

CYNGOR CYMUNED MANORDEIFI COMMUNITY COUNCIL

Minutes of the meeting held on Tuesday 14th March 2023
at Newchapel Reading Room

Present: Cllrs Pamela Parsons (Chair), Aled Lewis, Suzanne Burley, Elizabeth Hall,
Lynda Williams
County Cllr Iwan Ward
Clerk: Judith Kings

1. To accept and approve apologies for absence

Cllr Thould sent apologies.

2. Declarations of interest on matters arising from the agenda

None

3. Approval of Minutes of last meeting 14/2/23

The minutes were approved and signed by the Chair.

4. County Councillor report

The concreting of the pavement in Newchapel has now been passed on to the right department so the matter should be dealt with properly.

The matter of planning permission for the dog walking field was due to be decided yesterday. However, the owners have asked for an extension. The matter may well go to committee. An updated statement includes a change in opening hours.

The planning application for the development of Castell Malgwyn has been discussed, and it has been established that the building does not fall within the Manordeifi boundary.

The Speed Watch initiative is gaining momentum and volunteer application forms are now available.

Applications for the Enhancing Pembrokeshire grant are still open.

5. Matters Arising (not on the agenda)

a) Update on the Millennium Garden

Work is still required to clear the site. The Council needs to ensure that whatever is developed there adds value to the community and fits in with the effort to enhance biodiversity in the area. The Clerk will endeavour to obtain quotes for clearing the garden from gardening companies. If grant funding is available this would help.

b) Update on noticeboard for Pontrhydyceirt

Deferred as Cllr Thould not in attendance.

c) Update on Speed Watch initiatives

Seven people in Newchapel have volunteered to run the scheme. Forms are ready to be given out. Cllr Burley will continue to liaise with County Cllr Ward on this matter. County Cllr Ward will set up a WhatsApp group for the scheme to enable him to organise suitable dates for each scheme in the area to use the shared speed gun.

d) To note that the Clerk has been granted a bursary for the CiLCA training course which started on Wednesday 8th March.

e) Update on Internal Auditor appointment

The Internal Auditor appointed last year is not available for this year. County Cllr Ward indicated that he may know of a suitable candidate.

6. Correspondence

a) Thanks for 20 initiative

Resources are available to provide information about the roll-out of 20 miles per hour speed restrictions in residential and built-up areas.

ACTION: The Clerk to ask for all resources available.

b) Donation request from Pembrokeshire Coast Charitable Trust

This does not fit the criteria set by Manordeifi Community Council for awarding grants, therefore no donation will be made.

7. Council Matters

a) Community survey: Speeding in Abercych

Proposal to hold a meeting for residents.

RESOLVED: to organise a meeting for Wednesday 12th April, 7.00pm in Abercych Village Hall to enable residents to discuss their concerns. Also, County Cllr Ward will be available to meet residents.

ACTION: Clerk to book the hall.

Proposal to purchase signs to encourage drivers to slow down, to include artwork from local children, with a prize for the winning design.

RESOLVED: to approve the purchase of signs, with a budget of £400. Signs to be bilingual with Welsh wording to be first.

ACTION: Cllr Burley to progress the design of the signs.

b) Report on youth initiative

Cllr Burley has visited Ysgol Preseli and gained valuable feedback from the pupils. Their wish list for what they would like to see in the community was broadly in line with the community survey results, including more sports activities. The Community Council could perhaps look at purchasing some sporting equipment.

c) To approve the Training plan

RESOLVED: To approve the plan

d) To approve the Social Media Policy and receive an update on the development of the Facebook group

RESOLVED: to approve the plan.

ACTION: Cllr Burley will activate the Facebook group.

e) To decide upon One Voice Wales membership

The matter was deferred to the next meeting.

8. Planning

Planning Application 22/0957/PA: Castell Malgwyn. Change of use of hotel to 4 residential units, replacement extension and internal works

No comment to be made as the building is not in the Manordeifi area.

9. Financial Matters

a) Bank balance as of 7th March 2023 £6,997.95. Bank reconciliation was signed by the chair.

b) Payment of Councillor allowance was noted.

c) Hall rental payments were approved.

Abercych £85

Newchapel £75 + £60 for defibrillator

10. Information sharing/matters for the next meeting

Cllr Burley has dealt with a complaint from a resident about the planning department's lack

of communication. The planning department has now contacted the resident.

A resident of Abercych is looking to set up a youth initiative in the community but there have been some difficulties with booking the Village Hall.

Cllr Burley asked the County Cllr if the main road in Abercych could be swept as there is a problem with a build-up of leaves. Cllr Lewis asked if this could be extended to Newchapel. County Cllr Ward will look into the matter.

The Woodland association is looking to create a new footpath sign. This could be a matter for Pembrokeshire County Council. County Cllr Ward will investigate.

Cllr Parsons informed the meeting that people are swimming in the Ffynone Falls.

New pads are needed for the defibrillator machines. Clerk to order and approval for expenditure to be brought to the next meeting.

