

**MINUTES OF A MEETING OF EAST WILLIAMSTON COMMUNITY COUNCIL HELD ON 12<sup>TH</sup>  
JANUARY 2023 AT 7.00PM AT EAST WILLIAMSTON COMMUNITY HALL**

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**PRESENT:** Cllr I Wilkinson  
Cllr R Day  
Cllr J Williams  
Cllr C Hopkinson  
Cllr P Strydom

**APOLOGIES:** Cllr D McIntosh

**01/23**      **DECLARATIONS OF INTEREST**

None

**02/23**      **MINUTES OF THE LAST MEETING**

The minutes of the meeting held on 1<sup>st</sup> December 2022 were proposed and seconded. They were agreed as a true record.

**03/23**      **MATTERS ARISING**

The following points were raised:

- a) Minute 159/22d) The Defibrillator sign has been delivered and needs to be located in a suitable position in Pentlepoir.
- b) Minute 159/22e) The grass has grown so much on the verge that you can no longer see the debris. However, it was agreed not to report this matter again.
- c) Minute 159/22 Remind Clare Williams about 30mph limit request on road to Cold Inn.
- d) Minute 159/22g) Reply received from PCC and resident has paid for this kerbing work.
- e) Minute 160/22 Site visit held and position of two signs agreed at both ends of Templebar Road. It will be necessary to contact homeowners who may be affected by the speed signs. Plus, the landowners at Mushroom Farm as the post would be in the middle of the hedge and facing traffic over the hedge. Clerk requested to contact Mark Hooper to ask if PCC could provide and install the 100mm posts for the two solar speed signs with a quote.
- f) It was agreed that Members names would not be stated on Any Other Information.
- g) Minute 172/22a) The pothole outside Dorchester Cottage has rising water and filling with tarmac is not appropriate. The water issue needs to be further investigated.

**04/23**      **PUBLIC PARTICIPATION**

No members of public present.

**05/23**      **PLANNING APPLICATIONS**

No plans received.

06/23

**FINANCIAL MATTERS**

The following financial information had been circulated:

- a) Bank Account Reconciliations Summary showing a balance of £38,393.51 in the Current Acct, £3,105.85 in the Deposit Acct, £8,153.95 in the Park account and £2,142.01 in the Jubilee Park Acct.
- b) The Financial Statement – Cashbook showing income of £65,309.05 (gross) and expenditure of £56,213.99 (gross).
- c) The Financial Budget Comparison showing the Budget set, the actual income and expenditure figures and the balance remaining under each heading.

The Clerk to find out about movement on reserves from Edge IT Systems.

The Clerk advised that online payments can now be used for invoices instead of writing cheques thus saving on bank charges.

**RESOLVED: That the above information be accepted.**

07/23

**ACCOUNTS FOR PAYMENT**

The following accounts were approved for payment:

- |   |         |
|---|---------|
| a) Mrs J Clark – January salary                     | £273.60 |
| b) PAYE for January                                 | £68.40  |
| c) PCC Recharge for uncontested elections x 2 wards | £450.00 |
| d) Terry Harrison Machinery work on hedgecutter.    | £541.43 |

08/23

**CONFIRM BUDGET FOR 2023-24**

It was confirmed that the Precept would be increased by £1.00 to £33.00 per household bringing in a Precept payment of 30,862.92. It was agreed that the JP acct bank charges be paid from the Current Acct in the future.

**RESOLVED: That the precept be increased by £1.00 to £33.00 per household for the year 2023-24.**

**That the Jubilee Park Acct bank charges be paid from the current account.**

09/23

**TO APPROVE COUNCIL POLICIES**

The following policies were considered:

- a) Biodiversity policy: amend as marked and agreed.
- b) Equality and Diversity – agreed with small gender amendment.
- c) Capability & Competency Policy: agreed.
- d) Information and Data Protection Policy: agreed

**RESOLVED:**                    **That the above policies be approved and agreed.**

**10/23**

**UPDATE ON FINANCE TOOLKIT MODULES**

The Clerk would update the Financial Toolkit Themes A, B, C and D for consideration at the next meeting and the following policies will be discussed:

- a) Code of Conduct for Employees
- b) Health & Safety policy

**11/23**

**UPDATE ON PLAY AREAS AND INSPECTION REPORTS**

The January reports had not yet been received, however it was agreed that any Items of work that have been carried out should be removed from future reports. The Clerk to ask James Horton about the gate at Pentlepoir and why there is an issue with the gap underneath.

