

# SAUNDERSFOOT COMMUNITY COUNCIL



Dear Councillor

You are hereby summoned to attend the General Meeting of The Saundersfoot Community Council to be held on Thursday 5<sup>th</sup> January 2023 at the Regency Hall, Saundersfoot at 6pm, to transact the business stated below.

Yours faithfully

Clerk to the Council 26.01.2023

## 2<sup>nd</sup> February 2023

All Saundersfoot Community Council meetings are open for members of the public to either attend the meeting in person or via a live Zoom link. If you wish to join the meeting remotely, please contact the Clerk by 1pm on the day of the meeting Email: [Clerk@saundersfoot-cc.gov.wales](mailto:Clerk@saundersfoot-cc.gov.wales) and you will be provided with all relevant information to enable you to log into the meeting.

The Public Participation session **will commence at 6.00pm and will not normally exceed 10 minutes in length**. Members of the public are welcome to raise questions or make representation relating to items listed on the agenda only.

### *Model Standing Orders-*

*3e Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda*

*3f. The period of time designated for public participation at a meeting in accordance with standing order 3(e) shall not exceed 10 minutes unless directed by the chairman of the meeting.*

*3g. Subject to standing order 3(f), a member of the public shall not speak for more than 3 minutes.*

*3h. In accordance with standing order 3(e), a question shall not require a response at the meeting nor start a debate on the question.*

*3j. A person who speaks at a meeting shall direct their comments to the chairman of the meeting.*

Please note that Audio or Video recording of Full Council meetings is not permitted.

All Saundersfoot Community Council meetings are regulated by its Standing Orders.

## **Agenda**

*Time allocation for agenda items 220 – 226 = 30 minutes*

**2023/02 220 To Receive any Apologies for Absence**

**2023/02 221 To Receive any Declaration of Interests, as per the Code of Conduct**

**2023/02 222 Chairman's Report**

**2023/02 223 To Receive the Minutes of the Meeting Held on the 5<sup>th</sup> January 2023**

**2023/02 224 Matters Arising from the Minutes – Information Only**

**2023/02 225 Account(s) for Payment/acknowledgement**

**2023/02 226 To consider the Bank Reconciliation**

**2023/02 227 Planning Applications Received**

*(A to E) – Time allocation 30 minutes*

<b>A</b>	NP/22/0647/FUL	Beach Court, The Strand, Saundersfoot	Re-arrange car parking spaces to enable construction of a bin store
<b>B</b>	NP/23/0023/FUL	Meadow Lea, Valley Road, Saundersfoot	Single storey side extension to enable Ensuite
<b>C</b>	NP/22/0672/FUL	Land to the rear of Cambrian Hotel, Milford Street, Saundersfoot, SA69 9ER	Demolition and construction of a new mixed use residential (Use Class C3) and flexible commercial (Use Classes A1, A2, A3) development comprising residential development including apartments and townhouses, amenity space, drainage infrastructure, landscaping, car parking spaces and access improvements, and associated development
<b>D</b>	NP/22/0709/FUL	Pen-cw, Vanderhoof Way, Saundersfoot	A new balcony to the first-floor level with two new doors
<b>E</b>	NP/22/0717/FUL	Shirwedeau, Sandyhill Road, Saundersfoot	Side extension to property, conversion of garage to overflow bedroom, new front boundary wall, removal of chimney stack & new roof covering of slate throughout

**2023/02 228 To consider the response from the developers regarding the requested site visit and to arrange a separate meeting of the Saundersfoot Community Council to formulate a response to the Planning Authority regarding planning application - NP/22/0621/FUL**

Land East of Sandy Hill, Saundersfoot - Proposed development of 70 residential units

*Time allocation 10 minutes*

**2023/02 229 To re-consider Planning Application NP/22/0481 following amendments to the original Application** (Initially considered September 2022 by this Council)

