**CYNGOR CYMUNED CASMAEL /** **PUNCHESTON COMMUNITY COUNCIL**

A meeting of Puncheston Community Council was on 30 November 2022 at Smyrna Vestry, Puncheston at 7.30pm.

**Present:** Mrs. Anne Thomas, Mr. Dewi Lewis, Mr. Wyn Williams, Mrs. Susan Collins, Mrs. Samantha Lewis, Cllr. Delme Harries and Mrs. Eirian Forrest (Clerk).

1. **Apologies:** Mr. Jamie Williams.
2. **Minutes of the last meeting (26.10.22)** Copies of the minutes of the last meeting had been distributed to members, it was agreed that they were a true record and were to be signed.
3. **Matters arising from the minutes**

* Repairs to telephone kiosk at Little Newcastle – No update.
* Happy to Chat bench – No update. Waiting for the slab to be put in place.
* Gift and meal for Bob Kilmister – Payment to reimburse Anne for the gifts purchased made - £63.70. Thank you email from Bob was read out.
* Dog fouling – PCC have emailed Delme to say that there is now funding to make the signs and delivery is pending.
* 20 mph zone – Will come into force September 2023 in Puncheston and Little Newcastle, however unsure about Tufton. Consideration is being given to extend the 20mph zone on the outskirts of both ends of the village. Delme has reported the speeding problem from Little Newcastle to Puncheston to PCC and has been advised that individuals need to report incidents to the Police as PCC are unable to do anything until they get a volume of reports.
* Sewerage smell by Heol Dewi – Delme has chased the Chief Executive of Dwr Cymru for a response, who has responded with an apology. Puncheston is the second highest polluter in Pembrokshire, the sewerage is not filtered and is released into the river, Delme has written to Dwr Cymru again.
* Code of Conduct Training – Susan and Samantha attended.
* PCC Development Participation Strategy – Samantha couldn’t attend.
* 4 Park Avenue – removal of front wall and caravan in situ – Delme has asked PCC for an update, however due to GDPR are not able to give an update. Remove from the agenda.
* Tree Planting – Tree order needs to be ordered before Christmas if possible. Richard Vaughan is best to advise which tree is suitable for each location. Another meeting to be set up.
* Stay Safe in the Home Initiative – a post has been put on Facebook.
* Two benches that have been removed from the village green and repaired by Dewi has been placed in the play area – Susan asked who would be maintaining these benches, it was agreed that the CC would maintain them. Dewi will bring in the receipts for the materials to repair the benches to the next meeting.
* CC contact information in notice boards – The Clerk has drafted a notice, just wating for mobile numbers from some members.

1. **Highway matters**
2. Anne reported that there are still areas on Essex Road that have not been done. One patch is in the middle of the road – Delme has already reported this.
3. Garngwcu resurfacing has not been done.
4. Samantha reported that few weeks ago someone cut down branches on the road near Windy Hill and have left the branches on the side of the road. Delme will make enquiries.
5. **Planning**

Nil.

1. **Puncheston Village Green wall and path – Enhancing Pembrokeshire Grant**

Nigel was not able to galvanize the chains so has ordered new ones and will send and invoice when they have been received and put in place. To note there will be £75.00 extra for concreting the base for the picnic table.

1. **Training Plan**

Draft Training Plan agreed and will be published.

1. **Clerk’s salary and expenses**

Salary - £600 and expenses £119.98 – it was proposed by Dewi and seconded by Anne and agreed that payment be made.

1. **Correspondence**
2. Emily Scott sent a letter to ask for reimbursement of £87.00 for two apple trees that she has planted in the borders on the village green. A discussion was held, and members were concerned that the trees would eventually grow into big specimens and the village green was not a suitable location as could potentially restrict visibility for passing traffic in the future, and the routes could damage the new concrete. It was agreed to reimburse and send a response advising that any future expenditure needs to be approved first as the CC has limited budget and to thank Emily for the work that she does.
3. One Voice Wales – Cost of living crisis Webinar 16th December – noted
4. WG – Consultation on long-term agenda for modernizing electoral administration and wider electoral reform in Wales – noted.
5. **Any other matters**
6. Eirian submitted receipt for £19.50 to be reimbursed for Anne’s 60th birthday present – payment agreed.
7. TJB Electricals invoice - £48 for PAT test on Christmas lights for 2021 and 2022 – payment agreed.
8. Chris Hedley invoice - £400 for grass cutting at the play area. This was discussed as the agreement was for six cuts at £50 therefore a total of £300. Payment was agreed; however, the Clerk was asked to write to Chris asking him to ensure only six cuts are done in 2023.
9. Susan asked about funding towards/for a defibrillator for the telephone kiosk at New Inn. Delme will forward the email to Susan so she can pass the information to Mrs. Davies so she can apply for the funding. Consideration will be given in the future to apply for Enhancing Pembrokeshire Grant for repairs to the kiosk.
10. Anne attended defibrillator training in Little Newcastle and found it useful. It was agreed to make enquiries with that training provider for two training sessions, one in Puncheston and one in Little Newcastle.
11. Delme – a meeting is being held at Smyrna Vestry on 1st December to investigate options for taking over the Drovers Arms. The owner has agreed to rent the pub to a community group. The meeting is to gauge interest and consider various options.

The meeting finished at 9.10 pm

Date of the next meeting is 25 January 2023.

**Signed……………………………………………………………………………………………**

**Date………………………………………………….**