

Minutes of Rudbaxton Community Council

Monday 12th July 2021

Community Hall, Crundale, 7.00p.m.

Present: **G. Bateman- Chairman**
 B. Gillinder – Vice Chairman
 R. Moffat
 M. Jones
 H. Thornton
 S Vincent-Davies
 J Morgans
 G. Elcock

A. Bateman-Clerk to the Council

Apologies: **I Banks, Cty Cllr S Yelland, A Lowe**

19.21 MINUTES OF COUNCIL MEETING held Monday 14th June 2021

It was proposed by H Thornton and seconded by R Moffat that the minutes be approved.

20.21 CHAIRMANS ADDRESS

The chairman took the opportunity to highlight and remind the councillors of their duty to follow and abide by the Code of Conduct and their responsibility to read the Good Councillor Guide.

Hard copies of both were available at the meeting and the Clerk holds copies which she is able to email to the councillors should they wish to hold a copy about their person.

21.21 MONTHLY MEETINGS

It was proposed last month to bring forward the start time of the meeting to 7pm, which the council decided to trial this week.

It was discussed at length, a consideration was made to the AGM, which is usually held before the monthly meeting in May. It was decided in that scenario, that we would still convene for the AGM at 7pm, and the monthly meeting would follow swiftly afterwards.

Vice Chairman B Gillinder had checked legislation regarding starting times, and the only relevance is council meetings are not allowed to commence before 6pm.

The option to change the monthly meeting time from 7:30pm to 7pm on a permanent basis was therefore proposed by S V Davies and seconded by G Bateman. There were no objections from any one present.

ACTION - Clerk will email the County Councillor, S Yelland, to make him aware of the change as he was unable to attend this month's meeting, to ensure there are no ramifications for him.

Discussions were also had around agendas and minutes. A summary of the minutes should be made available 5 days following the monthly meeting for perusal. The full minutes will not be agreed and signed until the following meeting.

The agenda will be made more readily available and will be shared on our community Facebook page, in order to encourage more community participation. It was also agreed that relevant information could be shared using this platform rather than creating yet another Facebook page for Council items.

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22.21 Proposed new road layout

Following last month's meeting, the Chairman, GB met with the highways engineer on site, to gain a better understanding and point out some of the concerns surrounding the proposed new road layout.

Following lengthy discussions among Council members the following was highlighted;

- i. Concern about County show week, with the increase in traffic through the village.
- ii. Concern that the suggested alternative to this proposal was a one way system through the village incorporating Cross Lane.
- iii. Alternative suggestions of traffic lights based on sensors in the road to manage traffic flow, but this could cause bottle necking and traffic being backed up down towards Boot and Shoe Close and onto the corner.
- iv. Concerns for the line of sight from the priority system 1 up and around the corner towards Rosemary Close.
- v. Road between priority system 1 and 2 is too narrow at Rosemary Close junction for the suggested 2 lanes of traffic.

ACTION- The clerk will email the highways department, highlighting the concerns of the council questioning the viability of the current proposals. However, the council do not want to deflect from the fact this will inevitably provide a safe passage through the village for those who walk or cycle, it will naturally slow the traffic flow through the village and are mindful that once the new Haverfordwest High School is at the new site, more children will be walking from the village to school. The Council fully approve the plans for pavements but oppose the current layout plans.

23.21 TREES

Phase 1 had been completed. During the visit to the field, it was identified that as the survey carried out in 2019 had earlier suggested, there was significant progress to the ash dieback among other trees. Clean cut trees, who had undertaken the work in phase 1 had provided a second quote for the further works. The Council have agreed to gain further quotes.

ACTION- Clerk to put the further work out to tender, 2 further quotes required.

Community Works grant and Enhancing Pembrokeshire grant available to go towards the cost of this expenditure.

Replanting trees was also discussed, involving the community at a later date.

24.21 ROSEMARY LANE

Several complaints had been received regarding the hedgerows within Rosemary Lane as it appeared severely overgrown.

ACTION – Clerk will email the County Council to enquire whether there is any schedule of works for the lane and whether there is any intention for the hedges to be cut.

25.21 NETWORK RAIL

It had been identified due to a news article, that Network Rail had been turning safety cameras off, at level crossings. The level crossing is regularly used both by vehicle and on foot and is categorised as a moderate risk. The crossing in question was last assessed June 2020 and a yearly assessment is required.

ACTION – Clerk will email Network Rail to enquire whether the safety camera is live and when it was last assessed.

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26.21 BUS SHELTERS

2 quotes had now been received for the work to be carried out on the 2 bus shelters within the village. A decision was made to ask T France carpentry to carry out the work.

ACTION – Clerk will email T France asking him to provide a formal written quote, detailing the works and subject to it containing the works to be carried out, for the work to be undertaken by him.

27.21 SPEED AWARENESS

Cty Cllr Yelland had dropped off a folder which was produced at the start of the Community Speed watch campaign, details of which contain the role of volunteers.

Several volunteers have stepped forward, willing to undertake the training involved, in order to recommence the campaign.

There are 2 websites; gosafe.org/community-speed-watch/dyfed-powys
www.communityspeedwatch.org which would provide helpful information to anyone looking to volunteer or provide general information about the campaign.

ACTION – Clerk will endeavour to find out who the appointed PCSO for our area is.

28.21 REPORT OF THE CLERK

A: Correspondence.

