**Cyngor Cymuned Amroth Community Council**

**Draft Minutes** of meeting held by Amroth Community Council on Thursday 19th January 2023.

**Councillors present:**  T Baron (Chairman); A Cormack; A Evans; F Evans; R Harris; M Harvey; J James; R Lake; M Morris; S Phillips (Vice Chair). R Tippet Maudsley; E Wyn Morgan.

**In attendance:** Mrs Kathryn Bradbury (Clerk)

**Apologies**:

**Declaration of Interest. Cllr. Tony Baron declared a personal interest in planning application 22/0815/PA as it relates to his property.**

**Chair’s Welcome**

Chairman Tony Baron welcomed all Councillors to the meeting. The **Minutes** of the meeting held on Thursday 15th December 2022 were agreed as a true record.

Proposed by Cllr Roger Harries

Seconded by Cllr John James

Vote - unanimous

Cllr. Baron signed the December Minutes.

**2 .Matters Arising**

* The tree felling work has been carried out in the old School Garden and at the Summerhill Play Area. This has been done for safety reasons.
* Kelly Jordan of Dwr Cymru has been in touch and will attend the February meeting deliver a short presentation on work in the area and to answer councillor questions.
* A Meeting with Long Course organisers is being arranged to try to minimise the impact on Amroth during the event. Provisional date is Thursday March 2nd. More details to follow.

**3.County Councillors Report**

**PCC Budget 2023-24**

The majority of my time is taken up by various meetings about the Pembrokeshire budget to be agreed in March.  The £18.6m funding gap will require a very painful combination of Council Tax and budget savings / service price increases for balance the budget.

**Flying Start Expansion (Childcare)**

There will be a Zoom meeting on 26th January for Amroth and Saundersfoot Community Councillors to be briefed on the expansion of Flying Start Childcare and Early Years Integration Transformation Programme at 18:30

<https://us02web.zoom.us/j/86170848867?pwd=UWF3SEpnV08xZXJocFY2VDRLWjlvQT09>

**Obstruction of a footpath near Church View, Summerhill which has been used for over 20 years**

I had a complaint from a resident of Church View about a well used footpath through to the adjacent road/track.  I reported it to the Rights of Way officer.  A verbal briefing was given at the meeting.

**Councillor Briefing at Saundersfoot CP School**

Last month Cllr Chris Williams and I attended a meeting with the headteacher and Chair of Governors at Saundersfoot CP School where they highlighted the effect of potential cuts to the school budget as part of the County’s 2023-24 budget.  County Councillors were urged to use their influence at County Hall to limit the impact of budget cuts on the School when determining council tax levels in March.

[**22/0785/PA**](http://planning.pembrokeshire.gov.uk/swiftlg/apas/run/WPHAPPDETAIL.DisplayUrl?theApnID=22/0785/PA) **Plum Tree Hall Stepaside**

This is an application on the Sardis to Stepaside road at the “Other” side of Pleasant Valley.  I reported the unauthorised development to the Planning Enforcement team last year and a planning Application was submitted on December 19th. A verbal briefing was given at the meeting.

**20 MPH Switchover**

I have relayed the comments from Councillors (especially Eleri’s) to the Highways Officers.

**GP Surgery Saundersfoot**

County Councillors met with the surgery this week and a public document is being drafted. Increased patient numbers have meant issues with answering telephone calls in a timely manner. They are looking at an online appointment booking and a touch screen booking system at the surgery. The backlog in routine operations in hospitals mean that waiting patients are having to go to the surgery to see the GP for extra support and this is causing an adverse impact.

**4.Planning**

**Pre planning Consultation –for a Mast, Middleton Farm, Llanteg**

There is a specific requirement for a radio base station upgrade at this location to provide improved technical provisions, greater capacity and coverage in the area. A number of options have been assessed in respect of the site search process and we consider the best solution is as follows:

* Middleton Farm, Llanteg, Narberth, Dyfed, Wales, SA67 8QF, NGR: E: 217278 N: 2099956.
* Proposed upgrade to the existing 15.0m High CU Phosco Phase 1 Monopole. Proposed removal of existing pole and replacement with the installation of 15.0m High Phase 4.5 Monopole. Proposed installation of 2No. Antennas, 1No. 300Ø Dish and 1No. Cabinet. Proposed 2No. Existing Cabinets to be refreshed internally and associated ancillary works. For full details please refer to the enclosed drawings. **Following discussion Councillors have No Objection to this application.**

**22/0815/PA Llanteglos Holiday Park, Llanteglos SA67 8PU. Proposal** Expansion to Llanteglos Holiday Park comprising eight luxury sustainable holiday units with associated parking and landscaping along with improvements to vehicle access arrangements of the main road and ecological enhancements. **Comments by 2nd February 2023. The applicant removed himself for the meeting while discussion took place. Several queries were raised, and the applicant was invited in to answer them on his return to the meeting.**

