AMROTH COMMUNITY COUNCIL

CYNGOR CYMUNED LLANRHATH

**Annual General Meeting**

**Draft minutes** of the AGM held by Amroth Community Council on Thursday 18th May 2023

**In attendance:** K Bradbury (Clerk); T Baron; F Evans; M Harvey; J James; M Morris; S Phillips; R Tippett Maudsley, E Wyn Morgan.

**Apologies**: A Evans, R Harries, R Lake, A Cormack.

**Minutes**

Minutes of the AGM for 2022 were discussed and deemed to be correct, as proposed by Cllr. Rosemary Tippett Maudsley and seconded by Cllr. John James

There were no matters to be discussed from these minutes.

**Election of Officers**

**Election of Chairman** Cllr. Tony Baron was proposed and duly elected. Proposed Cllr. Eleri Wyn Morgan Seconded Cllr. Mark Harvey

**Election of Vice Chairman** – Cllr Stephen Phillips was proposed and duly elected. Proposed Cllr. Mark Harvey Seconded Cllr. Martin Morris

**Planning and Advisory Committee**

Cllr S Phillips, J James, R Tippett Maudsley were duly elected. Proposed Cllr. Martin Morris Seconded Cllr. Eleri Wyn Morgan

**Election of Summerhill Playing Field Committee** –

Rosemary Tippett Maudsley, Mark Harvey and Martin Morris were proposed and duly elected. Proposed Cllr. Tony Baron, Seconded Cllr. Stephen Phillips

**Trustee for the Education Charity of David Rees** –

Cllr. A. Evans, Cllr F Evans, Cllr. M Harvey, Cllr. M Morris and Cllr. R Tippett- Maudsley are current trustees and will continue for 2023-24. Proposed, Cllr. Tony Baron seconded Cllr. John James

**Election of Amroth Parish Hall Representative** – Cllr R Tippett Maudsley was proposed and duly elected. Proposed, Cllr. Fleur Evans Seconded Cllr. Eleri Wyn Morgan

**Election of Llanteg Village Hall Representative**. Cllr. John James was proposed and duly elected. Proposed Cllr. Tony Baron Seconded Cllr. Stephen Phillips

**Election of Amroth Old Hall Grounds representative- This post no longer exists as the land is being sold. The post was removed.**

**Resolutions**

* **Review Financial Regulations**

Councillors reviewed and agreed the Financial Regulations in the knowledge that advice will be taken on how managed land is recorded.

Proposed Cllr. Martin Morris, Seconded Cllr. Mark Harvey

* **Review the Financial Risk Assessment.**

Councillors reviewed and it was agreed that advice will be taken on how managed land is recorded.

**Resolution** – It was agreed that the Council can review and adjust risk assessments at a monthly meeting following advice on land management and insurance. Proposed Cllr. Tony Baron, Seconded Cllr. Stephen Phillips.

* **Review General Risk Assessment**

Councillors reviewed the GRA and agreed to include information on Manual Handling under Health and safety. Proposed Cllr. Eleri Wyn Morgan Seconded Cllr.Rosemaey Tippett Maudsley

* **Review Insurance arrangements**

Following agreement at the 2022 AGM, Zurich were appointed as Insurance suppliers for three years up to and including the financial year 2024-25. Cllr Tony Baron proposed that an insurance review should be conducted with Zurich to ensure ACC are properly covered. Seconded, Cllr. John James. All agreed.

* **Appoint Internal Auditor**

D. Dylan Harries was appointed as Internal Auditor. Proposed Cllr. John James Seconded Cllr. Stephen Phillips

**Date for next meeting is May 23rd 2024.**

There were no other matters to be discussed and the meeting ended at 6.58 pm