**CYNGOR CYMUNED CASMAEL /** **PUNCHESTON COMMUNITY COUNCIL**

A meeting of Puncheston Community Council was on 29 March 2023 at Smyrna Vestry, Puncheston at 7.30pm.

**Present:** Mrs. Eirian Forrest (Clerk), Wyn Williams, Dewi Lewis, Susan Collins, Jamie Williams

1. **Apologies:** Anne Thomas, Samantha Lewis, Cllr. Delme Harries
2. **Minutes of the last meeting (25.01.23)** Copies of the minutes of the last meeting had been distributed to members, it was agreed that they were a true record and were to be signed.
3. **Matters arising from the minutes.**
* Repairs to telephone kiosk at Little Newcastle – No update.
* Happy to Chat bench – see item 6.
* Dog fouling signs – Signs will be ready soon. Fouling still an issue.
* Sewerage smell by Heol Dewi – No update.
* Tree Planting – Thanks to Richard Vaughan for all his advice. Susan – Anne still has the spare cherry tree and will find out if there is somewhere in Tufton to plant it, if not it can be planted on common land down by The Wern. Susan will place an article in the local newspaper Llien Gwyn.
* Missed patches of resurfacing on Essex Hill – Not done
* Garn Gwcw road is due to be patched.
* Tree branches left at side of road near Windy Hill – Dewi has removed them.
* Road closures during roadworks – Roadworks are complete.
* Water pooling on highway by the play area by school – Jamie thinks this work has been done.
* Sunken area on the left passed Station View – Not done, Delme will chase.
* Fruit trees planted in border on Village Green by Emily Scott – This matter is being revisited due to possible incorrect information given about the size of the trees. Susan has researched the label on trees (MM106) on the RHS website which says that with a regular pruning regime growth can be controlled. Dewi says the base of the borders are concrete therefore the roots will not be able to grow. Susan said she will call into the garden centre where Emily purchased them and make enquiries regarding their growth, depth of soil required etc. before making a final decision. Agreed to discuss further at next meeting.
* Defibrillator training – Agreed to get availability of trainer and venue and ask Gavin if he could come along too to assist.
* Defibrillator heated cabinet – Has been placed on the Smyrna Vestry wall. A security light will be fitted. The community council will contribute towards the electric, with the amount to be decided. Payment to be made to reimburse Gavin Ross on Item 8.
1. **Highway matters**

**Nil.**

1. **Planning**

22/0229/PA – Replacement dwelling at Greenland Farm, Puncheston has been approved.

1. **Puncheston Village Green wall and path – Enhancing Pembrokeshire Grant**
	1. The invoice for Phase 2 received from Nigel and claim form to draw down the rest of the grant of £2138.00 has been submitted to PCC on Monday 27.03.23. Payment made under Item 8.
	2. Dewi and Wyn reported that the wall had gone green and noted that the cemetery wall which Nigel did was ok and wanted to know why. Dewi suggested holding payment until Nigel can explain why. Susan had already spoken with Nigel about this after Wyn raised it previously and told Susan that the wet weather etc. would make it green. Susan said that Ellis was cleaning the old wall with hypochlorite annually and has said that he is happy to continue doing it, and to note that Ellis has never asked for his costs to be reimbursed. Jamie questioned if it was right to hold payment when Nigel had done the work. Susan will speak to Nigel again.
	3. Since the bench was delivered theHappy to Chat bench was unable to be placed in the location where originally agreed and PCC have agreed that it could be put on the village green.
2. **Play area lease**

Lease – Samantha messaged Anthea but has not received a response.

Grass cutting – until the lease is transferred PCC should be cutting the grass – Eirian to ask Chris Hedley to reduce the number of times he cuts the grass until the lease has been transferred/until further notice. See what he says and discuss at the next meeting.

1. **Finance / payments**
* Revised budget and precept sign off – revised amount of Precept of £5300 has been agreed by PCC – revised budget signed.
* Nigel Griffiths -Village Green Phase 2 Total invoice amount £3294.00, to be paid in two cheques –
1. £1156 (£607 & VAT £549) - Agreed
2. £2138 (drawdown from EHP grant) – Agreed payment, but do not give to Nigel until a response regarding the wall has been received from Nigel. Agree way forward on group chat.
* Election recharge invoices - £225 x 2 = £450.00 – Agreed.
* Reimburse Gavin Ross for purchase of heated defibrillator cabinet - £442.80 – Agreed. Invoice to follow.
* One Voice Wales Membership - £95 – Agreed.

Delme arrived 20.30pm

Samantha arrived 20.45pm

1. **Audit 2021/22**

The audit conclusion for the year ended 31st March 2022 was unqualified with no matters arising and recommendations. A notice and a copy of the accounting statement has been displayed in the three notice boards.

1. **Correspondence**
2. PCC – Contacting PCC – A guide for Community Councils
3. PCC/Cllr Neil Prior – Working Better Together Survey and diary marker for 20th April at 7pm via Zoom. Susan and Eirian will attend.
4. Micheal O’Broin, Statkraft – Trecwn Green Energy Hub Project Update
5. Calon Hearts Petition – Heart screening for all 11 – 35-year-olds - Recirculate.
6. One Voice Wales – Training dates
7. Hywel Dda – Launch of public consultation of new planned and urgent care hospital (23.02.23 – 19.05.23)
8. PCC – Consultation on local toilet strategy, fees & charges and bus services
9. PCNPA – LDP2 - Annual Monitoring Report – Report of Consultations/SPG Guidance Consultation
10. **Any other matters**
11. Susan said that the Recreation committee are arranging a Coronation tea at School and a magician will be there to entertain the children.
12. Tour of Pembrokeshire 2023 are looking to have a pit stop at the Tufton Arms and have asked for a contact number to ask permission. The owners of the Tufton Arms are Emyr and Lorna Edwards and Anne has the contact number which Eirian will pass on.

The meeting finished at 9 pm.

Date of the next meeting is 26 April 2023.

**Signed……………………………………………………………………………………………**

**Date………………………………………………….**