**Cyngor Cymuned Amroth Community Council**

**Draft Minutes** of meeting held by Amroth Community Council on Thursday 20th April 2023.

**Councillors present:**  T Baron; A Evans; F Evans; R Harris; M Harvey; John James; R Lake; M Morris; S Phillips (Vice Chair). R Tippet Maudsley; E Wyn Morgan.

**In attendance:** Mrs Kathryn Bradbury (Clerk), H Forrest.

**Apologies**: A Cormack

**Declaration of interest.** None

**1.Chair’s Welcome**

Chairman Tony Baron welcomed all Councillors to the meeting. The **Minutes** of the meeting held on Thursday 23rd March 2023 were agreed as a true record.

Proposed by Cllr Roger Harries

Seconded by Cllr Stephen Phillips

Vote – unanimous

The Minutes of the Extra Ordinary meeting held on 4th April were agreed as a true record.

Proposed by Cllr. Martin Morris

Seconded by Cllr.Roger Harries

Vote - Unanimous

Cllr. Baron signed the March Minutes and the April 4th Minutes.

**2 .Matters Arising**

* Phillip Knight from Carmarthen has been contacted regarding a talk on the Geology of the area around Llanteg following extensive survey work. He has offered to do a ten minute overview. Agreed. Invite to May meeting-10 mins via zoom.

**3.County Councillors Report**

**Saundersfoot Surgery**

Along with Cllr Chris Williams, I attended a follow-up meeting with Saundersfoot Surgery regarding ongoing difficulties in making appointments - especially over the telephone.  In addition to Ms Linton, the practice manager, Dr Allen, a partner of the practice, was in attendance.

We raised concerns regarding the difficulty residents have getting through to the surgery by phone.  We were informed that a number of process changes had recently been made in the reception team at the surgery and this should improve the service in that area.  There was also discussion on whether there might be a technology problem or problems with the telephone system at the surgery.

The surgery agreed to work with the County Councillors to help identify and resolve any problems.  A follow-up meeting is being arranged for w/c 24/04/2023.

**Cllr. Roger Harries** complimented Cllr. Cormack on the work he has been doing on this. Cllrs agreed.

*Councillors and Residents are still reporting major difficulties in contacting the surgery. Message says ’Answer queue is full’ and phone goes dead’. Cllrs are concerned that the increase in population over the summer season will make matters worse. Cllrs report that people cannot make appointments in person and are sent home to phone.*

**351 Bus Service**

In recent weeks PCC Officers have been in negotiation with Taf Valley Coaches after they gave notice to terminate the 351 and 352 Bus Services at the end of April.  With the encouragement of all South Pembrokeshire County Councillors reached an agreement today for Taf Valley to operate a combined 351/352 service.

The exact start is to be confirmed, however if the Welsh Government agrees, the new service should start on 2nd May with no gap in service. I will provide updates to the Community Council as soon as the date is confirmed.

**Planning Application at 18 Summerhill 22/0921/PA**

At the request of the Community Council, I requested and have received confirmation that this application will go before the full planning committee.  It is not on the agenda for April, so I expect it to be on the May PCC Planning Committee agenda.

**Greenhill School**

I have been appointed a Governor of Greenhill School, Tenby, where the Chair of the Community Council, Cllr. Toy Baron if already a Governor.

**4.Planning**

**22/0815/PA Llanteglos Holiday Park, Llanteglos SA67 8PU. Proposal** Expansion to Llanteglos Holiday Park comprising eight luxury sustainable holiday units with associated parking and landscaping along with improvements to vehicle access arrangements of the main road and ecological enhancements. **This application has been conditionally approved.**

**22/0921/PA Garden of 18 Summerhill, Stepaside, Narberth. SA67 8LX Proposal**, Proposed new dwelling adjacent to 18 Summerhill, Stepaside, Narberth, Pembrokeshire, SA67 8LX**. AMENDED PLANS**. **Comments,** The Community Council received letters of objection and support for this application. Following extensive discussion a letter of objection was submitted based on the proposed build overlooking neighbouring properties and additional traffic movements. The application will be heard by the Planning and Rights of Way Committee rather than by designated decision.

