

WISTON WARD COMMUNITY COUNCIL

ANNUAL GENERAL MEETING

MINUTES for Wiston Ward Community Council held on Monday 16th May 2022 at 20:00 hrs, at The Memorial Hall Clarbston Road in line with Covid-19 restrictions.

Present:

Thomas Bevan (Chair)

Yvette Bevan

Samantha Philipps-Harries (Clerk)

David Evans

David Howlett (County Councillor)

Peter Lewis

1. Chairman's Remarks

Thomas welcomed everyone to the meeting and thanked them for attending.

2. Apologies for Absence

Apologies for absence were received from Robert Voyle, Alan Vaughan, and Marilyn Bevan.

3. Minutes of the last AGM held September 2021

Minutes of the meeting held in September 2021 were confirmed as a true record. Proposed by Yvette and seconded by David Evans.

4. Appointment of Chairman

Despite being unable to attend this evening's meeting Alan has agreed to remain as Chair for another year. Proposed by David Evans and seconded by Yvette.

5. Appointment of Vice Chair

Thomas was proposed as vice chair and agreed to accept the nomination. Proposed by Peter and seconded by Yvette.

6. Appointment of Clerk

Samantha agreed to remain in post as the clerk. Proposed by Thomas and seconded by David Evans.

7. The Planning Committee Officers were appointed as follows: -

Wiston - Peter, Marilyn, and David Evans.

Walton East - Thomas.

Clarbston - Robert.

Clarbston Road - Yvette and Alan.

8. Appointment of Financial Officers

It was agreed the financial officers would remain as follows: -

Robert Voyle Alan Vaughan

Marilyn Bevan Thomas Bevan

9. Appointment of Responsible Financial Officer (RFO)

Samantha (Clerk) was proposed to remain as the RFO – proposed by Peter and seconded by Thomas.

10. Appointment of a General Data Protection Regulations Officer (GDPR)

Samantha (Clerk) was proposed to remain as the GDPR Officer – proposed by David E and seconded by Yvette.

Signed:

Dated May 2023

Chairman to Wiston Community Council

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11. Confirmation of date, time, and venue of Council monthly meetings

It was agreed by all present that the meetings remain on the third Monday of the month, at 20:00hrs at the Memorial Hall, Clarbeston Road.

12. Any Other Business

- a) Review of Wiston Ward Community Council's Risk Assessment – no changes necessary.
- b) Review of Wiston Ward Community Council's Code of Conduct – no changes necessary.
- c) Review of Wiston Ward Community Council's Financial Regulations – no changes necessary.
- d) Review of Clerk's Salary – the clerk's salary will remain at £1800 per annum, as requested by the clerk.

As there was no further business the Annual General Meeting closed at 20:20 hrs.

DRAFT

Signed:

Dated May 2023

Chairman to Wiston Community Council

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