

Martletwy Community Council
Clerk: Mrs Lizzie Lesnianski
Email: martletwycommcouncil@gmail.com

Minutes of an Ordinary meeting of Martletwy Community Council
held on Monday 10th May 2021 at 7.30pm
(meeting held online on Zoom)

Present: Phil Davies (Chairman); Jason Crowther (Vice Chairman); Michael Carpenter, David Cole, Philip Eynon; (Councillors); Di Clements (County Councillor); Lizzie Lesnianski (Clerk)

Apologies: None

CORONAVIRUS. *Due to the unprecedented position of local government in light of the Coronavirus Covid-19 pandemic Martletwy is unable to hold the Annual General Meeting. Until such time as it is possible to do so, and new officers are elected, it was unanimously agreed Vice Chairman Phil Davies would Chair ongoing Ordinary Meetings of the Community Council.*

21/012: Minutes of previous meeting: Unanimously accepted. To be signed & dated remotely.

21/013: Matters arising

a. Community Play Areas & Service Level Agreements (SLAs): Cllr Carpenter reported the funding application for the Calor Community Fund, which will be integral to updating the play areas, had been completed and sent in before the original deadline, which had now been extended. He had received feedback to confirm the Council had an upper application limited of £20K. He had adjusted the figures as requested. The Calor Community Fund organisers will determine how much funding will be made available. Cllr Carpenter speculated it would likely be circa half the amount requested. Cllr Davies confirmed the Enhancing Pembrokeshire Grant application was almost complete and would be submitted before the deadline. He is also working on the Port Authority funding application. Both Cllr's Carpenter and Davies confirmed they are continuously seeking new funding and asked other Councillors to be aware. Clerk offered to look to see if any other funding opportunities had been emailed to the council email address. Clerk also raised an issue she had heard of from another Clerk. It had been noted that in most cases the County Council inspections of the play areas noted play equipment was sub-standard and why were PCC not upgrading the play areas prior to signing SLAs with Community and Town Councils. Cllr Davies confirmed he had raised this issue, at which point PCC had simply stated they would remove all the equipment before handing over ownership. It was unanimously agreed this is not what the Council want to happen. Cllr Davies confirmed he had not heard back from Lawrenny Cricket Club with regard to the Lawrenny play area. Cllr Eynon asked what equipment they were hoping to put in. Cllr Carpenter confirmed it would be new for old with additional exercise equipment.

b. Landshipping Telephone Kiosk: Clerk confirmed work had been done and invoice had been received. Cllr Eynon expressed concern with regard to paint on the windows. It was agreed the paint would need to be removed.

c. Defibrillators: Cllr Cole confirmed this is work in progress and asked for it to be carried forward to the next meeting. Action carried forward.

d. Ultrafast Broadband Campaign: Cllr Clements confirmed a supplier had now been chosen by the community for the installation of Ultrafast Broadband. The supplier is Broadway. They are now carrying out due diligence and the UK Government, Department of Culture, Media and Sport (DCMS). Cllr Clements and the Clerk reiterated the importance of as many people as possible signing up. Work will continue to be done to encourage more of the community to join in the scheme.

e. Casual Vacancy: Clerk reported PCC are being spectacularly useless at providing the forms for completion for the advertising of the Casual Vacancy. It is as though none of them know what to do. She will chase up again.

Minutes of an Ordinary meeting of Martletwy Community Council
Monday 10th May 2021 at 7.30pm (meeting held online on Zoom)

21/014: Planning

a. Applications Received:

i. Pembrokeshire Coast National Park Application No: NP/20/0535/FUL. Location: Lawrenny Ferry, Chalet 4, Lawrenny Quay, SA68 0PR

One Councillor declared an interest and left the meeting. After careful consideration of the planning application, and a further discussion with regard to the details, Council noted the following:

- a) All Chalets at Lawrenny Yacht Station, including Chalet 4, should be in line with each other, and have the same conditions of occupation.
- b) Council would like all Chalets to be vacant from 1st January - 1st March each year.

