

Minutes of Rudbaxton Community Council

Tuesday 15th February, Community Hall, Crundale, 7.00p.m.

Present: **B. Gillinder – Vice Chairman**
 R. Moffat
 M. Jones
 H. Thornton
 A Lowe
 G Elcock
 J Morgans

A. Bateman-Clerk to the Council

Apologies: **G. Bateman, I Banks, S Vincent Davis, Cllr Yelland**

66.21 MINUTES OF COUNCIL MEETING held Monday 10th January 2022

It was proposed by M Jones and seconded by H Thornton that the minutes be approved.

67.21 MATTERS ARISING FROM THE MINUTES

*A request had been passed onto the Community council on a few occasions, both via Community councillors and the County councillor regarding a small piece of land at the entrance to Dingle Close. Not Knowing who actually owns that piece of land, the request was that we, the Council maintain the piece of land by means of having it mowed along with other areas of Crundale, that the Community Council are responsible for. The council do not believe they have no liability for this small parcel of land and therefore this should be a discussion between the County council and the property owners.

Action; The resident to be informed that the Community Council have no liability with the land, via one of our Community Councillors, and any further discussions need to be had with County Council.

68.21 SPEED AWARENESS

There are 2 websites; gosafe.org/community-speed-watch/dyfed-powys
www.communityspeedwatch.org which would provide helpful information to anyone looking to volunteer or provide general information about the campaign.

69.21 Hall Lease

The Clerk has been corresponding with Mr Thomas, from Price & Kelway and will be passing on our file to another associate. At time of meeting, this person had yet to get in touch.

Mr Thomas did discuss a few minor details.

The association paid for the renewal of the lease in 2014. The council paid for the 1st registration on the land registry.

The cost of a new lease was not discussed however, he did state that a new lease with 99 years and 10 year break out clauses would require some additional clauses, and would require a more in depth document than the initial 9page document currently in place, with more detailed provision.

The Community Council are not responsible for the upkeep of the trees, the association as tenants, will hold liability and full responsibility.

The Clerk is awaiting further correspondence but will write to the association informing them of what we know to date.

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70.21 Tree safety

- I. Fallen trees close to Boot & Shoe Close, which had initially been made safe by the County Council highways, had been placed back onto the grass verge, were now causing a slight obstruction to pedestrians walking between Boot & Shoe Close and Rosemary Lane. One of our Councillors had spoken with the landowners very close to where the trees have been placed and both state the small piece of land where the trees lie, does not belong to either of them. The hedgerow along the perimeter of Boot & Shoe close, has actually been adopted by the Highways and the tree in question lies on the end of that hedgerow.
Clerk to email County Councillor to make a request to have the tree cleared so pedestrians can once again use the verge to walk on.
- II. The Community council received a letter from the Community association in reply to the letter previously sent to the association regarding the tree felling within the grounds of the Hall. The association agreed to paying half the costs for the works but requested that ownership of the trees must be established with adjoining landowners before any work commences.
Due to the time lapse since the previous quote, Clerk to get some further quotes for the remaining work to be carried out identified within the original report.

71.21 Community Bench

There is a local initiative in conjunction with Pembrokeshire County Council, in regard to a community bench, with the emphasis of 'Age friendly communities chat bench', a 'Happy to chat' bench which will feature a simple sign reading, 'Happy to chat' designed to combat loneliness and encourage community interaction. MJ has initiated the application on behalf of the council.

The community council agreed to the process and agreed in principle, the best location for this bench to be by the village memorial.

The Clerk will write a supporting letter of consent on behalf of the Community Council to go with the application which will also agree to accept liability for the maintenance and upkeep of the bench in the future.

The application also requires a letter of consent from our County Councillor

72.21 Disabled access to the hall.

Several people had approached one of our councillors concerning the access to the hall for disabled people, referring specifically to a few things; accessing the hall without a chaperone, as at present, there is disabled access via a ramp that has to be put in place in order for a wheelchair to access the hall; also access to certain elements of the hall in order for a disabled person to independently access and use the hall. This was discussed and those representatives will convey these concerns back to the association as the Community Council do not oversee the running of the Community Hall. Representatives from the association did highlight the hall can be accessed via the rear of the building where the ramp is less steep.

73.21 Councillor vacancy

The Council had received 2 letters of resignation from 2 of the current Councillors; Steve Vincent Davies and Gethin Bateman, which the Clerk read out at the meeting.

Due to it being so close to the elections, the Clerk will check the policy regarding advertising for councillors so close to the elections, only 3 months until the may elections.

The Clerk will write letters to both Councillors thanking them for their time and commitment to the Community Council.

In the meantime, it was discussed and agreed that the vice chairman will stay in post until end of office.

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Discussion was also held regarding the upcoming elections. There had been a video produced and shared through email outlining the role of the Community Councillor and encouraging people to stand for Council. The Clerk will share it with the community via the facebook page.