**NP/23/0050/FUL, Parsonage Farm, Amroth. SA67 8PR.** This application has been withdrawn

**5.Correspondence**

* **From Pembrokeshire Coast National Park Authority**. This July will mark the 5th birthday of The Pembrokeshire Coast Charitable Trust and we are asking our supporters to host a Puffin Party to help us to continue our vital projects as we work to protect our Pembrokeshire Coast for today, tomorrow and the future.

Between 1st-31st July, you can host a tea party, cake sale or coffee morning with your friends, family, your local community or business to help us make a difference across Pembrokeshire.

Register here: <https://pembrokeshirecoasttrust.wales/how.../puffinparty/> to receive a variety of Puffin Party resources that will make your event extra special.

All funds raised will help us to continue our work supporting projects throughout the county. Please get in touch with any questions.

* **Additional consultation dates for new planned and urgent care hospital location**

 Friday 28 April, 2pm-7pm - Phoenix Community Centre, 1 Wern Rd, Goodwick SA64 0AA
Thursday 04 May, 2pm-7pm - Pill Social Centre, Cellar Hill, Milford Haven, SA73 2QT
Tuesday 16 May, 6:30pm - Online – please register on our website.

* **Dog access to Amroth Beach during seasonal restrictions** – The clerk has been contacted by several people who own caravans in the wards asking if access will again be possible via the slipway to the east of Amroth Beach for dog owners unable to traverse the pebbles. The Clerk has written to PCC asking for permission as it was very well received by residents and visitors.
* **Invitation** from PLANED to attend the launch of the Fresh food vending machine at Folly Cross on May 11th at 2.30 pm. Cllrs Baron and Tippet Maudsley will attend.

**6.Finance as of 30th March 2023**

**a. Statement of accounts**

 Account 649 – £7640.89

 Account 856 – £10,619.77

 David Rees - £1131.53

 **b. Income – March/ April**

 Grant Income £136.27 from Film Club project

 Grant Income £4999 from Social Farms and Gardens for the allotments

 Interest - £13.16

 Precept -£6668

 **c. Payments**

Clerk wages

 Councillor allowances

 Wifi monthly payment to West Wales Systems £54 inc vat

 Payment to Filmbank Distribution for £164.40 x 2 Lyle Lyle crocodile and Banshees Inisheerin

 Hall hire for film club £25

 Hall Hire Llanteg for meeting £10

 Play area SLA £628.00

 Payment for water connection for Allotments £671.91

 M Harvey Film Club expenses £29.98 Film club & Lock covers for notice board £7.99=£37.97

 Clerk Expenses -£10.00 for witness signature on NT Lease.

 Pegs for setting out allotments -£100

 Water trough, Valve and Box for allotments water £130 + Vat + £50

 Llanteg Garden Club £500

 **d. Donation** – No requests this month

 **All Payments were agreed.**

**Proposed Cllr. John James Seconded, Cllr. Alan Evans. Cllrs voted unanimously.**

**7.To discuss and resolve asset and ward maintenance issues and transport**

* The Clerk has been in touch with Rob Evans at PCC regarding the bulge in wall below Sea View and drainage in Llanteg. The wall will be surveyed for safety although it does not form part of the highway. There is no date agreed for the drainage work to be carried out in Llanteg.
* **Amroth Memorial Garden sale –** The sale documents are with the purchaser’s solicitor for approval.
* **Road Closure** **Reminder** of the C3014 Amroth to Pendine Road for 8 weeks from 2-5-23 for realignment of highway due to cliff erosion.
* **Storm/high tide damage** on the beach was reported to PCC. The lid on the drain needs securing and the railings are still loose. Stone clearance along the front and coast road is not happening and this is causing the drains to block along the front. Also passing Cars flick the stones up at pedestrians which is dangerous**. Agreed.** The Clerk will contact the Coastal Engineer.
* **Stop sign** at the bottom of the road from Amroth Church, by Amroth Castle. **Agreed,** Clerk to contact PCC Highways.
* **Speeding through Llanteg –** vehicle speed is excessive and heavy farm traffic is negatively affecting the road surface. Traffic calming measures are needed. School children are getting picked up on the crossroads. **Agreed**. The Clerk will contact PCC Road Safety Partnership on calming measure and the police on the matter of speeding.
* **Street Waste bins**- PCC has set out additional waste bins along the front in Amroth ready for a busy summer and has organised for them to be emptied daily. These are not for trade or household waste.
* **Traffic lights between Summerhill and Wisemans Bridge** – following a suggestion at the last meeting the Clerk wrote to the Road Safety Partnership at PCC suggestion a pilot project. A detailed reply was received. Clare suggested a greater understanding of the issues are obtained over the summer, to fully evaluate the extent/nature of the concerns.