Decision: Unanimously objected to the proposal as the requested change to conditions of occupation were not in line with other Chalets at the site.

ii. Pembrokeshire County Council – Application No: 21/0060/PA. Land North West of Pen Y Cae, Martletwy, Narberth, SA67 8AZ

One Community Councillor declared an interest and left the meeting.

After careful consideration of the application, and further discussion the following was noted:

- a) Council are disappointed to see yet another retrospective planning application.
- b) The current buildings are not at all consistent with the designs on the application plans and not in keeping with the area.

Decision: Councillors voted to object to the application based on the lack of consistency between the designs on the plans and the current structures on site, and because the buildings are not in keeping with the surroundings. The vote was 3-1 in favour of objection.

b. Application Notices Received: 20/1075/PA – Bluestone National Park Resort, Canaston Wood, Narberth, SA67 8DE. Approved.

Cllr Davies asked County Cllr Clements if the Community Council's comments had been referred to at the planning meeting as the National Park had gone against their own planning rules which had only been published in September. Cty Cllr Clements confirmed they had. Clerk noted Bluestone had released the information regarding approval prior to the application decision notice having been received by Council.

c. Other Planning Matters

i. Planning for Green Campsites: Cty Cllr Clements reported residents have been complaining about the plethora of campsites cropping up throughout the ward. She confirmed the National Park is currently in discussions with Welsh Government with regard the abuse of certified sites. The response so far is Welsh Government suggest authorities be flexible. The National Park are in further discussions with WG following this initial response. It is hoped if traction can be gained on this issue it will be adopted as national policy.

ii. Enforcement: Cty Cllr Clements confirmed she had still not received a response from the Planning Department. She is now aware the Enforcement Officer is on a prolonged absence due to illness. Cllr Carpenter confirmed the site in Martletwy is getting busier. Cty Cllr Clements confirmed she will continue to push both authorities' enforcement teams for responses but is also keen to see residents who complain get involved. It was unanimously agreed it is important for both PCC and PCNP enforcement teams to be aware of public feeling. Cllr Davies expressed his concerns PCC enforcement are not functioning properly and if this continues the matter should be raised again. Cty Cllr Clements confirmed a review into the team is now complete and hopefully things will begin to improve.

21/015: Highway Matters

a. Matters Reported:

- i) Cllr Eynon reported passing places have started to be cleaned out but more needs to be done.
- ii) Cllr Carpenter reported the sign between Highfield Farm and Burnetts Hill has still not be repaired.
- iii) Cllr Crowther reported the road at Ferry End, Landshipping is getting rough and unstable. Suggested it likely to be the household waste removal lorries turning around at that point.

b. Litter Signs: Cty Cllr Clements has ordered more signs as agreed at last meeting. Signs already supplied ready to be put up.

Minutes of an Ordinary meeting of Martletwy Community Council
Monday 10th May 2021 at 7.30pm (meeting held online on Zoom)

c. Grit Bins: Clerk reported PCC have now requested Cllr Eynon's phone number in order to proceed.
d. Speeding Lawrenny: Cllr Davies confirmed there had been considerable correspondence from Lawrenny residents with regards to speeding vehicles on Broad Lane at Lawrenny and action needed to be taken. Cty Cllr Clements confirmed there was also an issue with map apps and sat nav's leading lorries down Newton Lane to Flygate. Cllr Eynon confirmed this had been a problem for years. Cty Cllr Clements confirmed GoSafe can train residents with the speed gun to monitor speeds on the highway. No fines can be issued. Data would be forwarded to the police. Most residents feel the issue is with local drivers. Cllr Carpenter suggested reporting locals may act as a deterrent. Cllr Davies confirmed he had spoken to the spokesperson of the residents to confirm the Community Council would do everything they can to assist with this issue. It was agreed a public meeting was futile as everyone agrees it is an issue.