[https://l.facebook.com/l.php?u=http%3A%2F%2Fwww.onevoicewales.org.uk%2FOVWeb%2FUserFiles%2FFiles%2FOVW%2520ENGLISH.mp4%3Ffbclid%3DIwAR3RTF3AaqI7rNvAmoF-NglOnCx37hy97CungZd1GE3sOzQAPkJaCMeOglw&h=AT1CbHVJJin4YF-GAhKVx7hq_g6wSgEP9dk3LAzELzFDv_9W2TpiqNgf4-z3uzEQEG1tNAXO6paBw8VivhqRTS4cWRIVCDYuQA0rDqSfhlH9UfghqjxHWOcJ8c1NiWekiQ&_tn=EH-R&c\[0\]=AT2hxIdOg3nRQPSiF-SLQt2PhWy4hoCqJ3CJ5OZ4AE9R-ZVpdATBmXbU2anWYQ5zkZXSH5511e2yKw61Bgch3q--tMBYLNxzuvJCllQeZ6stv8kKYgn2PT5LWQOpG0t7CJUuUQlfhEDGCtvI9Lz5050pFrSHbXEWShetzAOAR9UCYM7B8z1Q9iJH3EE4zl_knHaDLDQ121LZpAb-KQw1iDKqs810o](https://l.facebook.com/l.php?u=http%3A%2F%2Fwww.onevoicewales.org.uk%2FOVWeb%2FUserFiles%2FFiles%2FOVW%2520ENGLISH.mp4%3Ffbclid%3DIwAR3RTF3AaqI7rNvAmoF-NglOnCx37hy97CungZd1GE3sOzQAPkJaCMeOglw&h=AT1CbHVJJin4YF-GAhKVx7hq_g6wSgEP9dk3LAzELzFDv_9W2TpiqNgf4-z3uzEQEG1tNAXO6paBw8VivhqRTS4cWRIVCDYuQA0rDqSfhlH9UfghqjxHWOcJ8c1NiWekiQ&_tn=EH-R&c[0]=AT2hxIdOg3nRQPSiF-SLQt2PhWy4hoCqJ3CJ5OZ4AE9R-ZVpdATBmXbU2anWYQ5zkZXSH5511e2yKw61Bgch3q--tMBYLNxzuvJCllQeZ6stv8kKYgn2PT5LWQOpG0t7CJUuUQlfhEDGCtvI9Lz5050pFrSHbXEWShetzAOAR9UCYM7B8z1Q9iJH3EE4zl_knHaDLDQ121LZpAb-KQw1iDKqs810o)

It's a very long link, but if you select all of the above, copy, and paste into your browser, it does open. Alternatively, if you press control and then left click of your mouse on the following link, it will open the page and then you need to select 'Becoming a councillor in 2022'

[Home - One Voice Wales](#)

74.21 REPORT OF THE CLERK

A: Correspondence.

Email:

11.01.22 OVV National lottery funding available for any event to mark the Queens Jubilee.
Promote relationships across generations
Develop skills & experience of communities
Encourage the care of the natural world
Between £30-£10,000

[National Lottery Awards for All Wales | The National Lottery Community Fund](#)

tnlcommunityfund.org.uk

11.01.22 Neighbourhood watch – monthly newsletter

[first newsletter of 2022](#)

12.01.22 CHC – January newsletter

[Briefings/Newsletters - Hywel Dda Community Health Council \(nhs.wales\)](#)

13.01.22 Rank foundation – Grants available for registered charities & churches for projects under £150,000

[More information here.](#)

13.01.22 Hate crime advert – encouraging reporting

<http://www.reporthate.victimsupport.org.uk/>

14.01.22 Play Wales – Newsletter

[First e-bulletin of the year | E-fwletin cyntaf y flwyddyn \(mailchi.mp\)](#)

14.01.22 CHC – a report into maternity service

file:///C:/Users/new/AppData/Local/Packages/microsoft.windowscommunicationsapps_8wekyb3d8bbwe/LocalState/Files/S0/3/Attachments/Jan%202022%20%20Press%20release[15308].pdf

18.01.22 Vaccination & TT&P survey

[Click on this link to complete the short survey](#)

19.01.22 LDP review, Timetable & process update.

Timetable is delayed, there will now be a 2nd deposit plan consultation in the future
Consultation runs until March 16th

19.01.22 Paul Davies AM – Newsletter

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[Paul Davies MS/AS - General & Coronavirus Update / Diweddariad Cyffredinol a Coronafeirws \(mailchi.mp\)](#)

- 20.01.22 Pride in Pembrokeshire awards – applications invited
[Pride in Pembrokeshire Award - Application Form](#)
- 20.01.22 Pembrokeshire counselling service – vacancy-volunteer sector.
- 20.01.22 versus arthritis Rheumatoid & inflammatory arthritis sessions
Virtually via teams – wed 2/3 & thurs 3/3
- 02.02.22 PCC – Happy to chat bench
Closing date 23rd Feb 22 – brought up as an agenda item previously
- 04.02.22 PCC – Community governor vacancy – Spittal school
- 07.02.22 Network rail – Vegetation management
- 13.02.22 OVW – Vacancy bi-lingual team support
- 13.02.22 CHC – Monthly newsletter. [Briefings/Newsletters - Hywel Dda Community Health Council \(nhs.wales\)](#)
- 14.02.22 Welsh government Apprenticeship schemes
[Candidate Information Session - Apprenticeships 2022 Tickets, Tue 5 Apr 2022 at 14:00 | Eventbrite](#)

B: Planning.