In order to provide a bus service to Abercych and Newchapel, the County Cllr will have to put in a request to the County Council to divert buses through the villages. The transport providers cannot change the bus routes themselves. County Cllr Ward to investigate.

For the next meeting agenda: update on speeding signs; Millennium Garden; hanging baskets. Retired Councillors to be invited to the next meeting to receive a small retirement gift.

11. Date of Next Meeting

Tuesday April 11th at Abercych Village Hall

Agenda items to the Clerk by Monday 3rd April

MANORDEIFI COMMUNITY COUNCIL - PEMBROKESHIRE

Bank Reconciliation as of March 7th 2023		
Balance per bank statement 21st February 2023		
Treasurers account	£6,997.95	
		£6,997.95
Less: Unpresented cheques/online payments made after the statement date		
	£0.00	
		£0.00
Add: Uncredited deposits at 7th March 2023		
	£0.00	
		£0.00
Total cash & bank balance		£6,997.95
Cashbook		
Opening balance as at 7th February 2023		£7,944.95
Add: receipts		
Less: payments		-£947.00
Closing balance per Cashbook 7th March 2023		£6,997.95

Date

Prepared by:	
Checked by:	



TREASURERS ACCOUNT

MANORDEIFI COMMUNITY COUNCIL

Account summary

Balance On 23 Dec 2022	£7,974.95
Total Paid In	£0.00
Total Paid Out	£977.00
Balance On 21 Feb 2023	£6,997.95

Account activity

Date	Payment Type	Details	Paid In (£)	Paid Out (£)	Balance (£)
23 Dec 22		STATEMENT OPENING BALANCE			7,974.95
16 Feb 23	FPO	RHYDWYN DAVIES LIM 200000001078112498 5993 201841 10 16FEB23 12:08		42.00	7,932.95
20 Feb 23	CHQ	000711 P. PARSON'S - RBL DONATION		30.00	7,902.95
21 Feb 23	CHQ	000712 CLERK SALARY + COSTS		905.00	6,997.95
21 Feb 23		STATEMENT CLOSING BALANCE	0.00	977.00	6,997.95

The "Details" column in your statement shows the date that a Debit Card payment went into or came out of your account only if that happened on a weekend or a Bank Holiday.

Payment types:

FPO - Faster Payment CHQ - Cheque

PLBO0023100000

MS2D2001R98 DS2D2001R98

RECEIPTS & PAYMENT LOG

		balance b/f			£4,244.24
04/05/2022	000705 P1 .	Zurich Insurance		£482.07	£3,762.17
25/04/2022		Precept Pembs CC	£2,000.00		£5,762.17
29/06/2022	000702 June 22 9b	Pembs CAB not presented	£50.00		£5,812.17
12/07/2022	000706 P2 .	Elizabeth Hall plants		£21.00	£5,791.17
12/07/2022	000707 P3 .	Pamela Parsons baskets		£102.00	£5,689.17
22/09/2022	Online P4.	Audit Wales		£200.00	£5,489.17
22/09/2022	Online P5.	DM Payroll Services		£60.00	£5,429.17
25/08/2022		Precept Pembs CC	£2,000.00		£7,429.17
11/10/2022	000708 P6.	Clerk's salary & costs		£982.72	£6,446.45
24/10/2022	Online P7.	One Voice Wales member- ship		£46.50	£6,399.95
29/11/2022	000709 P8.	One Voice Wales training		£140.00	£6,259.95
29/11/2022	000710 P9.	DM Payroll Services		£60.00	£6,199.95
14/12/2022	Online P10.	Pembs County Council		£225.00	£5,974.95
12/12/2022		Precept Pembs CC	£2,000.00		£7,974.95
10/01/2023	000711 P11.	Pamela Parsons RBL dona- tion		£30.00	£7,944.95
15/02/2023	Online P12.	Rhydwyn Davies		£42.00	£7,902.95
15/02/2023	000712 P13.	Clerk's salary & costs		£905.00	£6,997.95

CYNGOR CYMUNED MANORDEIFI COMMUNITY COUNCIL				
BUDGET MONITORING				
Expenditure to: 7th Mar 2023	Budget for year £	Spend to date £	Variance £	Comments
Employee costs				
Salary	1800.00	1800.00	0.00	
Training	950.00			
SLCC membership	72.00	70.00	2.00	
Office supplies	100.00	17.72	82.28	
Premeses costs				
Rent Abercych	135.00			
Rent Newchapel	135.00			
Councillor allowances				
Mandatory allowance	450.00	150.00	300.00	
Training	450.00	140.00	310.00	
Services				
Audit	300.00	200.00	100.00	
Payroll	120.00	120.00	0.00	
Insurance	500.00	482.07	17.93	
Community services				
Plants/baskets	200.00	123.00	77.00	
Defibrillator costs	100.00	42.00	58.00	
Grounds upkeep	300.00			
Donations	600.00			
TOTAL EXPENDITURE	6212.00	3144.79		
Income to: 7th March 2023	Income for year £	Income to date £	Variance £	Comments
Precept	6000.00	6000.00	0.00	
Other				
TOTAL INCOME	6000.00	6000.00		
Current cash book balance	6997.95			