21/016: Finances:

a. Councillors Payment – IRPW: Clerk confirmed still awaiting formal responses from Cllr Crowther and Cllr Cole.
b. Projects to be financed: After consideration it was agreed that until it was confirmed what funds would be required for the play areas no further consideration would be given to projects.
c. Natwest Online Banking: Cllrs Crowther & Eynon confirmed they have still not yet been to branch to confirm ID. Clerk confirmed this is holding up the process of obtaining online banking services.
d. Donations Requests: Awaiting further completed application forms. Carried forward.
e. Funding Opportunities: Already discussed under matters arising.
f. Zurich Insurance Renewal: Clerk confirmed Zurich insurance renewal is now due. Same price as last year. Unanimous agreement. Cheque to be issued. Two signatories to call at Clerk's house to sign cheque.
g. Supplier Invoice: Clerk confirmed invoice for maintenance of Landshipping telephone box was for £480. Cheque to be issued. Two signatories to call at Clerk's house to sign cheque.
h. PCC Remittance: Clerk confirmed receipt of the latest tranche of the precept from Pembrokeshire County Council.

21/017: Councillor/Clerk Training:

a. One Voice Wales: Cllr Crowther to be signed up for Code of Conduct training.
b. Planning Aid Wales: Clerk requested all Councillors to get on with completing their training.

21/018: Meetings Attended by Community Councillors/Clerk: None

21/019: Correspondence Received:

a. Pembrokeshire Plots: Clerk presented correspondence for Councillors. No further action.
b. Angela Burns: Retired Senedd MS Angela Burns letter thanking Council. No further action.
c. West Wales Rail Consultation: Clerk brought this to the attention of Councillors. To be put on Facebook for community to complete

21/020: Communication:

Cty Cllr Clements to arrange for a member of the PCNP team to come out to meet with Councillors to discuss the rationale behind the PCNP decision to approve the Bluestone planning application.

21/021: Date of Next Meeting. Monday 7th June, 7.30pm. Location to be confirmed

Meeting declared closed at 20.35

Signed:  Date: 07-06-2021

**Minutes of an Ordinary meeting of Martletwy Community Council
held on Monday 7th June 2021 at 7.30pm at Lawrenny Village Hall**

Present: Phil Davies (Chairman); Jason Crowther (Vice Chairman); Michael Carpenter, Philip Eynon; (Councillors); Di Clements (County Councillor); Lizzie Lesnianski (Clerk)

Apologies: David Cole (Councillor)

CORONAVIRUS. *All due care and attention is taken to ensure the safety of Councillors and the public when attending meetings.*

21/022: Minutes of previous meeting: Unanimously accepted. To be signed & dated remotely.

21/023: Matters arising

a. Community Play Areas & Service Level Agreements (SLAs): Cllr Carpenter reported the Calor Gas Fund application had been submitted and accepted. Cllr Davies confirmed the Enhancement Grant and Port Authority application were ongoing. Cllr Davies also reported a company were coming to look at the play areas in order to provide an estimate for equipment. It is more a costing exercise than anything to get an idea of how much money the Community Council need to raise. He has calculated the sum for both play areas is likely to be in the region of £30K. He further reported there has been no further correspondence on the matter of the play areas from Lawrenny Cricket Club. It was noted Bluestone had recently removed play equipment on site and it might be worth contacting them to see if they still have it and if it is being sold on.

b. Landshipping Telephone Kiosk: Clerk ask Councillors to consider what should now happen with regard the telephone kiosk now it had been updated. There was some discussion among the meeting. Cllr Eynon suggested putting the defibrillator into the phone box as it was an obvious landmark in a very prominent position. It was agreed to ask Andrew Prosser to undertake the electrical work. required to relocate it.

c. Defibrillators: Cllr Cole not in attendance. Action carried forward.

d. Ultrafast Broadband Campaign: Cty Cllr Clements confirmed the threshold of households had been met for the villages of Martletwy and Lawrenny. Still need more so another campaign will be sent to residents. It is also hoped people will sign up the nearer it gets to completion. The supplier, Broadway, are now in contact with the UK Government Department for Culture, Media and Sport (DCMS) with regard to the vouchers.

e. Casual Vacancy: Clerk reported PCC continue to be less than helpful regarding supplying the forms. Cty Cllr Clements offered to assist. Her offer was gratefully received by the Clerk.