Applications:

- 21/0846/PA Variation of conditions 6, 8 & 9 of permission 19/1035/PA
Construction of an industrial unit for preparation of food products & associated Earthworks
Land north of Ysgol Caer Elen, Withybush Road, Haverfordwest, SA624BN
196334.682-217701.392
- 21/0883/PA Proposed rear veranda, front porch & double garage/workshop
Kells, Treffgarne, Haverfordwest, SA625LN
195718.248-222589.845
- 21/0911/PA New car park & biodiversity enhancement measures
Puffin produce, Withybush road, Haverfordwest, SA624BS
196266.596-219050.549
- 21/1050/PA Extension & alterations
Westwood, Crundale, Haverfordwest, Pembs SA624DG
196991.729-218208.301

Decisions:

- 21/0767/PA Installation of electric vehicle charging post
Unit 4, West estate, Withybush, Haverfordwest SA624BR
196335.687-218462.977
Conditionally approved
- 21/0797/PA Erection of new independent living skills centre building (class D1 use)
Land at Withybush showground, Withybush road, Haverfordwest, SA624BN
196123.196-218424.344
Conditionally approved

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Other:

Spoke with planning officer regarding 21 days' notice for comment. Council had discussed previously that several applications were being sent out within a day or 2 of a monthly meeting, meaning the 21 days for comment would expire before the next meeting.

Planning officer stated this was a statutory 21 days and could not be changed.

Action: if any planning applications come into Clerk within 10 days of meeting, these will be emailed to councillors and any comment will be made via email rather than during the meeting.

C: Finance.

b. Receipts **Unchanged from last month**

c. Payments **Unchanged from last month**

75.21 County Councillor report

Cllr Yelland gave his apologies and was unable to attend tonight's meeting.

Cllr Yelland had invited both the current PCSO/representative to attend and the road engineer involved in the new road layout. Unfortunately, due to other commitments, they both cancelled last minute.

- Mr Alam, the road engineer updated me with the following- 'The proposed plan sent to you previously was circulated for internal comments and some concerns/issues were raised with regards to the priority systems particularly the one outside Highclere (referred as Priority System Section 2 in the attached plan).

Based on the comments received internally, we have been exploring the option to widen the road on the eastern side to omit the Priority System Section 2 (outside Highclere). This option will require removing/relocating the existing hedge owned by Llamedos'.

- The PCSO sent his apologies and has stated he will attend when he is next able to.
- Road bollard in the centre of cardigan road had been replaced and the broken road signs on dingle lane was in the process of being replaced.
- Community Cllr asked for a request to be made to Cllr Yelland, for potholes that were previously identified, to be reported.

76.21 RUDBAXTON COMMUNITY ASSOCIATION.

The Community Association are looking into having CCTV fitted as they are continuing to have problems with dog fouling and anti-social behaviour within the grounds.

Park play equipment has had initial approval for funding.

A summer fun day has been planned for 18th June.

The association have secured funding for new benches, which will be placed by the orchard.

Easter bingo has been planned for 7th April

A cleaner has been appointed for several hours per week at the hall. They have already undertaken a deep clean.

An easter egg hunt has been planned for Good Friday by Maisie Moo foundation.

Boiler has been serviced.

RCA requested a joint venture with the Community Council to celebrate the Queens Jubilee. This subject will be placed on the agenda for further discussion next meeting.

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77.21 ANY OTHER BUSINESS

- A litter pick had been carried out on the weekend of 29th/30th January. 15 bags of rubbish were collected and successfully collected. Equipment can be borrowed at any time and a further litter pick may be organised prior to the jubilee celebrations.
- Keep Wales tidy – ongoing issue with dog fouling as well as members of the public filling the community bins with household rubbish. Stickers can be obtained to place on the bins and lampposts reminding people to pick up their dog's mess and also if they find a bin full, to take the rubbish home with them, not place on top, behind or by the side of the bin.
- Maintenance to village benches-requires some sort of attention
- Disrepair of bus shelters – to chase up quotes for the work required to bus shelters.
- Jubilee celebrations – a brief discussion came about and was decided to add the item to agenda for the next meeting for a more in-depth discussion. Possibility of a gift per household.

The meeting closed at 21:30pm

The next meeting will be on Monday 14th March 2022 - 7:00pm

Signed.....

Dated: 14th March 2022