1. *Appropriate fencing to ensure visitors dogs remain on site and not access to adjoining fields which may contain livestock. The boundary is sheep fenced and to owners knowledge there has never been an issue with dogs trespassing in neighbouring fields. If this should become a problem appropriate fencing will be installed.*
2. *Sewage capacity query. – The water treatment plant is to be upgraded in the near future although this has not been raised by planning to date. It may be a condition of planning consent. A permeable Grass Guard road may be used to improve access for vehicles emptying the sewage treatment system.*
3. *Parking capacity. There are additional overspill parking spaces on site plus 12 additional spaces - each parking place will have an EV charging point.*

**Following a full discussion and adequate answers to the queries above, there were no objections to this application.**

**22/0785/PA Plum Tree Hall, Stepaside, SA67 8JX. Proposal,** Engineering works, agricultural access, construction of stable block and tack room (partly in retrospect) **Note – this application is adjacent to the ACC ward but has a likely impact on ACC residents.**

**Cllr Cormack** has noted some material issues and has reported them to Head of Planning at PCC.

*Councillors agreed that the proposed building was too big for the site and will be very visible to much of the surrounding area. Described in the application as stables there was no evidence of these in the plans. Based on these point Councillors Object to this application.*

**NP/21/0085/FUL Meadow House Caravan Park, Summerhill. Proposal,** Change of use of land for the siting of 9 relocated static caravans, associated infrastructure, improvements to existing site access and ecological enhancement. Invitation to speak at the planning hearing on 1st February.

Councillors asked the Clerk to write to the National Park Planning Dept and request that our comments are shared with the committee prior to a decision being made. Cllr Cormack has agreed to attend the meeting and speak for ACC.

**5.Correspondence**

* **From National Allotment and Development Team**

 As part of the Allotment Creation and Regeneration work, the SF&G Team will be assessing allotment sites across Wales with the aim of awarding up to 20 small packages of financial support to help improve infrastructure, boost plot numbers and make sites more accessible.

To put a project forward to be considered **please complete an Expression of Interest before 31st January 2023.**

* **Pembrokeshire Public Service Board has published a draft Wellbeing Plan for Pembrokeshire for consultation. The Clerk has details.**
* **Financial Hardship support.** Anyone experiencing financial hardship or who would like information about what support is available in their area, can contact the Pembrokeshire Community Hub on 01 437 723 660 or email enquiries@pembrokeshirecommunityhub.org

The Pembrokeshire Community Hub has also created an online one-stop-shop on the Connect Pembrokeshire website [https://connectpembrokeshire.org.uk/](https://nam12.safelinks.protection.outlook.com/?url=https%3A%2F%2Fconnectpembrokeshire.org.uk%2F&data=05%7C01%7C%7Cf0136d885b42496999e008dae4cf2f75%7C84df9e7fe9f640afb435aaaaaaaaaaaa%7C1%7C0%7C638073875904171081%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=ycjIacqFwZEdhBxF8XVSV2XJc7lxW7sEpVAxmoXLQZQ%3D&reserved=0) which has lots of useful information and an interactive map of Warm Welcome Community Spaces across the county.

* **YES Cymru** has written asking for a donation to their cause- Politely decline (We are not permitted to give donations to political parties)
* **Thank you - acknowledgment has been received from the Autistic Society following a recent donation.**
* **The Green Flag Community Award** is free to apply for and is for any well managed, freely accessible green space that is managed by a community group or volunteers. We currently have 159 awarded sites all across Wales including orchards, allotments, churchyards, woodlands and parks – you can find them all here [https://www.keepwalestidy.cymru/our-parks](https://nam12.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.keepwalestidy.cymru%2Four-parks&data=05%7C01%7C%7Ca1e59ba2fa124550645608daef149962%7C84df9e7fe9f640afb435aaaaaaaaaaaa%7C1%7C0%7C638085169011456600%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=f%2FWYB9aCKJRrt2ib6%2B0lRUL9M8iyszvHUrGk7I9C%2B5Y%3D&reserved=0).  Application deadline is 31st January.
* **Pembrokeshire Community Alarm and Technology enabled care team provide support to remain independent at home.. For information on Community Alarms contact** community.alarms@pembrokeshire.gov.uk **or phone 01 437 776 115**
* **Pembrokeshire Lido Park Proposal**. The centre piece of the lido will be an eight lane, 50 metre long, cold water swimming pool. There are other facilities associated, which will provide water and land-based activities for both leisure and the burgeoning maritime industry in the Cleddau estuary. Accordingly, the lido will offer something for locals, tourists and business.