If warranted, funding can then be sought to implement measures which have been fully evaluated and based on evidence, ensuring the most appropriate & cost-effective measures are implemented.

**A discussion took place.**

Recently, Cllr. Alec Cormack asked Cllrs. to complete a survey on how PCC can better communicate with Community Councils on roads, buses, beach etc. and yet responses are often why projects cannot be done. Traffic lights are not the cost listed in the email and cars are already queuing when two large vehicles such as motorhomes meet at this section of road. **Agreed** The clerk will write to the CEO, Will Bramble and ask for someone who can problem solve.

* **Shingle Maintenance**. Pembroke County Council intend to carry out the annual shingle bank maintenance on Amroth Beach between 17-19th May 2023. Contractors and machinery will be on the beach.

**During discussions Councillors brought up several issues including**

1. Stones flattened – Businesses should not be setting out tables and chairs on the pebbles.
2. It has been noted that businesses are using street litter bins to dispose of waste. It is a legal requirement for businesses to hold trade waste agreements and ensure adequate visits by trade waste collectors. Commercial premises need to manage litter better.

-Tables and Chairs on the pebbles opposite some food premises in Amroth. Cllrs. queried if businesses are paying additional rates for this? Carrying food and drink across a busy road is dangerous. **Agreed.** The Clerk will write to Marc Owen, PCC Street Care to query this. Also, Cllrs asked that Cllr. Cormack ask someone in PCC to write to businesses about this.

* **Pot Holes**. Potholes on Staggers Lane and the bank is slipping again on Green Plains Lane. Both have been reported to PCC.
* **Happy to chat bench** - Cllr. Harries to meet with Paul Turpin to install behind the Bus shelter

**8. 351 Bus service – Tender update**

PCC have published the tender for the 351 and agreement has been reached with Taf Valley Coaches to continue to operate a combined 351/352 service. PCC have submitted an application to the Traffic Commissioner to start this from 2nd May to ensure there is no gap in service but have not yet had a response. PCC will continue to chase them and provide an update as soon as possible.

The clerk had received a number of phone calls protesting the loss of service. One caller has set up a petition to Welsh Government calling for funding support to be reinstated. This can be viewed at <https://petitions.senedd.wales/petitions/245417>

It should be noted however, that due to the closure of the road by Merrifields due to a cliff fall for 8 weeks starting 2nd May, during this period the 351 will have to terminate at the New Inn for the duration of the closure.

**9. Allotments – Update**

ACC will need to contract for a trench to be dug for a water pipe. **Agreed**, Contact companies for quotes. Welsh Water have agreed the connection at a cost of £671.91p.

**10. Parking in Summerhill**

Cllr. Alec Cormack will be pursuing community asset transfers of available land around the Summerhill Estate for resident parking use. **Agreed**. Defer to May meeting for Cllr Cormack to report on progress.

**11.Report By Amroth and District Community Association**

* Arrangements are going ahead for the Coronation celebrations on Monday 8th May.
* New craft classes are going well.
* Table tennis coaching will replace the games night over the summer on alternative Fridays to film night.
* Film night is going well with new people attending each time. Donations mean that it can continue next year.
* A new Keep Fit class is due to start soon.

**12. Report by Llanteg Village Hall Committee**

**Committee**

The new committee is functioning well. A meeting was held on 8th March where key matters included a proposed Constitution to update the existing Trust Deed, revised signatories for the bank, grant funding (see below), proposed increases to hall hire rates, future events and general hall maintenance issues. Given the high level of activity the next committee meeting is on 26th April where the draft Constitution and hall hire rates will be further discussed.

**Grants**

One of the many legacies left by Roy and Sue James is the number of successful grant applications that they have achieved.

