

LLAWHADEN COMMUNITY COUNCIL
INCORPORATING LLAWHADEN, ROBESTON WATHEN, BETHESDA AND GELLI

Minutes for the Community Council meeting held on Thursday 1st December 2022 at 20:00hrs at Llawhaden YFC & Community Hall.

Present:

Hugh Watchman (Chair)

Victoria Rabia McAndrew

Samantha Hebblethwaite

Samantha Philipps-Harries (Clerk)

1. Chairman's Remarks

The chairman welcomed everyone to the meeting.

2. Apologies for Absence

Apologies for absence had been received from Di Clements, Tracy Watkins, and Tim Simmons.

3. Declaration of Members Interests

There was no declaration on members interests.

4. Confirmation of Minutes of the Last Meeting – 3rd November 2022.

Minutes of the meeting held on 3rd November 2022 were confirmed as a true record. Proposed by Samantha H and seconded by Victoria.

5. Matters Arising There From

- a. Highways Projects: Updates – no further works expected.
- b. Broadband Project Update – no update at present.
- c. Playing Field, Llawhaden – the Feeding Communities Grant Application had been successful, with £1000 being given to the playing field. A discussion was had as to what the monies could be used for, and one idea was a composting toilet for the area, Scolton Manor may be able to help with advice for this idea. Another idea was the development of a willow tepee for the children's area at the field. Samantha H and Tracy would speak to the community members involved with the project to find out their thoughts.

The I Dig Trees pack was due to arrive at the end of January 2023.

The Keep Wales Tidy grant had been applied for, but no update at present. Hugh thanked everyone involved with the project for the hard work.

- d. Luncheon Club update / Christmas Lunch 10th December 2022 – Hugh had paid the Bush Inn the £15.00 subsidy (as the repayment had not yet been paid by Pembrokeshire County Council (PCC). It was agreed by all present to repay Hugh the £15.00, proposed by Victoria and seconded by Samantha H. Preparations for the Christmas Lunch at the Bush Inn on the 10th December were well underway, and no known issues to date. It was agreed to supply hampers for the raffle, that Samantha PH would organise.
- e. Children's Christmas Party 17th December 2022: arrangements for the party were underway, and Santa had been invited.
- f. Llawhaden Planning/Right of Way issues – Di was organising a door to door visit on Friday to ensure everyone involved was aware of what was going on. She was also in touch with the Land Registry and the Cardiff solicitors.
- g. Defibrillators / replacement pads for Bethesda: New pads had now been installed on the Bethesda defibrillator and it was now live on the Circuit. All defibrillators had been checked and were known to be in good working order.

Signed: *Hugh Watchman*

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- h. CPR training at Llawhaden Hall re-arranged for 23/01/2023. Victoria would contact the residents that had previously expressed an interest in attending and design a poster to advertise the event on Facebook.
- i. Winter Newsletter 2022: Printing Invoice totalling £112.50 (300 x Newsletter & Flyer). It was agreed to pay the invoice to the clerk, proposed by Victoria and seconded by Samantha H.

6. Finance

a. Estimated NatWest Bank Account balances as at 1st December 2022.									
Opening Balance Nov 2022 Minutes									£3,775.10
Monies Received									
Sub Total						£0.00			
									£3,775.10
Cheques to be Presented:									
000927		Hugh				£84.24			
000928		B Twose				£47.50			
Sub Total						£131.74			
Estimated Closing Balance as at Dec 2022									£3,643.36
NAT WEST BUSINESS RESERVE ACCOUNT (SAVINGS)									£1,439.05

b. Budget to actual spend comparison / Precept request 2023/2024:

Precept Request 2023/2024:

<u>INCOME</u>	
Precept	£7,500
Other Income	£0
<u>TOTAL</u>	£7,500
<u>EXPENDITURE</u>	
Clerk's Salary	£2,500
Clerk's Expenses (Estimated)	£90
BDO Audit Fees (Estimated)	£300
Internal Audit Fees (Estimated)	£130
Insurance	£200
YFC Hall Rent	£300
One Voice Wales Annual Membership	£150
Donations	£300
Printing Costs (for Newsletter etc.)	£300
Christmas Events (Lunch & Children's event)	£1,000
Misc. to include: -	£2,230
Maintenance & running costs of lawnmower/trimmer	150.00

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6. Defibrillators Electricity for all 4 Defibrillators / Replacement pads etc.	280.00
Playing Field Upkeep etc.	1800.00
<u>Sub total</u>	<u>2230.00</u>
<u>TOTAL</u>	£7,500

COMPARISON OF BUDGET 2022/2023 TO YEAR-TO-DATE ACTUAL SPEND

<u>as at 01/12/2022</u>		ACTUAL	
	BUDGET	RECEIPTS/	DIFF
		SPEND	
<u>INCOME</u>			
Precept	£7,500	£5,000	£2,500
Other Income	£0	£1	-£1
<u>TOTAL</u>	£7,500	£5,001	£2,499
<u>EXPENDITURE</u>			+ / -
Clerk's Salary	£2,500	£1,875	£625
Clerk's Expenses (Estimated)	£90	£0	£90
BDO Audit Fees (Estimated)	£300	£0	£300
Internal Audit Fees	£130	£125	£5
Insurance	£200	£183	£17
YFC Hall Rent	£300	£0	£300
One Voice Wales Membership (SUBS)	£150	£0	£150
Donations	£300	£50	£250
Printing Costs (for Newsletter etc.)	£300	£277	£24
Christmas Events (Lunch & Panto Transport)	£1,000	£0	£1,000
Misc. Including Green Llawhaden/Defibrillators/Highways Projects	£2,230	£2,153	£78
<u>TOTAL</u>	£7,500	£4,662	£2,838

- c. One Voice Wales (OVW): Finance & Governance Toolkit – update November 2022 – noted.
- d. Welsh Government: appropriate sum under section 137(4)(a) of the Local Government Act 1972 – Section 137 Expenditure Limit for 2023-24 £9.93 - noted.

7. Correspondence

- a. Tour of Pembrokeshire – marshalling, cheer station etc – noted.
- b. Welsh Government: Default National Speed Limit on residential roads and busy pedestrian street from 30mph to 20mph – noted.
- c. OVW: Bullying and Harassment in Councils – noted.
- d. OVW: Council Tax: Consultation on draft regulations to extend exceptions to second home premiums and on guidance – responses due by 22/12/2022 – noted.
- e. OVW: The Future of Welsh Communities: call for evidence (16/12/22) - noted.
- f. OVW: Nature Hub: Pethau Bychain – noted.

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- g. Hywel Dda Community Health Council: Future Paediatric Services press release – noted.

8. Planning

- a. Vaynor Farm, Bethesda: erection of a building for the storage of wood chip fuel and siting of biomass boiler and associated equipment in adjacent building (partly in retrospect) (22/0413/PA) – conditionally approved.
- b. Cwm Farm, Llawhaden: Agricultural building, hardstanding, and access track (retrospective) (21/0857/PA) – Refused.

9. Points of interest raised by the County Councillor.

No points raised.

10. Any Other Business

- a. Llawhaden Play Area: Victoria had investigated the cost of training to action playground inspections, a 3-day course would cost in the region of £1400.
- b. Grit bin, Llawhaden: the clerk had chased up PCC, as the grit bin had not yet been delivered.

11. Next Meeting

The next meeting would take place on Thursday 5th January 2023 at 20:00hrs, at Llawhaden YFC & Community Hall.

As there was no further business the meeting closed at 21.30 hrs.