Pembrokeshire Lido Park team is keen to ensure every community is aware of the benefits this lido initiative will bring. A four page briefing document is available, which explains how the lido will initially be funded as a Community Benefit Society, the longer-term funding and operating intentions, plus details of all the facilities it will provide.

* **Rough Sleepers**. Anyone who is rough sleeping or is aware of a rough sleeper can contact Pembrokeshire Care Society on 01 437 765 335 or pcs@pembrokeshirecaresociety.org.uk

For out of hours response, please contact Pembrokeshire County Council on 01 437 764 551.

* **Friends of Narberth Library have issued and invitation to attend their AGM on February 1st 2023 at Bloomfield House starting at 7.15 pm. Alan will attend on our behalf.**
* **Freedom of Information Act. A request has been received under the Act for a copy of ACC’s Welsh Language Policy. As the request has been received in Welsh, the Policy has been sent for translation. A response will be sent within the 20 working day deadline.**

**6.Finance as of 30th December 2022**

**a. Statement of accounts**

 Account 649 – £7956.13

 Account 856 – £10,606.61

 David Rees - £1106.54 inc Income from COIF of £24.95

 **b. Income**

 Interest £6.21

 **c. Payments**

Clerk wages

 Wifi monthly payment to West Wales Systems £54 inc vat

 Payment to Filmbank Distribution for £159.60 (Jan- Where the Crawdads Sing)

 Hall hire for film club £25

 Hall Hire Amroth for meeting £10

 SLCC Membership £146

 Bla- Translation £80 + vat- for translation of Welsh Language Policy

 Play area rent for 2023 - £70

 Friends of Narberth Library Donation £50

 Daniel Court Tree Surgery invoice not received.

 **All Payments were agreed.**

**Proposed Cllr. Roger Harries Seconded, Cllr. Alan Evans Cllrs voted unanimously.**

The 2021-22 Audit has been completed by the External Auditor with no points to report.

Councillors congratulated the clerk on the accounts attracting no issues by the external auditor.

**7.To discuss and resolve asset and ward maintenance issues and transport**

* **Loose Railings** on Amroth Front opposite Beach Haven and the bottom bracket on the railing by the access ramp from the road to the promenade by Osborne shop was missing and the pole was loose and dangling. The Clerk has reported these to the Coastal Engineer who has responded to say the work is on the maintenance list and will be carried out in the near future.
* **20 mph Amroth to New Inn**. Comments have been submitted to PCC Road Safety Partnership asking that this stretch is included in the 20 mph roll out next September.
* **Potholes-** reported on Birds Lane and Staggers Hill have been filled.
* **Flooding** – The flood on the C3045 by Milton Farm has been reported to PCC who will investigate. They will also be looking at the issue of grey water running over the road following heavy rain further along. **Agreed,** Cllr Rob Lake has requested a site meeting with PCC regarding drainage in Llanteg. The Clerk will write to PCC to set this up. Tony Baron will also attend.
* **Pole knocked over at Stanwell Corner** – Roy James has moved the bug hotel into the Old School Garden.
* **Earth Bank in Summerhill** by Green Plains. The bank will give way soon due to spring water flowing through it. **Agreed.** The Clerk will report to Highways.

**8.Report By Amroth and District Community Association**

The AGM will be held on Tuesday 24th January, all are welcome.

The film Downton Abbey will be shown as a Sunday Matinee with afternoon tea.

A Games night has started on alternate Friday nights and numbers are increasing. Pool, Snooker, Darts, Cards etc.

Following a successful grant bid, the new floor will be fitted in the near future.

**9. Report by Llanteg Village Hall Committee**

A training session for the De Fib was held on 11th January at 7pm, with Tenby and Saundersfoot First Responders.

The Energy survey carried out on the hall, highlighted several areas which need to be improved upon, to both cut down on our carbon footprint and our dependency on fossil fuels, and improve the overall warmth in the hall. An application for funding from Enhancing Pembrokeshire scheme is being made to fund exterior insulation, attic space insulation, and new windows and doors, along with an expression of interest to the Communities Facilities Programme from the Welsh Government to replace the central heating system, install solar panels and battery storage?

An application also has been made to Food Poverty scheme to increase the events held to bring people together during the Cost of living crisis.

 Coffee morning on 27th January will be a Jo Cox Great Winter get together event, also Jo Hicks from ‘Take Me Too’ a new way to lift share in Pembrokeshire, will be there to explain this new scheme funded by the National Lottery.

LARC, Llanteg and Amroth Renaturing Community, are to hold their next meeting on January 27th with Chris Taylor from Pembrokeshire Coast National Park. All welcome.