*Time allocation 10 minutes*

**2023/02 230 Licensing Application(s) Received – None as of 26.01.2023**

*Time allocation 1 minute*

**2023/02 231 Consideration of Correspondence Received**

*Time allocation 5 minutes*

**2023/02 232 To acknowledge receipt of the County Councillors Reports, via Email.**

County Councillor Alec Cormack – Saundersfoot North

County Councillor Chris Williams BEN – Saundersfoot South

*Time allocation 10 minutes*

**2023/02 233 To acknowledge receipt of any Reports from Working Parties, received via Email**

- Sensory Garden and Grounds – Cllr Williams BEM
- Play Park – Cllr Ludlow
- The Policies, Procedures and Finance Working Party – Cllr Robinson
- Personnel Working Group – Cllr Clarke
- Fields in Trust Working Group

*Time allocation 10 minutes*

**2023/02 234 To Receive Reports from Council Representatives Including –**

- Saundersfoot Chamber for Tourism – Cllr L Harper

*Time allocation 2 minutes*

**2023/02 235 ACTION TRACKING** - To consider any updates regarding actions appertaining to the following ongoing matters:

a. **VEHICLES SPEEDING ON THE RIDGEWAY AND SANDYHILL ROAD**

- i. The Clerk to write to Pembrokeshire County Council – highways, requesting a site meeting with Councillors to ascertain where and what traffic calming measures could be installed. No site visit approved, at this point in time, due to the time constraints of Pembrokeshire County Council Officers and the rolling out of the 20mph speed limits.
- ii. Expression of Interest form approved – Full application forms to be completed. Closing date 23rd January 2023. *Completed application form and accompanying documentation sent via Email and confirmed receipt of such by Pembrokeshire County Council 23.01.2023*
- iii. The Clerk to collect any evidence of vehicles speeding or parking inappropriately in the areas, sent to the Council. A number of photographs and several Emails, raising concerns, have been received by the Clerk *Ongoing*

*Time allocation 2 minutes*

**2023/02 236 Donations and itemised budget figures**

**Proposal** - For Saundersfoot Community Council to agree to amalgamate the itemised budget and none itemised budget allocations for donations within the Saundersfoot Community Council's 2023/2024 budget and have one central donations pot, with requests for donations being made via the approved donations request form, which is then initially screened by the finance working group, a proposal formulated and brought to the Full Council for its consideration on a quarterly basis (July, October, January and the following March).

*Cllr Clarke – (15 minutes)*

**2023/02 237 Little free bookcase - Saundersfoot**

**Proposal** – For Saundersfoot Community Council to agree to find a suitable location within the Sensory Garden, to accommodate the wooden bookcase, which houses a free book swap service, during the winter months only (October – March).

*Cllr Harper – (10 minutes)*

**2023/02 238 Invoices received by the Saundersfoot Community Council**

**Proposal** - For all invoices received, for payment by Saundersfoot Community Council, to depict the information as set out within the HMRC guidance namely:

- Unique identification number
- Name, address and contact details of supplier
- Name and address of customer
- Description of what the charge is for
- Date services provided
- Date of invoice
- Amount charged
  - VAT number if applicable
  - VAT amount if applicable
  - Total amount charged

*Cllr Robinson - (2 Minutes)*

**2023/02 239 King Charles III Coronations**

Following the meeting of the Festivities Working Group, the Saundersfoot Community Council to receive updated information from Cllr Knibbs regarding possible events to be held and

commemorative item(s) to possibly be purchased to celebrate the Coronation of King Charles III, within Saundersfoot (Saturday 6th May 2023)

Cllr Knibbs (5 minutes)

## **2023/02 240 Saundersfoot Community Council's work place pension scheme**

**Proposal** - To agree on the percentage of contribution the Saundersfoot Community Council is to pay in relation to its legal obligation to provide a Work Place Pension to any employee which meets the criteria as set out by the Pension Regulator.

Cllr Clarke – (15 Minutes)

Information relating to this agenda item has been forwarded to all Councillors via Email.

Due to the confidential nature of information to be discussed under this agenda heading and in accordance with s2 of the Public Bodies (Admission to Meetings) Act 1960 members of the public and press will be requested to leave whilst this item is discussed.

If you wish to receive a link to the meeting, please contact the Clerk at – [Clerk@saundersfoot-cc.gov.wales](mailto:Clerk@saundersfoot-cc.gov.wales)