**MANORBIER COMMUNITY COUNCIL (MCC)**

Full Council Annual Meeting – Monday 11 May 2015

To be held at **Jameston Village Hall, Jameston**, commencing at 7.30pm

Public are invited to attend. Public Participation session will commence at 7.30pm and not exceed 15 minutes in length.

**AGENDA**

1. To receive any apologies for absence.
2. To receive any declarations of interest.
3. To elect the Chair of Manorbier Community Council for 2015/16.
4. To elect the Vice-chair of Manorbier Community Council for 2015/16.
5. To appoint MCC representatives (if any) to:

* Manorbier Conservation Group
* Board of Governors at Manorbier School
* MCC’s Staffing Committee

1. To approve the payment of the following Annual Subscriptions and payments;

Annual Insurance Premium - Aon UK Ltd – £1,487.47

Clerk’s monthly salary - £416.66 gross per month (including PAYE)

1. To approve and sign as a true and correct record the draft Minutes of the Full Council Meeting held on 13 April 2015.
2. Matters Arising from the Full Council Meeting held on 13 April 2015.
3. To receive and consider any correspondence.
4. To receive and consider the following planning applications and other notices:
5. None
6. other notices and applications received after publication of the agenda
7. To receive and consider the Financial Statement from 14 March 2015 to 16 April 2015.
8. To consider and approve Section 3 of the Annual Audit Return for 2014/15.
9. To receive and consider the County Councillor’s report.
10. To approve the commencement of the Casual Vacancy process for one Councillor for Manorbier Ward.
11. Action Tracking: to receive any updates on the following matters, not covered elsewhere in the agenda;

* Repair to new bus shelter in Jameston
* 3 directional road signs for Jameston Village Hall, in Jameston
* Two new community benches in Manorbier
* Manorbier Community Notice board

1. To approve the booking of the 2015 Annual Inspection of Jameston Play Area by RoSPA.
2. To consider an update on MCC’s meeting with Activity Wales regarding The Long Course Weekend 2015.
3. To consider an update from Councillor Hine on the purchase of a defibrillator for MCC’s area.
4. To consider an update from Councillor Hine on One Voice Wales’ Area Committee meeting held on 21 April 2015.
5. To consider a request for financial and voluntary help toward the running of the Manorbier Community Minibus.
6. To consider and approve the inclusion of MCC Councillor contact details on the [www.pembstcc.co.uk](http://www.pembstcc.co.uk) website and update the MCC Register of Members’ Interests.
7. To note Revised Guidance on The Code of Conduct for Members of Community Councils.
8. To consider an update on the draft agreement between MCC and Manorbier United Football Club (MUFC) in respect of the Sports Pavilion, North Sports field, Manorbier.
9. To discuss an update and agree action in respect of Dog Fouling on Manorbier Beach and at Jameston Play Area.
10. To approve the following outstanding invoices for payment;

1. I P Morris – Office costs - £67.14 (Paper, printer ink and A4 file wallets)
2. SLCC Enterprises Ltd – £82.80 - Clerk’s delegate fee for 2015 Annual Training Seminar (SLCC/OVW)
3. Jameston Community Association – Annual Insurance - £1,600 (Retrospective approval but agreed in Annual Precept)
4. SSE SWALEC – £51.92 - Electricity costs at North Sportsfield, Manorbier
5. To consider any emergency items and/or outstanding issues before Full Council.

I P Morris

Clerk & Proper Officer Website: [www.pembstcc.co.uk](http://www.pembstcc.co.uk)

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