**CYNGOR CYMUNED CASMAEL /** **PUNCHESTON COMMUNITY COUNCIL**

A meeting of Puncheston Community Council was on 25 January 2023 at Smyrna Vestry, Puncheston at 7.30pm.

**Present:** Mr. Dewi Lewis, Mr. Jamie Williams., Mrs. Samantha Lewis and Mrs. Eirian Forrest (Clerk).

1. **Apologies:** Mrs. Anne Thomas, Mr. Wyn Williams, Mrs. Susan Collins, Cllr. Delme Harries
2. **Minutes of the last meeting (30.11.22)** Copies of the minutes of the last meeting had been distributed to members, it was agreed that they were a true record and were to be signed.
3. **Matters arising from the minutes**
* Repairs to telephone kiosk at Little Newcastle – No update.
* Happy to Chat bench – No update. Eirian will chase Neil McCarthy, PCC.
* Dog fouling – Delme is waiting for the signs from the sign makers.
* Sewerage smell by Heol Dewi – Welsh Water have been to site and Delme is waiting an update.
* Tree Planting – Tree order – a meeting held with Richard Vaughan on 14th January, Susan, Samantha, Anne attended. Trees will be ordered for Puncheston, Little Newcastle, Ysgol Casmael, Puncheston Church and will be planted on a weekend in February and help will be needed with the planting.
* Missed patches of resurfacing on Essex Hill – Not done. Delme will chase this up. Garn Gwcw is yet to be done. Delme has a site meeting planned for the sinking area on the road by the church.
* Tree branches left at side of road near Windy Hill – Not done. Dewi said that he would remove them.
* Fruit trees planted in border on Village Green by Emily Scott – a letter received from Emily in response to the CC decision to donate the trees to the school. Emily asked the CC to reconsider their decision. M ember still feel that the village green is not an appropriate place for the trees and the decision to donate them to Ysgol Casmael still stands. Eirian will write to Emily.
* Defibrillator training – Eirian contacted the trainer who carried out the training in Little Newcastle, he charges £40 per session and can do weekends. It was suggested with Amanda Lawrence’s permission to hold a session in the school hall. Sam agreed to ask Amanda.
* Drovers Arms Community Group – a lack of support means that this will not progress further at this stage.
1. **Highway matters**
2. Samantha has had complaints from parents about the road closures in particular by the school with the road open some days and not on others which is causing havoc. The signage isn't always in place when the road is closed, people are then having to turn around when they reach the closure and take an alternative route.
3. Samantha reported water pooling by the play area and is running down the road by the school, she says the road has sunk below the top of the drain, so the water isn't running into the drain.  Jamie said the surface water / blocked drains problem extends further up that road towards Trecwn.
4. Dewi reported a sunken area on the left passed Station View, which is holding water and if a car pulls over to let a car pass due to the depth of it could damage a car.  This area was filled a couple of years ago, but he feels it needs hard core as the previous material just washed away.
5. **Planning**

Nil.

1. **Puncheston Village Green wall and path – Enhancing Pembrokeshire Grant**

Waiting invoice for Phase 2 from Nigel.

1. **Play area lease**
2. Eirian emailed Helen McLeod-Baikie for an update, she would chase the matter with PCC, Legal Team. Samantha will ask Anthea if she’s had any documentation from PCC.
3. Eirian asked members if grass cutting should be ceased until the transfer to the community council is complete. It was agreed to discuss it at the next meeting.
4. **Defibrillator cabinet**

Gavin Ross is having to take the defibrillator home to warm up as it does not work when it is cold and asked members to consider buying a heated cabinet. Following a discussion, it was agreed to purchase a heated cabinet and options as to where to relocate it as there is not electricity in the bus shelter. The Smyrna Vestry was agreed would be a good location, Dewi agreed to ask members of the Chapel if they would be agreeable to this. Jamie agreed to ask Robert Griffiths for advice and a quote for installing a cabinet to the electric supply.

1. **Finance / payments**
* **Election recharge invoices -** Election recharge is made up of staff time in relation to drafting and publishing the notices, nomination costs and some IT costs. - £225.00 for Puncheston and £225.00 for Henrys Moat. This is a cost not factored into the budget, Eirian had prepared a couple of cashflow options, one was to accept the offer of a payment plan, other was to pay it all now, other was to ask if the precept could be increased from £4800.00 to £5300.00. the latter option was agreed.
1. **Correspondence**
2. PCC – Precept remittance - £1600.00 on 7 December 2022
3. PCC - Keep Warm Keep Well in Pembrokeshire campaign – Noted and to be posted on Facebook
4. PCC – Soup Initiative – Noted and has been posted on Facebook.
5. PCC – Operation Nightingale 23 launched - noted.
6. **Any other matters**

Nil.

The meeting finished at 8.40 pm.

Date of the next meeting is 22 February 2023.

**Signed……………………………………………………………………………………………**

**Date………………………………………………….**