



Minutes of the meeting of
Freystrop Community Council & Freystrop Village Hall
held at Freystrop Village Hall on 14 November 2022 at 19:30

1. Attendance & Apologies

- Freystrop Community Councillors: W D Thomas (Chair), E Utting, A M Simpson, M R Harries
- Prospective Freystrop Community Councillor: R A Beeden
- Pembrokeshire County Council: Councillor M J John
- FCC Clerk: R D Lavis
- Apologies: D S Harries

2. Chairman's Welcome

- The chair welcomed Rebecca Beeden to her first meeting of FCC

3. FCC Policy on Declarations of Interest

- It is requested that interests are declared at appropriate points in discussions

4. Presentations & Questions from the Public

- No members of the public were present and no questions had been submitted

5. Minutes of the October 2022 Monthly Meeting

- The minutes of the meeting held on 3 October were approved
 - Proposed: E Utting, Seconded: A M Simpson

6. Minutes of the FVH October 2022 Meeting

- The minutes of the meeting held on 10 October were approved
 - Proposed: A M Simpson, Seconded: W D Thomas

7. Matters Arising

- None were raised

8. Correspondence

- Invitation from Llangwm CC to attend Defibrillator Training
 - There were no acceptances from Freystrop

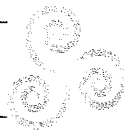
FREYSTROP COMMUNITY COUNCIL

9. Highways & Rights of Way

- Targate Road
 - The response from Clare Williams was discussed. Targate Road will become a 20mph zone in September 2023.
- Public Path Diversion Order PP21/18 (Silverstream to Bower House, New Road)
 - Letter sent to Matt Cloud. There has been no response.
- Consideration of community funded speed signs
 - It was resolved to contact Clare Williams to move the issue forward and to allocate some of the reserved funds to the cost of signage

10. Planning Matters

- 22/0287/PA – 2 Silverstream
 - Extensions, Alterations and Widening of Existing Driveway
 - Conditionally approved
- 22/0319/PA – Middle Hill Farm Variation
- 22/0342/PA – Summer Hill West
 - New 2 storey Dwelling with basement garage and wine cellar
 - Council were informed that on the day of the meeting an update to the planning application had been posted and is now titled 'Erection of a rural enterprise dwelling'
- 22/0369/PA – Priory View Resubmission
 - Conditionally approved
- 22/0475/DC – Bower House
 - Discharge of conditions
 - Part approved, part refused
- Cllr W D Thomas had been approached by Mrs Lehman concerning infringement of her boundary at Will Meadows. Contact with BDS had been optimistic that corrections would be made and it is hoped these would be effected in the near future



11. Cemetery

- A fly-tipped garden shed had been removed by PCC shortly after its reporting

12. Training

- Draft plan to April 2023 published
- Cllr W D Thomas proposes to do an information sheet as an introduction to planning

13. FCC Financial Matters

- Councillors' annual allowance payment 2022/23
 - The allowance was paid with former Cllr C Saunders being awarded 50% of the annual allowance for her service
 - Proposals have been made for changes to payments for 2023/24
- Clerk's salary scale 2022/23
 - The clerk's remuneration would be reviewed in regards of the published guidelines with any adjustments being made with the January payment
- Banking
 - Cllr W D Thomas has forms to apply for internet banking with HSBC. The clerk suggested that a review of bank accounts be made to minimise charges. Cllr W D T Thomas suggested using Barclays, alongside the FVH accounts. The clerk was of the opinion this should be cleared with the internal auditors should it be considered for progression. Natwest currently do no fee community banking where the turnover is less than £100,000 and where the accounts are opened by current personal customers. Cllr M R Harries suggested looking at Unity Trust.
- Reserved funds
 - The Chair suggested that the following adjustments to reserved funds be made:
 - Election fund: £1,500
 - Speed signs: £4,000
 - PHFRC: £7,500
- Expenditure
 - An invoice for May's election is awaited
 - Wales Audit have still not invoiced for past years
- Bank accounts
 - Current Account Balance: £4,851.40 at 3/11/22
 - Deposit Account Balance: £13,015.00 at 3/11/22

14. General

- FCC/FVH information sheet
 - An update will be issued in January
- 2022 Newsletter
 - Cleddau Press will print 300 copies at a cost of £225
- Mobile library – 8/12/22, 12/1/23. 09:15-09:45

