

**Minutes of Rudbaxton Community Council**  
**held on**  
**Monday 18<sup>th</sup> November 2019**  
**in the**  
**Meeting Room, Community Hall, Crundale.**  
**at 7.30p.m.**

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**Present:**        G.Bateman – Chairman  
                     B.Gillinder – Vice Chairman  
                     R.Moffat  
                     D.Lloyd  
                     G.Elcock  
                     S.V.Davies  
  
                     Cty.Cllr. S. Yelland  
  
                     A.Bateman-Clerk to the Council

**Apologies:**    A.Lowe, A.Devereux

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**52.19 MINUTES OF COUNCIL MEETING held 14<sup>th</sup> October 2019**

It was proposed by R.Moffat and seconded by D.Lloyd that the minutes be approved.

**53.19 MATTERS ARISING**

20.19 Notice of Vacancy – please see minute 54.19

31.19 Tree Survey – The full report had been received and the Clerk reported its findings to the Council.

**54.19 Councillor Vacancy**

Expression of interest had been made for the current vacancies on the Council. The Council considered the application made by Mrs M Jones and Mr I Banks and all those present agreed to both parties being co-opted onto the Council.

**Action** - Clerk to send a letter of appointment.

**55.19 Notice for Tenders**

In accordance with the recommendations of this years audit, tenders for works carried out need to reviewed on a yearly basis. Therefore it was agreed that the Council need to place a notice for tender on the notice boards in the village in relation to village grass maintenance. Correspondence will also be made to the current provider of grass maintenance to ask him to submit an uptodate tender.

**Action** – Notices will be placed on the village notice boards and the post office inviting tenders for grass maintenance and correspondence will be made with S.McQuarrie. A framework will also be made available to detail the works carried out per year.

**56.19 Internal Audit**

The clerk will write to Mr I Howells inviting him to serve as internal auditor in the next financial year 2020/21

**57.19 REPORT OF THE CLERK****A) Correspondence****Emails**

16.10.19	Independent Remuneration Panel-annual report
16.10.19	Welsh Government-Planning consultations
26.10.19	Huw Thornton – interest in the role of councillor
28.10.19	PCC – waste recycling posters
31.10.19	Paul Davies AM-October newsletter
31.10.19	LHB-Plans & Priorities 2020/21
05.11.19	Sustainable Drainage Systems
06.11.19	Older peoples Commissioners Newsletter

**B) Planning****Applications**

19/0675/AD	Erection of a sign Ysgol Caer Elen, Withybush Road, Withybush [15.10.19][09.12.19] [196077.723][217637.896]
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**Decisions.****NONE****Other**

Pembrokeshire Food Park  
Pre-Planning Consultation

**C) Financial matters**

<b><u>Receipts</u></b>	RCA-lease of field	100.00
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<b><u>Payments.</u></b>	RBL-Remembrance Sunday Wreath <i>chq no: 602</i>	25.00
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**58.19 COUNTY COUNCILLORS REPORT.**

1. Recycling Bins – Councillor Yelland has spare bags and boxes if anyone is missing any or if anyone needs replacements.
2. Food Park – discussed during planning matters. Councillor Yelland also informed us there is a website available if anyone requires any further details.
3. Street clean board – residents have mentioned to Councillor Yelland that the position of the board is unsatisfactory and would like it moved.

**Action: Board will be moved.**

4. Rosemary Lane-Boot & Shoe Close – Still in discussion. Other surveys are being carried out in the village with reference to other pavements.

5. Dingle close – Progress is being made and work will possibly start January 2020.

6. Withybush Woods Project – Peter Howells has requested for any help to carry out some planting within the woods this coming weekend. Steve V Davies will liaise with Council members with times on both days.

Progress is being made and the project is on schedule, with completion expected by Christmas.

7. Councillor Yelland informed us of some rail closures in December for essential maintenance.

#### **59.19 RUDBAXTON COMMUNITY ASSOCIATION REPORT.**

Annual meeting – following the recent appeal, the association have a few new members

Replacement of Chairs – The Association will be replacing a number of the existing chairs. They have requested assistance from the Council in the form of a contribution towards the chairs. The total cost will be in the region of £3500 for 100 chairs. GE had examples of the proposed purchases to show the Council.

The Council was happy to consider the request, however a decision on this was deferred until the review of accounts and next years precept undertaken.

**Action: A copy of draft precept to be sent out with minutes.**

The Association had a successful Children's Halloween Party and have the following events coming up – Children's Christmas Disco – Sunday 22<sup>nd</sup> Dec  
Family Christmas Bingo – Wednesday 4<sup>th</sup> Dec

#### **60.19 OTHER BUSINESS.**

Nothing to report.

The meeting closed at 9.05pm.

At the conclusion of the meeting festive refreshments were provided by the Clerk.

The next meeting will be on Monday 9<sup>th</sup> December 2019 , 7:00pm

Signed.....

Dated: 9<sup>th</sup> December 2019