21/024: Planning

a. Applications Received: NP/20/0516/FUL

Proposal: Proposed addition of two chalets & three accommodation pods

Location: Site adjacent existing Chalets, Lawrenny Quay, Kilgetty, Pembrokeshire, SA68 0PR

Martletwy Community Council considered the Application. One Councillor declared an interest and left the meeting. After consideration of the re-consultation information provided, and further discussion with regard to the application Councillors continued to have reservations as follows:

- a) Concerns with regard to the issues of an increase in volume of traffic and the unsuitability of the access road remain a material consideration in determining a decision on this application.
- b) The highway between the village & the site at Lawrenny Quay has various serious issues. Road surface below standard. There are not enough safe passing spaces for the already considerable traffic.
- c) Councillors concerned regarding the increase in the volume of traffic to this site, reached through the village, and the additional volume of traffic on site. Additional concerns are for the condition of the access road between the village and the application location. These issues were raised on the previous application, and on other occasions. In addition, residents of the village are, at the time of writing, requesting further urgent speed surveys due to the volume of traffic and excessive speeds

Martletwy Community Council
Minutes of Ordinary meeting of Martletwy Community Council - Monday 7th June 2021

through the village and on the access road to the site. The Community Council is working with the local authority and Go Safe on this matter.

d) Councillors believe, should Pembrokeshire Coast National Park consider the application favourably, and before any further development can take place, a Section 106 contribution should be made to build new passing places along the access road, making it safer, and improve the condition of the existing access road condition (surface and edges)

Council made a motion to object to the application based on their concerns with regard to the issues of an increase in volume of traffic and the unsuitability of the access road remaining a material consideration. The motion to object was passed by 2 - 1 votes

Decision: Martletwy Community Council object to the application based on the material planning consideration of the highway and traffic issues mentioned above.

b. Application Notices Received: None

c. Other Planning Matters

i. Planning for Campsites: Cty Cllr Clements confirmed PCNP are currently in discussions with the Welsh Government. Their preliminary comments are that they have only ever received 2 complaints in 7 years. This is presumed they are not taking into consideration complaints to planning authorities as well. PCNP will continue to take this up with the administration at Cardiff. It was agreed the Clerk would write to other community councils to see if they have had issues with planning for certified location (CL) and pop up camping sites. Cllr Eynon suggested asking for support from elected representatives in the area. Clerk to follow up. It was confirmed the 28 day rule has currently been extended to 56 until January 2022. It was noted the CL and pop up camping sites are permitted 5 caravans and 10 tents. Clerk to also draft letter to Welsh Government asking why certificated organisations are not policing the rules, and if they are not then Welsh Government must act as it is their legislation.

ii. Enforcement:

a) Cty Cllr Clements confirmed there has still been no response from PCC. She will continue to chase this up. Cllr Davies confirmed he saw two local planning enforcement officers in Martletwy last week.

b) Clerk reported she is still working on correspondence with Mandeillo Community Council and consequently then with the Welsh Government.

c) Visit to Community Council Meeting by PCNP: Cty Cllr Clements will organise this.

21/025: Highway Matters

a. Matters Reported:

i) Cllr Carpenter reported the sink hole at the Weston Lane end of Burnett's Hill has got worse.

ii) Cllr Eynon reported there is a tree partially in the road between Limping Lake and Knowles Cross. Seems to have taken a telephone line down.

iii) Cllr Crowther reported the road into Landshipping Village just above the Stanley Arms has a scar across the road which is becoming very abrupt to drive over.

b. Litter Signs: Cty Cllr Clements reported the signs are being reviewed by PCC because they have received a number of complaints about them. To report back when investigation is complete.

c. Grit Bins: Clerk reported PCC have now got Cllr Eynon's phone number. Cllr Eynon confirmed PCC have not called. Clerk to chase.

d. Speeding Lawrenny: Cty Cllr Clements confirmed she has emailed GoSafe. They have not yet responded. There are 5 volunteers. In addition the speeding matter by the children's care home in Martletwy is still outstanding. Cty Cllr to chase this up.

