other correspondence was in relation to the old parish council, before community councils existed. Cllr Davies stated in his opinion being asked for a comment would not get the applicant any further anyway. Cty Councillor Clements stated Mr Lort-Phillips was just hoping for an opinion in principle. The Clerk confirmed this was not appropriate and reminded all councillors they

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should be wary of making comment on this, or any other matter, in a public or private capacity without the approval of the full council. Cllr Cole proposed the Clerk report back to Mr Lort-Phillips to say there would be no comment at this time. All present in favour of this proposal. Cllr Davies confirmed that there was no point in chasing for an opinion from the community council when there was no application, or pre-application in place.

iii) Caravans and Camp Sites: Cllr Davies asked if anyone was taking photos of the various unlicensed sites. Cllr Evans confirmed she was going to try when weather improved. Cllr Davies also.

d) Canaston Bowl, Cross Hands: Clerk confirmed Building Regs at PCC had responded to her email, a copy of which she had forwarded to all councillors. The Building Regs team are to undertake an inspection and will report back. Clerk confirmed this good news, although she was uncertain when the inspection would take place. Cty Cllr Clements confirmed she had written to the manager at Oakwood, and pushed the matter of the bungalows which are deteriorating badly and are potentially two empty properties.

22/071: Highway Matters

a) Clerk Report: Nothing to report.

b) Councillors Report:

Cllr Cole is still working a definitive list of outstanding matters to send to the local authorities. He asked for suggestions to the list. Clerk suggested he went through minutes if he feels there are any gaps. Matters to be raised again with PCC include:

- i. Entrance to Mountain View. Surface broken with potholes
- ii. Crosshands – signs have been damaged (aware of wall, however this is not Highways)
Cty Clements confirmed she has discussed this junction with Head of Highways. They have agreed to take a look at it, but at the same time confirmed there was no budget available.
- iii. Depression on Burnett's Hill.
- iv. Depression on road from Garron to Lawrenny with collapsed drain.
- v. Deep depression on road near Highfield, Martletwy, just south of Post Office Farm, and down the hill.
- vi. Bottom of Pencoed Hill, surface eroded and like glass in bad weather.
- vii Road between Dell's Cross (Mountain Park) West to Southern Pitts – whole road needs assessing.
- viii. Bubbleton at Cresswell Quay. Surface is bad.

Clerk confirmed Cllr Eynon had reported the passing places were a mess and not clear. Clerk to report.

c) County Councillor Report:

County Cllr Clements confirmed the PCC budget is still awaiting completion and this is taking priority. Don't yet know what Welsh Gov will be awarding to the council for the financial year to 2024. Full council meeting mid-month. £1.5M shortfall this financial year and a deficit of £28M+ for financial year ending March 2024, and a further deficit of £15M for the year to 2025. So difficult decisions have to be made. General discussion followed with regard to possible increases in Council Tax and cuts to services, increased cost of living and other issues. Cllr Clements confirmed a lot depends on the award from the Welsh Government.

d) Dog Fouling Signs: Cllr Davies still looking into this. Clerk suggested taking it off the minutes until matter was resolved.

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22/072: Finances:

a) Quarterly Financial Report: Clerk presented the Quarterly Financial report to 30 November 2022. Clerk confirmed information had been sent to all councillors. Clerk also confirmed this was now real time from the online banking app. Clerk confirmed current balance £3895.29 in current account. Next PCC precept payment will arrive mid-December. Business Reserve account has a balance of £1629.23. See attached. Cllr Davies asked if council would be able to afford new fencing. Clerk asked if grants were available. Cllr Davies suggested council should look at rise in precept for 2023/24. Clerk confirmed there would be a draft budget presented at the January meeting. Cllr Davies asked if we could apply for further Enhancing Pembrokeshire Grant. Cllr Clements confirmed it could be 2 years at once. Clerk asked if it had to have a fence. Cllr Clements asked if there was any definitive reason there had to be a fence. Cllr Evans asked what sort of fence was required, and whether a cheaper version was available. Cllr Clements to make enquiries. Cllr Davies suggested there should be a public consultation as to whether or not the community wanted the play areas retained. Cllr Davies asked if people would like a green space rather than play equipment. Cllr Evans reminded the council of the monies spent on the SLA's. Cllr Davies confirmed grant money had to be spent by the end of the financial year.

Cty Cllr Clements left the meeting

b) Quarterly Clerk Salary (inc NALC Report): Clerk confirmed NALC had at last released their report into salary scale increases. Clerk salary scale had increased by £1 an hour. This needs to be backdated to 1st April 2022. Clerk commented on the fact the delay in negotiating these increases does cause a drain on funds for small community councils. Clerk confirmed the quarterly clerk salary report included the increase for the current period, in addition to the backdated adjustment to 01/04/2022. Clerk asked if Council approved the increase and if so whether the report was approved. All in favour of payment.

c) Warm Spaces Grant: Cllr Williams confirmed she had been successful in applying for the Warm Spaces Grant. Council unanimously congratulated her. Cllr Williams has been consulting the community as to how they would like the money spent, and explained it is quite difficult to get people to commit to an idea. Local businesses have been extremely helpful. The new landlord at Lawrenny Arms has offered an additional lunch club every month, maybe the second week of the month. Lawrenny Hall is available for coffee mornings. Cllr Williams has also spoken to others in Lawrenny, and the shop can offer free tea and coffee through the period. Also spoken to the owners of Wild Lakes. They have offered the council to use the Wild Lakes for the first meeting, provisionally booked for 15th December. Also spoken to Snooty Fox to see how they can be involved. Cllr Williams completed a form which will link us to Care Pembrokeshire. Cllr Williams will continue to reach out to the community. Clerk reminded everyone monies needed to be spent across the ward, encompassing all areas including the different parts of the ward. Further general discussion with regard delivery of the service.

d) Planning Invoice Wales: Invoice: Clerk presented training invoice for Cllr Evans. All in favour. Clerk to pay online.

22/073: Audit: Clerk reported work continues and is hoping for more progress soon.

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22/074: Community Council Policies: Cllr Evans & Clerk continue to work on this project.

22/075: Councillor/Clerk Training:

a) Councillor Training Plan: Cllr Evans confirmed this is ongoing. There is now a plan of the plan and the competencies required from everyone. Also confirmed need to publish training plan.

22/076: Meetings Attended by Community Councillors/Clerk: None over this period.

22/077: Correspondence Received: Cllr Cole confirmed he had now written to the local resident who had made further enquiries about the idea of a community hall in Martletwy.

22/078: Communication: None received.

22/079: Date of Next Meeting: Monday 9th January 2022 at 7.30pm. Venue: Lawrenny Village Hall.

Meeting declared closed: 21.02

Signed:.....*D. S. P.*.....

Date:.....*9/1/23*.....

Position:.....*CHAIR*.....