A Quote had been received to replace two platforms at Pentlepoir and Broadmoor of £1,103.42 inc VAT. The Clerk to inquire about the guarantee on the platforms and whether they are specially made platforms for these units or if they are cut to size from a larger piece.

**RESOLVED:**                    **That James Horton be asked about the gate at Pentlepoir play area and about the warranty on the new platforms.**

**12/23**

**CORRESPONDENCE**

The following correspondence had been received:

- a) Quote for carrying out internal audit from Julie Burgess – accepted.
- b) PCC – Keep Warm Keep Well – noted.
- c) Older People’s Commissioner Newsletter – noted.
- d) PAVS/PCC Food Poverty Support Grant – noted.
- e) Keep Safe this Winter – Viruses – noted.
- f) PCC Planning Approval for Caldey Grange – noted.
- g) PAVS/PCC Outdoor Connections Fund Round 3 – noted.
- h) OVW Training Dates for Jan/Feb/March – noted.
- i) PCC - Rough Sleepers Support Service – noted.
- j) Request from The Community & Hall Association for a contribution towards the cost of a Coronation Party on 7<sup>th</sup> June 2023. Agreed £150.00 be donated.

**13/23**

**REPORT OF CTY CLLR JACOB WILLIAMS**

Cty Cllr Williams submitted the following report:

Cllr Williams reported that he had been contacted about a non-working streetlight in Pentle Close, and several topics on Templebar Road, including the amount of leaves posing a slip hazard on the pavement behind the short bund of trees near the Pentlepoir play area. These issues had been reported to the street lighting and area maintenance team respectively.

The ash trees on the aforementioned bund in addition to other nearby ash trees on the same side of the road, were known to be suffering from ash dieback. Cllr Williams had recently been asked whether this was something the county council would attend to. It was unclear from his prior correspondence on the same topic, some eighteen months previously, where responsibility lay, however they were not deemed by the council to be in a condition which posed an immediate danger, so the matter was not pressed further at that time. Cllr Williams was awaiting a response on the county council's view as to the present condition of the trees, and then following on from that, how things might be dealt with.

Two other matters on Templebar Road had been raised as a matter of concern: the pothole near the start of the 30mph zone had recently been the subject of another quick fix repair, however a more permanent solution was required as water was emerging from the patched hole, which was not believed to be coming from a burst water main. Nearby, on the corner of the road's junction with Bush Lane, a red traffic cone whose purpose was not immediately obvious, had been situated for quite a while. Cllr Williams had asked for its removal or for the work it was relating to, to be completed.

**14/23**

**ANY OTHER INFORMATION**

The following matters were raised:

- a) Council have been advised that dogs are worrying stock in fields adjoining the JP and are emphasising that it is the responsibility of dog owners to make sure they control their dogs.
- b) Green Flag status has been applied in respect of the JP.
- c) A new laptop is required to allow members/residents to attend remotely. Cllr R Day will source a suitable laptop up to the sum of £500.00.
- d) Posters for winter fuel payment to be printed off by Cllr Hopkinson in A4 colour.
- e) Request received for bus stop between Green Park and Hawthorn Close in Pentlepoir. Children waiting for school bus are getting very wet.
- f) The same applies in Broadmoor where children are waiting for the school bus. Pupils are picked up from the school pick up point outside 'Lindenlea'. Ask PCC to provide shelters if possible.
- g) The hedge at Kookaburra on Templebar Road needs to be cut back. Privet hedge now encroaching into road. Report to PCC.

**15/23**

**DATE OF NEXT MEETING**

The next meeting will be held on Thursday 2<sup>ND</sup> Feb 2023 at 7.00pm.

Meeting closed at 9.25pm

Signed.....Chair.....date

Signed.....Clerk