21/026: Finances:

a. Quarterly Financial Statement: Clerk presented the Quarterly Financial Statement. Total Cash in Hand £8267.61. It was noted funds would be required for both the play areas and a possible up coming election. See spreadsheet attached. Unanimously approved.

b. Clerk Quarterly Salary: Clerk presented the quarterly salary report. Councillors unanimously agreed the payment. Payment to Clerk £459.83. Payment to HMRC £110. Cheques issued.

c. Eon Invoice: Clerk presented Eon Invoice for the electricity supply to the Landshipping telephone

Martletwy Community Council
Minutes of Ordinary meeting of Martletwy Community Council - Monday 7th June 2021

box. Unanimously agreed. Cheque issued.

d. Funding Opportunities: This will be put on hold until costs regarding the play areas and elections are confirmed.

f. Nat West Bank: Clerk confirmed Cllrs Crowther and Eynon must go to the bank asap.

g. Donation requests: Clerk confirmed awaiting a couple of local applications and will then present to Councillors prior to a meeting in readiness of discussions. Clerk also suggested a time frame, with cut off point, needs to be agreed.

21/027: Councillor/Clerk Training:

a. Planning Aid Wales: Clerk requested all Councillors to get on with completing their training.

21/028: Meetings Attended by Community Councillors/Clerk: None

21/029: Correspondence Received:

a. One Voice Wales – Local Places for Nature: Clerk presented correspondence for Councillors. No further action.

b. One Voice Wales – World Refill Day: Clerk passed correspondence to Cllr Davies for Facebook

c. Planning Aid Wales – Regenerating Welsh Towns and Communities Post Covid-19: Clerk brought this to the attention of Councillors.

d. Welsh Government – Compulsory Purchase Order Manual: Not specific to Community Council

e. Hywel Dda – Questionnaire – Building a healthier future after Covid-19: On until 21st June. Councillors to complete and share.

f. PCC – West Wales Rail Consultation: Councillors to complete if possible

g. Community Correspondence – Resident concerns: Passed to Cty Cllr Clements who has been dealing with this.

21/030: Communication:

Cllr Carpenter noted a number of people had enquired with regard to the history noticeboard project. He will recommence this project.

21/031: Date of Next Meeting. Monday 5th July, 7.30pm. Location to be confirmed

Meeting declared closed at 20.37

Signed:  Date: 05-07-2021

Minutes of an Ordinary meeting of Martletwy Community Council
held on Monday 5th July 2021 at 7.30pm at Lawrenny Village Hall

Present: Jason Crowther (Chairman); Michael Carpenter, Philip Eynon; (Councillors); Di Clements (County Councillor); Lizzie Lesnianski (Clerk)

Apologies: David Cole (Vice Chairman); Phil Davies (Councillor)

CORONAVIRUS. *All due care and attention is taken to ensure the safety of Councillors and the public when attending meetings.*

21/032: Minutes of previous meeting: Unanimously accepted. Minutes signed and dated.

21/033: Matters arising

a. Community Play Areas & Service Level Agreements (SLAs): Cllr Carpenter reported he and Cllr Davies are meeting tomorrow to further the Enhancing Pembrokeshire Grant application. Clerk read correspondence from a local resident who wrote with suggestions such as, enhanced play equipment; a zip line; picnic tables and BBQ area; an area for fruit trees, bee & wildlife area, including wild flowers; a sign of the wildlife you might see in the recreation space. Councillors present all agreed these were excellent ideas.

b. Landshipping Telephone Kiosk: Cllr Eynon is to action the relocation of the Landshipping defib from Clare House to the old BT telephone kiosk. Cllr Carpenter confirmed he has been in contact with Community Heartbeat. They are experts in converting phone boxes and installing defibs. They have said they could do the job in August at a cost of £335, including £50 to remove from the current location, £250 to install in new location and £35 for signage. Cllr Eynon to approach the residents of Clare House to check on the move before advancing further.