FREYSTROP VILLAGE HALL

15. Village Hall

- Main door repair update
 - Cllr W D Thomas continues to chase for completion of the repairs
- Car park extension
 - No update
- Village Hall Upgrade Project
 - Cllr D S Harries continues to gather quotations
- Cleanliness of hall
 - A complaint was made to Cllr A M Simpson about the state of the hall for Tai Chi. Cllr W D Thomas had observed the state of the kitchen following a session and would speak to the hall users before their next session.
- Warm Spaces
 - At the October FVH meeting it was resolved not to carry out any activities linked to the Warm Rooms initiative. Following the meeting PAVS/FCC issued details of a grant that could be applied for of £3,500 with the commitment of providing a minimum of 1 hour of extra activities per week between December 2022 and March 2023. Cllr W D Thomas requested an application pack and asked the clerk to complete an application. The application was submitted to PAVS on 9 November requesting a sum of £3110.



16. Parc Hamdden Freystrop Recreation Park

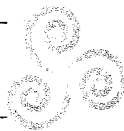
- Bin/Dog fouling
 - Cllr E Utting has been monitoring the field for dog fouling and approaching dog walkers to educate them. R A Beeden reported collecting a lot of other's fouling when exercising her own dog. The clerk had approached PCC with a view to the possible organising of the emptying of the bin. PCC were aware of the fullness of the bin and the small amount of fly-tipping. A one-off collection was offered and carried out. The situation will continue to be monitored.
- Autumn tree planting
 - 100 of the autumn planting has been carried out. The remaining 300 trees have arrived and plans will be made to get them in the ground.
 - An offer of 2 Pembrokeshire apple trees has been made and will be followed up
- Outdoor connections Fund Round 2
 - In round 1 the community secured a new marquee. A further £1500 is now available. The Recreation Park Steering Group would like to apply for the whole £1500 as part payment for a 20ft storage container, the rest to be matched from the reserve funds. Council agreed to this suggestion. Cllr D S Harries will complete the application before the 28 November deadline.

17. Bus Shelters, Kiosk & Other Assets

- Kiosk
 - A book exchange is up and running and appears succesful.
 - The south facing perspex is cloudy and obscuring the interior. Ways will be considered to improve this.
 - The table used for the book exchange is already becoming 'not fit for purpose'. Shelving is preferable and council were asked to keep an eye for suitable fittings.
- Pembrokeshire Coast National Park Discovery Point Display Panel
 - The panel has been mounted in the bus shelter. Space has been left to enable a Freystrop specific panel to be displayed. Ideas have been requested in the community newsletter.
- Marquee hire contract update
 - No update

18. FVH Financial Matters

- Barclays Bank organisation details
 - Cllrs W D Thomas, E Utting and A M Simpson, along with R D Lavis, attended Eaton Evans solicitors with proofs of identity for completion of a Barclays questionnaire relating the organisation of FVH. Chair & signatory, signatory, treasurer and secretary roles were identified respectively.
- FVH Treasurer
 - Cllr A M Simpson has migrated the ledger accounts of FVH into an electronic format. The Chair proposed that Cllr A M Simpson be appointed treasurer for FVH, this was proposed by Cllr E Utting and seconded by Cllr M R Harries. The clerk requested that the treasurer should be added as a named trustee of Freystrop Village Hall. This was agreed.
- Bank accounts
 - Balances as at 28th October:
 - Barclays Current Account £15,718.73
 - Barclays Deposit Account £1,603.23
 - Hall Petty Cash held £1.12
 - Recreation Park Cash held £107.00
 - Total £17,430.08



OTHER MATTERS

19. One Voice Wales & PCC Liaison Meetings

- Cllr W D Thomas update
 - Nothing to report this month

20. County Councillor's Report

- Pembrokeshire County Councillor M J John update
 - A survey has gone live asking for opinions on childcare in Pembrokeshire
 - Education Services in Pembrokeshire have been removed from Estyn monitoring
 - 2023/24 budget meetings are being held
 - Presentations have been made on the 20mph introduction. There are some exemption sites. Lower Freystrop-Little Milford is currently an anomaly. The introduction of buffer zones around the 20mph areas is a possibility
 - The latest round of Enhancing Pembrokeshire Grants awarded 26 projects
 - NACRO is taking over support for the county's homeless
 - There is free parking at all car parks over weekends during December

21. Members' Requests

- None made

22. Date of Next Meeting

- Next scheduled meeting 9 January 2023
- Items for inclusion on the agenda should be received by 5 January 2023

R D Lavis
Clerk & Responsible financial Officer
Email freystropcc@yahoo.com

Approval proposed by: *E O'Hing*

Seconded: *A Simpson*

Signed: *[Signature]*
9/1/23