Email:

- 21.06.21 Local places for nature officer – Introduction to herself and her role.
[file:///E:/R.C.C.2021/Minutes/Rachel%20Carter\[6783\].pdf](file:///E:/R.C.C.2021/Minutes/Rachel%20Carter[6783].pdf)
- 22.06.21 Insurance renewal – Discussed in Finance
- 23.06.21 Invoice – Clean cut tress – Ashdieback
- 24.06.21 Play Wales – Brochure
- 28.06.21 Consultation on Qualifications of Clerks.
<https://gov.wales/community-council-clerk-qualifications-regulations>
- 29.06.21 Additional governor-Mary Immaculate School-closing date 15th October 2021
- 01.07.21 Play Wales e-Bulletin
[Get the latest information from July's e-bulletin](#)
- 01.07.21 AM Paul Davies – Monthly newsletter
[Paul Davies MS/AS - General & Coronavirus Update](#)
- 02.07.21 PCC – Citizen led recovery meetings
Open invite to all town and Community Councils in Pembs
Bi-Monthly meetings over the next 18 months
[Town and Community Councils | Have Your Say \(pembrokeshire.gov.uk\)](#)
- 04.07.21 CHC July newsletter
[Briefings/Newsletters - Hywel Dda Community Health Council \(nhs.wales\)](#)
<https://hywelddachc.nhs.wales/get-involved/live-surveys/>
- 05.07.21 RCA – Summer Toilet provision – Discussed Separately in Finance
- 07.07.21 Planed – Pembs Community COVID response survey
<https://www.surveymonkey.co.uk/r/S9PQ3VK>
Will also share on Facebook and display on Noticeboard
- 07.07.21 Operation London Bridge
[file:///C:/Users/new/AppData/Local/Packages/microsoft.windowscommunicationsapps_8wekyb3d8bbwe/LocalState/Files/S0/3/Attachments/OVW%20Operation%20London%20Bridge\[6626\].pdf](file:///C:/Users/new/AppData/Local/Packages/microsoft.windowscommunicationsapps_8wekyb3d8bbwe/LocalState/Files/S0/3/Attachments/OVW%20Operation%20London%20Bridge[6626].pdf)
- 07.07.21 PCC – Waste and recycling centres consultation
<https://haveyoursay.pembrokeshire.gov.uk/>

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- 08.07.21 PCC – LDP2 & National park consultation
Oct 2020-Feb 2021
Results in a summarising report
[Supplementary Planning Guidance \(LDP2\) - Pembrokeshire Coast National Park](#)
[LDP Supplementary Planning Guidance - Pembrokeshire County Council](#)
- 12.07.21 Welsh government – Curriculum for Wales – Enabling pathways guidance.
[Read more on this on gov.wales](#)

B: Planning.

Applications

Decisions. Proposed Free standing timber structure for covered external seating area
Propellers Café, Terminal 1, Fishguard Road, Haverfordwest
[195559.743-218902.333]

~ Conditionally Approved ~

New Agricultural access
Sunnyhill Farm, Crundale, Haverfordwest
[198145.932-218757.877]

~ Conditionally Approved ~

Other

C: Finance.

Receipts NONE

| | | | |
|-----------------|-----------------------------|---------|-----------------------|
| <u>Payments</u> | Insurance | 199.93 | |
| | <i>Chq no: 622</i> | | |
| | Grass Maintenance | 340.00 | |
| | <i>Chq no: 623</i> | | |
| | Clean cut trees-Ash dieback | 1180.00 | |
| | <i>Chq no: 624</i> | | |
| | Hall Hire-May, Jun, Jul | 30.00 | <u>1749.93</u> |
| | <i>Chq no: 625</i> | | |

Other:

- RCA are once again requesting financial assistance, this year the provision will be for the duration of the Summer holidays, @£22.50 p/week. All current guidance and regulations will be met. Community Council agreed to support the provision financially.
- Insurance renewal – Quote unchanged from last year – agreed to go forward with the quote.

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16.21 COUNTY COUNCILLORS REPORT

Cty Cllr S Yelland gave his apologies.

17.21 RUDBAXTON COMMUNITY ASSOCIATION.

- The RCA are pleased to inform us that the hall will be re-opening 1st August, pending any new guidelines imposed by the government this week. All bookings will be subject to restrictions, numbers and terms and conditions.
- As discussed during this meeting, the RCA are seeking support to provide toilet facilities once again in the playground this summer holidays.
- The RCA are arranging a portabin, as the increase in the rubbish from the play area is proving difficult to dispense with. This will be a locked facility kept away from the carpark due to the difficulties experienced in the past with people filling the skips with general household rubbish.

18.21 ANY OTHER BUSINESS

The Council were reminded that matters brought up in AOB should be points of interest and that anything addressed in AOB should not be discussed at length nor can it be voted on or decision made. If any decisions are made under AOB, they are not valid. Any item requiring a lengthy discussion or decision, needs to be placed on the agenda for the following meeting where it can be discussed at length and be given the time it requires.

Grass Maintenance – a few areas around the village could do with attendance – *Clerk to email Scott to see if these areas are already included in the Schedule of works and if not how much extra it would cost to include them.*

MJ – attended play Wales Seminar, MJ reported back to the Community Council contents of that seminar.

HT – Dingle Close to Chapel Road – *Clerk to clarify with Cty Cllr whether the original provisions detailed in the Planning application would be carried out.*

The meeting closed at 9:05 pm

The next meeting will be on Monday 13th September 2021 - 7:00pm

Signed.....

Dated: 13th September 2021