c. New Defibrillator: It was agreed Cllr Carpenter would take over the organisation of the new defib. He will contact local businesses Wild Lakes and The Snooty Fox to discuss donations and location. Cllr Crowther mentioned he had been contacted verbally by the owners of Lawrenny Quay. Councillors agreed as there was already one in the main village of Lawrenny maintained by the Community Council they may wish to look at sourcing one from elsewhere as it would be mainly used by private enterprise.

d. Ultrafast Broadband Campaign: Cty Cllr Clements reported there has been an increased sign up and it is expected to rise further as the installation date gets nearer. She was pleased to report Ambleston had gone live last week. Offered to chase up DCMS but PCC have said they are in discussions and will get back to us if needed. Clerk to update Facebook page before next meeting.

e. History Noticeboards: Cllr Carpenter reported. He had noted an article in local media stating Penally boards have been funded by Community Council and would like to proceed. Spoken to the graphic designer of the boards who will look at the progress made so far. Cllr Carpenter now has the updated history text. It was discussed whether the Community Council could apply for Enhancing Pembrokeshire Grant funding. It was unanimously agreed Cllr Carpenter should proceed with this project. He will bring costs to next meeting.

f. Community Council Website: Clerk reported the current arrangement is well below par. Clerk will discuss way forward with PCC, though they have already asked Clerk to confirm she is who she says she is! Cty Cllr Clements will also look at costs from the PCC end.

Casual Vacancy: Clerk reported there was no request to PCC for an election to be held and they had confirmed if there were any applicants they could be considered for co-option. Clerk confirmed there had been only one interested party who expressed an interest in taking up the role of Community Councillor, Mrs Victoria Evans of Landshipping. The Chairman proposed Mrs Evans be co-opted onto the Community Council. Proposal unanimously carried.

Martletwy Community Council

Minutes of Ordinary meeting of Martletwy Community Council - Monday 5th July 2021

21/034: Planning

a. Applications Received: NP/21/0345/FUL

Proposal: Erection of garden studio linked to existing property.

Location: Solar, Lawrenny, SA68 0PW

Councillors considered the proposed design to be too high in relation to neighbouring properties, including the village hall next door, a historical building in the village. The roof line is too high, having a negative overall visual impact. It was noted the whole of Lawrenny is a National Trust area and also a conservation area and as such the visual impact of any design must not impact negatively. It was noted the design could be altered to reduce the height of the structure, and also dug down deeper, this would also reduce the height. The property would also be more accessible from the external entry point if lower as no steps would be required. It was proposed to object to the proposal on the grounds of the plan for the building being inappropriate due to the negative visual impact it will have on the area and consequently the village. Councillors voted unanimously in favour of the objection on the grounds of negative visual impact as stated above and hope Pembrokeshire County Council will take their objection into consideration when making a decision on the application.

b. Application Notices Received: None

c. Other Planning Matters

i. Planning for Campsites: Cty Cllr Clements confirmed there was no further update from PCC at present, however she had been in correspondence with the CEO of Visit Pembrokeshire who confirmed this was an ongoing issue across the county. Councillors had no further update. Clerk reported the MP for Carmarthen West and South Pembrokeshire, including Martletwy Ward, had taken an interest in this case and was also looking into it. There were concerns voiced by all attendant Councillors that public liability insurance may not be valid without the property permissions.

ii. Enforcement:

Clerk to correspond with PCNP to see if there is any conclusion to Lawrenny investigation. It was noted by Cllr Eynon to ask PCC what the arrangement is regarding business waste if they are not paying business rates.

b) Clerk reported she is still working on correspondence with Mandeillo Community Council and consequently then with the Welsh Government.

c) Cty Cllr Clements raised the issue of the previous request to arrange a visit from a PCNP representative. No one had returned her emails offering to set it up. Cty Cllr Clements to liaise with Clerk to arrange.