**Food Poverty Grant from Pembrokeshire County Council (PCC)** – We moved the regular month end Friday Coffee Morning to a Saturday at the end of March to see whether we could attract a wider audience, especially those who still work. We had a brilliant turn out of around 60 people including some new faces, helped, no doubt, by the free breakfast! Again we ran a free draw for staple food supplies and subsequently raised over £100 for Prostate Cancer. We plan on holding further Saturday Coffee Mornings in the future.

**Sustainable Development Fund from Pembrokeshire Coast National Park Authority** – following revised submissions we have received funds to allow us to purchase 4 solar powered lights for the car park. We have to provide some match funding which we can provide by carrying out as much of the installation works ourselves and the more we can do the less cash we have to spend. The lights have been ordered for delivery in early May.

**Enhancing Pembrokeshire Grant from PCC** – we have been awarded funds to allow us to replace all the external doors and windows, followed by the addition of external insulation to the west wall of the hall which is currently showing signs of damp internally. These works were recommended from an energy survey undertaken last year and will help us reduce the heat loss in the building, thereby reducing our heating bills. The order for the doors and windows is in progress.

**The National Lottery** – we applied for £9,999 (under £10,000!) to contribute to the match funding that we need to find for the Enhancing Pembrokeshire Grant and to be able to replace our ageing oil boiler with something more efficient. We have already received this money which puts us in a financially stable position to carry out all the above work.

**Supporting Communities Action Fund Round 7 from PCC** – we are now preparing an application for this grant (thanks to Kathryn for passing on the details). This is effectively a continuation of the Food Poverty Grant with up to £5,000 available to be used by March 2024.

**Other matters**

At the beginning of April, we installed a new roller shutter for the kitchen hatch. This now allows the main hall users to avoid being disturbed by other users in the kitchen. We have also updated the fire alarm system with new call points, a heat sensor in the kitchen and a new control panel by the front door.

Amroth CC has installed a new noticeboard against the entrance ramp which will allow us to remove the old board for repair and reuse elsewhere.

Coronation Tea Party will take place on Monday 8th May at the Hall between 2-4 pm. All welcome.

**13 .Report by Summerhill Play Area Representatives**

* The EP grant application for phase 3 has been approved to complete the last bit of fencing around the play area. Work should start in early May. Clerk to contact neighbours to inform them that fence will be replaced.
* The Park has been very busy over the school holiday.
* Annual and Quarterly inspection have been carried out.
* Ongoing issues with picnic tables being moved close to the equipment and this has been flagged up in the safety report. The tables will have to be removed if this continues until they can be fixed permanently.
* It was agreed to renew the SLA with PCC.

**14.Project ideas and Updates**

**Notice Boards –** The Boards have been fitted with storm guards at no additional cost to ACC. Lock guards have also been purchased for those exposed to sea water in Amroth and Wisemans Bridge

**15.Community matters –**

Cllr Tippett Maudsley thanked Cllr. Eleri Wyn Morgan for the work she does on the Amroth Newsletter.

Cllr. Roger Harries informed Council of his intention to resign as a Community Councillor following the completion of the sale of the Memorial Garden.

Cllr Stephen Phillips stated that his contribution over the past 40 years has been very much appreciated and he will be sorely missed. Cllr James also expressed appreciation for all the work that he has done. ‘He has done a tremendous job over the last 40 years’.

The entire committee expressed their grateful thanks to Cllr. Harries. He has been a huge asset to the Community Council and has served the community tirelessly for many years.

Cllr. Lake gave Apologies for May meeting.

**16.Determine matters Councillors wish to be added for discussion at the next meeting**

* Please send through matters for discussion to the Clerk by Thursday May 11th2023.

**17. The date of the next meeting is Thursday May 18th 2023 in Amroth Parish Hall. The AGM will also take place starting at 6.45pm**

Anyone wishing to observe please contact the Clerk amrothclerk@outlook.com . Virtual attendance will also be possible via zoom, if required.

**The meeting closed at 8.54 pm**

**If you would like to be kept informed as to information regarding matters affecting the parish, road closures, public consultations, sea defences etc please email the clerk and you will be put on our secure mailing list (GDPR compliant).**