A History talk on ‘Historical Figures’ on 3rd February at 7pm will be with Glyn from Tenby Museum and the next gardening talk is with Paul and Liz O’Neill from Llwyngarreg on 1st February, All welcome.

Solar lighting for the car park is still an ongoing project.

An area of the hall car park has been fenced off for safety reasons, the Trunk Road Agency are to repair the damage caused by the failure of the main road drainage system which runs through the car park.

The hall AGM is on the 8th February, all welcome.

 Future events:- A pudding evening, a Community History event, and an event to celebrate the Coronation in May.

**10 .Report by Summerhill Play Area Representatives**

* An application for Phase 3 of the Play area will be submitted to EP for £5,600. This is to replace the final third of the fence. Work will also be carried out levelling the ground to enable the gates to self-close and repairs are needed on the path from car park. The new bin needs fixing in place. **Councillors voted unanimously to support this project.**
* An enclosed waste bin has been received from PCC for the play area to replace the open one which is not compliant.

**11.Allotments – Progress**

We were pleased to welcome National Trust (NT) representatives to the Amroth Community Council on 12 January to discuss ideas and plans for Cwmrath Farm.

The NT is actively working towards delivering as much as it can for nature recovery and climate change mitigation as well as protecting nature, beauty and history on their land. They also want to make their places better for everyone to enjoy, a key part of their “For everyone, for ever strategy to 2025”.

At Cwmrath Farm, habitat creation will be a very important part of how the NT views the land changing into the future, with an overall aim of ensuring it is a safe haven for wildlife, and a “store” for carbon. We know that trees are the best option for carbon sequestration, and in the setting of Summerhill and Amroth connecting and expanding existing woodlands will greatly enhance the wildlife value of the area. And, as a result, they hope it will be a more attractive place for people to enjoy as they walk around on newly created permissive paths.

Plans for the farm include leasing 0.4ha (1 acre) of land to the community council for the use as community allotments, planting c 11ha (27 acres) of broadleaf woodland with the remainder of the farm managed as grassland for wildlife, and eventually accessible footpaths. The farmhouse will be available to let as a small holding with 4ha.

The plan is for The Amroth Community Council, to work with the NT on plans for future access to the land by the community.

We would welcome feedback, and if anyone has any queries please contact Haydn Garlick (National Trust Lead Ranger based at Stackpole) on 01646 623110 or email stackpole@nationaltrust.org.uk

Re Allotments. A positive meeting was held with the NT representatives on agreeing a piece of land at Cwmrath Farm for community allotments. A favourable rent was offered for an area to host 16 allotments. ACC will need to provide a boundary fence and metered supply of water. Councillors were asked to support this proposal.

Proposed Cllr. Roger Harries Seconded Cllr.Eleri Wyn Morgan Vote was unanimous

**Anyone wishing to put their name down for an allotment or would like more details should contact the Clerk on** **amrothclerk@outlook.com** **or ring 01 437 563 312.**

**12.Project ideas and Updates**

* **Exercise Jantzen** FinalTexts have been written and QR codes are being produced so the project is almost finished.
* **Notice Boards –** Waiting for an installation date from the supplier**.**
* **Youth Council –** Cllr Tippett Maudsley will keep a link to the project
* **70 Trees –** proposed delivery is Friday 10th March 2023. They can be planted by the recipients, or the National Park will put them in. They will arrive with Stakes etc. Wild Cherry will be delivered as Sweet Cherry was not available.

**12.Community matters –**

* Cllr Cormack has arranged a zoom meeting on Thursday 26th January at 6.30 pm to find out more about the Flying Start Childcare Initiative starting in the area in April. Contact the Clerk for the zoom link. The meeting will be held in conjunction with Saundersfoot CC.

**13.Determine matters Councillors wish to be added for discussion at the next meeting**

* Please send through matters for discussion to the Clerk by Thursday February 9th2023.
* Amroth East Toilet consultation
* Allotments-
* Donations towards Coronation celebrations
* Bus service – Write to PCC re tender situation – are they being extended?

**14. Finance and Resources Subcommittee**

 Clerk to arrange a meeting.

**15. The date of the next meeting is Thursday 16th February 2023 in Llanteg Village Hall. Speaker will be Kelly Jordan of Dwr Cymru.**

Anyone wishing to observe please contact the Clerk amrothclerk@outlook.com . Virtual attendance will also be possible via zoom, if required.

**The meeting closed at 9.35 pm**

**If you would like to be kept informed as to information regarding matters affecting the parish, road closures, public consultations, sea defences etc please email the clerk and you will be put on our secure mailing list (GDPR compliant).**