21/035: Highway Matters

a. Matters Reported:

i) Clerk reported she had raised the issue of the car parking area at the Landshipping Miners Memorial with the Highways maintenance team. It is overgrown.

ii) Cllr Crowther raised the issue of Japanese Knotweed in the clearing opposite the noticeboard/Stanley Arms. Uncertain if it is private land, if so may be landowners responsibility. Cllr Crowther to investigate. Cty Cllr Clements commented if it is on private land it is indeed the responsibility of the landowner. If it is on public land then it is for the Local Authority to resolve.

iii) Cllr Eynon reported issue at Pencoed Hill, by the location of the gritbin. Side of road breaking up. Similarly at bottom hill to Cresswell Bridge – both sides of surface breaking up.

b. Litter Signs: Cty Cllr Clements reported the signs have been reviewed and will remain in circulation. Cty Cllr Clements to chase up delivery of the requested signs.

c. Grit Bins: Cllr Eynon confirmed there has been no movement on the matter of the new gritbin. Clerk to pursue with PCC.

d. Speeding Lawrenny: Cty Cllr Clements reported she has been in conversation with a local resident. A 40mph speed limit can be applied for where the carriageway is no more than 3.4 metres wide. GoSafe have responded to enquiries to say they can only carry out a community speed check on roads with a speed limit between 20 & 30mph. Therefore, can only check inside village boundary. The PCC speed check is still scheduled for August. Cty Cllr Clements asked for a decision on wire placement. It was unanimously agreed it should be just after 30mph sign on crest of the hill. It was discussed

Martletwy Community Council

Minutes of Ordinary meeting of Martletwy Community Council - Monday 5th July 2021

whether a reduced speed limit could be shunted back to Broad Lane. Cty Cllr Clements suggested the Traffic & Highways Community Fund may be able to be used for this work. The forms are not yet available, will circulate as soon as they are.

21/036: Finances:

a. Audit: Clerk reported the work on the Audit for 2019/20 continues. She hopes to present at next meeting.

b. PCC- Traffic & Highways Community Works Fund: Clerk confirmed this funding has been announced but is not yet life – as discussed under 21/035/d above.

c. Councillor Payments - IRPW: Clerk is looking into when payment should be made. Will endeavour to have the answer by the next meeting.

d. Nat West Bank: Clerk is looking into how to progress this as no action has been taken for months.

e. Donation requests: Following the Clerk's request last meeting with regard timing it was proposed timing should be as follows: i) requests for financial assistance, on the official form, submitted by 31st December of any year; ii) requests circulated to Councillors, iii) applications considered at March meeting, iv) payments made by 31st March of the year following submission.

21/037: Councillor/Clerk Training:

a. Planning Aid Wales: Clerk requested all Councillors to get on with completing their training.

21/038: Meetings Attended by Community Councillors/Clerk: None

21/039: Correspondence Received:

a. PCNP – Future of the Park – consultation: Clerk presented correspondence. Clerk presented consultation to Councillors for their information.

b. Soil Association – Forestry Management Consultation: Clerk presented correspondence. It was agreed Cllr Crowther would like at this with Clerk at a later date for submission, if appropriate by closing date.

c. WAG – Qualification of Council Clerks Consultation: Clerk presented consultation to meeting. Clerk to complete.

d. RNID - Volunteers: Clerk presented correspondence to Councillors for information.

e. PCC – A citizen-led recovery: working better together: Clerk confirmed meeting dates. No one available.

f. PCC – Second & Empty Homes Consultation: Councillors to complete individually

g. OVW – WG Consultation – Power to Trade: Passed to all Councillors present. No interest.

21/040: Communication:

Cllr Clements raised communication regarding available mapping of environmental disasters, such as flooding, and how these would impact on the infrastructure of the ward and any of its assets. This could include impacts on communities, tourism, agriculture and businesses. Locations at risk may include Landshipping Bridge, Garron Pill, and Lawrenny Village to Lawrenny Quay access road. Cty Cllr suggested Councillors considered how these risks might be mitigated. Short of time as response is required by Thursday. Cllr Clements will circulate to all Councillors for comment.

21/041: Date of Next Meeting. Monday 2nd August, 7.30pm. Lawrenny Village Hall.

Meeting declared closed at 21.18

Signed:.....



Date:.....

02-08-2021