

**At a meeting of Jeffreyston Community Council held online on Monday the 9th of January 2023 @ 07.30pm**

**Present:** Chairman: Mrs M Rogers, Councillors: Mrs A Morgan and Mr P Overall County Councillor Mrs V Thomas

**In Attendance:** Clerk: E Hale

**124/23 Chairman's Welcome**

**125/23 Apologies for absence** – None

**126/23 Declaration of Interest** - None declared

**127/23 Minutes of the last meetings**

**Resolved** – *All present agreed that the minutes of the last ordinary meeting held on the 9<sup>th</sup> January 2023 be confirmed and signed by the Chairman as a true record.*

**128/23 Play Area Refurbishment**

- (a) The clerk read out an update from Richard Evans (PM), confirming that all enquires towards the Play Area have been sent. The enquiry was detailed so that we have like for like prices , namely , multi activity swing / slide / climbing frame , roundabout suitable for disabled use and floor mounted spring ride , cushion flooring to a set area , set length of fencing plus self-close gates.PM stated that protection fencing , welfare , storage and removal of existing tiling and equipment will be removed by the client. The councillors will receive all tenders by 10<sup>th</sup> February for consideration.
- (b) Clerk confirmed Nia Jones has been given Richard Evans Contact details and Certificate of Title.
- (c) Clerk confirmed that Previous clerk had forward previous quotes for refurbishment to Richard Evans

**129/23 Update from County Councillor**

County councillor Thomas advised no updates to be had.

**130/23 To receive update and discuss Training**

Clerk asked did the councillors want to attend any of the dates they had sent out.

**Resolved:** Councillors will relook at dates available and will email if they would like to attend.

**131/23 To receive update and discuss the Finance and Governance Toolkit – PART A**

**Resolved:** Councillors set a date for a in person group discussion to tackle Finance and Governance Toolkit. Councillors decided to discuss on 27<sup>th</sup> February 2023 and confirm in monthly meeting on 6<sup>th</sup> March 2023.

**132/23 Correspondence / Consultations / Surveys**

- WAG Public Commemoration in Wales
- PCC Soup Kitchen Thursdays
- WAG Public Appointments
- PCC Pembrokeshire Area Committee Draft Minutes Dec 2022/Agenda January
- WAG The duty of Quality

- WAG Revised Planning Guidance in relation to air quality, noise and soundscape
- WAG Refresh of the ‘criteria for the accreditation of initial teacher education in Wales’
- PCC Operation Nightingale 23
- WAG Social Partnership Training
- HMRC Support from HMRC
- Welsh Blood Service ‘Social Media Post for Blood Drive’

**Resolved:** All noted

### 133/23 **To discuss Jeffreyston Burial Ground**

County councillor Thomas explained details of her telephone meeting with Nick Watt regarding Jeffreyston Burial Ground. Cllr Thomas explained that Jeffreyston Burial Ground, has ran out of room for more burials. Thomas advised that land has been offered for the expansion of the burial ground however Church in Wales will not allow Jeffreyston Church to accept the offer without an agreement in place. The agreement would be that if Jeffreyston Church ceased to exist that Jeffreyston Community Council would take on the responsibility. This would involve grass cutting/maintenance of the fence and admin to complete for burials/cremations. Cllr Thomas advised that Jeffreyston Church would bare all legal costs in lieu of this agreement.

Members discussed concerns surrounding whether the Council is allowed to sign such agreement and who would bare the work involved with this task.

**Resolved:** Clerk to contact One voice Wales regarding the position of the council on this matter. Clerk to put Jeffreyston Burial Ground on next month’s agenda, to be rediscussed following discussions with One Voice Wales.

### 134/23 **To Review and Prepare a Report on JCC’s Biodiversity Plan 2019/2022 – Section 6 (Environmental Wales Act 2016)**

**Resolved:** Councillors decided to carry forward to in person discussion. JCCs Biodiversity Plan will then be confirmed in March Meeting.

### 135/23 **To discuss plans for Kings Coronation (Saturday 6<sup>th</sup> May 2023)**

Council discussed a variety of options for Kings Coronation. Including, planter pots, new notice boards, colouring competition and ‘bring your own food’ party.

**Resolved:** Clerk is going to explore costs of options and feedback to members in March Meeting for decision.

### 135/22 **Review and Approve the Councils Risk Assessment for the 2023-2024 Financial Year**

Risk Assessment cannot be completed without Risk Assessment of Car Park. Risk of Assessment of the Car Park to be completed by Richard Evans.

**Resolved:** Clerk to confirm with project manager that Risk Assessment is to be completed by 6<sup>th</sup> March, review of Risk Assessment for 2023-2024 will then be completed in March meeting.

### 136/23 **Planning Matters**

**Notification of Planning Decisions** (a) Proposal: Proposed Rear Extension Site Address: Sunny Hill, Hill Lane, JEFFREYSTON, Kilgetty, Pembrokeshire, SA68 0RF Decision: Conditionally Approved  
(b) PA Consultation 22/0789 – Report was submitted to PCC by due date

**Resolved:** (a) and (b) Noted.

**(c) To consider any planning application consultation received after publication of the agenda – None received**

**137/23 To receive and consider Financial Matters, including approval**

1. (a) HSBC Bank Balance as of 23.01.2023
2. (b) Wages January £228
3. (c) Request for donations – None Received to Date
4. (d) To consider any urgent payment of invoices received after publication of the Agenda

**Resolved:** Members unanimously approved payment b.

**138/23 To consider any Highway Matters – None received**

**139/23 To Note any minor matters (no decision needed) or items for the next agenda**

- **Receive Update on Community Councils Two Casual Vacancies**  
**Resolved:** Clerk to create new advertisement and to update social media with vacancies.
- **To receive update on the Council's outstanding V126 Vat Claims**  
**Resolved:** To be Completed by Next meeting.

**17. To approve date of next meeting (Monday 6th March 2023 – To be Confirmed)**

**Resolved:** Members discussed meeting times, however unanimously decided to keep meetings to 7:30pm. Confirmed next meeting to be held 6<sup>th</sup> March 2023.

**Meeting was declared closed at 9pm.**

**Signed** Chairman .....

**Date** .....