

CYNGOR CYMUNED MANORDEIFI COMMUNITY COUNCIL

Minutes of the meeting held on Tuesday 14th February 2023
at Abercych Village Hall

Present: Cllrs Pamela Parsons (Chair), Aled Lewis, Suzanne Burley, Elizabeth Hall, Lynda Williams

County Cllr Iwan Ward

Clerk: Judith Kings

Members of the public: 4

Open session for members of the public

All members of the public spoke about the retrospective planning application for a dog field in Newchapel and the problems being caused for local residents.

1. To accept and approve apologies for absence

The reason for the absence of Cllr Thould was approved.

2. Declarations of interest on matters arising from the agenda

None

3. Approval of Minutes of last meeting 10/1/23

Having been circulated prior to the meeting and minor typographical errors amended, the minutes of the last meeting were approved.

4. County Councillor report

County Cllr Ward informed the meeting that the County Council were trying to keep the council tax increase to a minimum. A few small issues in the area have been dealt with. County Cllr Ward has applied for the road between Carregwen and Abercych to be resurfaced.

5. Matters Arising (not on the agenda)

- a) It was noted that Cllr Burley was unable to work on the Millennium Garden so an update will be provided at the March meeting.
- b) It was noted that the crack on the Abercych bridge has been reported to Carmarthenshire County Council.
- c) Update on the placement of the Noticeboard in Pontrhydyceirt
Not available as Cllr Thould not in attendance.
- d) It was noted that the defibrillator cabinet has been inspected, the heat level has been adjusted and the Council has now received an invoice for £42 for the work carried out. The invoice to be paid as soon as possible.

6. Correspondence

Nothing to note.

7. Council Matters

a) Community Survey report – decisions on how the Community Council will progress matters

Cllr Burley emphasised that the Community Council needs to engage with residents to encourage them to take responsibility for their communities and to show that the Community Council is listening to them. The Community Council does not have to do everything, but can lead on initiatives and offer support to residents.

Cllr Burley recommended that the Community Council should pick one topic from the survey each month to discuss and decide upon actions.

Cllr Burley indicated that the immediate priorities are the speeding and parking issues in the area. Residents need to be informed that the roll out of 20mph zones will be taking place in Newchapel and part of Abercych. The development of speed watch schemes in the area

are going ahead – the risk assessment for Newchapel is already in place. County Cllr Ward will be leading on this.

Cllr Burley will be researching public transport options as this was a high priority for residents.

Developing activities for young people in the area was an important issue and already residents are looking to set up youth groups.

To address some complaints, Community Councillors have been attending local events, roads have been cleaned and drains cleared.

RESOLVED: At the March meeting, the Community Council will discuss the details of organising a public meeting with Abercych residents to address speeding issues, including the suggestion of providing signs to encourage people to slow down.

b) To decide upon the viability of the Community Council having a distinct Social Media presence

The Clerk advised the Council that using Facebook has its difficulties and recommended that if a page or group was set up then commenting should be turned off. The Clerk also advised that it is usual for the Clerk to be an administrator on the page or group to ensure compliance with the law. The Council will need to adopt a social media policy prior to activating any Facebook presence.

RESOLVED: to establish a Community Council Facebook closed group with comments allowed, and not to have the Clerk as an administrator. The admins to be Cllr Burley, Cllr Lewis and County Cllr Ward

ACTION: Clerk to check the social media policy against Pembrokeshire County Council policy. Cllr Burley to set up the group to be approved by the Clerk prior to launch.

c) To receive a report from Cllr Burley regarding the Youth Initiative and how this may impact the Community Council

Cllr Burley is keen to set up a youth steering committee attached to the Community Council. This would provide valuable voluntary experience for young people. One member of the steering committee would report to the Community Council at each meeting.

RESOLVED: To support the establishment of a youth steering committee.

ACTION: Cllr Burley to research the matter with County Cllr Ward and report back to the next meeting

d) Community Council response to parking issues in Abercych

Some of this has been covered by the survey report. If trailers or caravans have been parked on the highway for over a week, this should be reported to the County Council or County Cllr Ward. The County Council can then establish if these are parked on the public highway and take appropriate action.

ACTION: Cllr Parsons to forward photographs of a trailer and caravan to County Cllr Ward which appear to be parked on the highway and causing an obstruction.

e) Community Council response to fly tipping near Carregwen

Cllr Williams informed the meeting that there is evidence of fly tipping near Carregwen. Unfortunately this is on private land so it is up to the land owner to dispose of it. County Cllr Ward advised Councillors that if anyone discovers fly tipping the bags must be left alone and the issue reported to the County Council.

f) To decide upon the training requirements of the Clerk

The Clerk explained the bursary scheme for the CiLCA qualification, which would cover the cost of the training and registration for the qualification, and expressed how important training is for the Clerk and Councillors for them to fulfil their roles successfully and with confidence. The bursary would be unlikely to cover the cost of an initial session which introduces the CiLCA qualification, so the Clerk asked for approval for payment for this

session at a cost of £50. A training budget is available for the Clerk as approved for the financial year 2022-23.

RESOLVED: The Community Council will only pay for mandatory training and will not approve the payment of £50 for the introductory session. If the introductory session is necessary, the Clerk will pay for this herself. If the bursary is obtained and covers the cost of training then the Clerk can undertake the training in their own time.

g) To clarify the matter of Any Other Business not being an agenda item

No business can be carried out by the Community Council other than those items on the agenda.

h) Appointment of Internal Auditor

RESOLVED: To seek to reappoint Siân Jenkins as Internal Auditor

8. Planning

a) Application 22/0797/PA

Change of use from agricultural field to dog exercising field with associated work (in retrospect). Ffynnone Dog Field, Newchapel, Pembrokeshire, SA37 0EH

RESOLVED: To strongly object to the application on the following grounds:

- Traffic issues surrounding the concealed entrance
- Speeding traffic
- Parking blocking a private access lane
- Noise of barking dogs
- Privacy issues for residents
- Security issues for residents
- Long opening hours leading to disturbance of residents early morning and late at night
- Emotional distress to residents

b) Application 22/0698/CL

Proposed development of a Nutrient Store at Penwernddu, Boncath, Pembrokeshire, SA37 0HE

RESOLVED: To object to the planning application on the grounds of the potential environmental impact on the nearby river should the store burst.

9. Financial Matters

a) Bank Balance

as of 7th February 2023 £7,974.95. Bank reconciliation signed by the chair

b) To approve the half year salary & costs for the Clerk

Approved

10. Information sharing/matters for the next meeting

None

11. Date of Next Meeting

Tuesday 14th March.

Agenda items to the Clerk by Monday 6th March

MANORDEIFI COMMUNITY COUNCIL - PEMBROKESHIRE

Bank Reconciliation as at 7 th February 2023		
Balance per bank statement 23rd January 2023		
Treasurers account	£7,974.95	
		£7,974.95
Less: Unpresented cheques/online payments made after the statement date		
Cheque no. 000711 Pamela Parsons RBL donation	-£30.00	
		-£30.00
Add: Uncredited deposits at 7 th February 2023		
	£0.00	
		£0.00
Total cash & bank balance		£7,944.95
Cashbook		
Opening balance as at 3 rd January 2023		£7,974.95
Add: receipts		
Less: payments		-£30.00
Closing balance per Cashbook 7 th February 2023		£7,944.95

Date

Prepared by:	
Checked by:	



TREASURERS ACCOUNT

MANORDEIFI COMMUNITY COUNCIL

Account summary

Balance On 23 Nov 2022	£6,399.95
Total Paid In	£2,000.00
Total Paid Out	£425.00
Balance On 21 Dec 2022	£7,974.95

Account activity

Date	Payment Type	Details	Paid In (£)	Paid Out (£)	Balance (£)
23 Nov 22		STATEMENT OPENING BALANCE			6,399.95
08 Dec 22	CHQ	000709		140.00	6,259.95
12 Dec 22	BGC	PEMBROKESHIRE CC	2,000.00		8,259.95
14 Dec 22	FPO	PEMBROKESHIRE CC 600000001048032788 M1561831 203790 10 14DEC22 18:38		225.00	8,034.95
21 Dec 22	CHQ	000710		60.00	7,974.95
21 Dec 22		STATEMENT CLOSING BALANCE	2,000.00	425.00	7,974.95

The "Details" column in your statement shows the date that a Debit Card payment went into or came out of your account only if that happened on a weekend or a Bank Holiday.

Payment types:

CHQ - Cheque

BGC - Bank Giro Credit

FPO - Faster Payment

RECEIPTS & PAYMENT LOG

		balance b/f			£4,244.24
04/05/22	000705 P1 .	Zurich Insurance		£482.07	£3,762.17
25/04/22		Precept Pembs CC	£2,000.00		£5,762.17
29/06/22	000702 June 22 9b	Pembs CAB not presented	£50.00		£5,812.17
12/07/22	000706 P2 .	Elizabeth Hall plants		£21.00	£5,791.17
12/07/22	000707 P3 .	Pamela Parsons baskets		£102.00	£5,689.17
22/09/22	Online P4.	Audit Wales		£200.00	£5,489.17
22/09/22	Online P5.	DM Payroll Services		£60.00	£5,429.17
25/08/22		Precept Pembs CC	£2,000.00		£7,429.17
11/10/22	000708.	Clerk's salary & costs		£982.72	£6,446.45
24/10/22	Online P6.	One Voice Wales member- ship		£46.50	£6,399.95
29/11/22	000709 P7.	One Voice Wales training		£140.00	£6,259.95
29/11/22	000710 P8.	DM Payroll Services		£60.00	£6,199.95
14/12/22	Online P9.	Pembs County Council		£225.00	£5,974.95
12/12/22		Precept Pembs CC	£2,000.00		£7,974.95
10/01/23	000711	Pamela Parsons RBL dona- tion		£30.00	£7,944.95