

## **WALWYNS CASTLE COMMUNITY COUNCIL**

Clerk/RFO Catrin Williams, Homestead Cottage, Waterston, Milford Haven SA73 1DT

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### **Minutes of the meeting held at Walwyns Castle Village Hall**

**Wednesday 4<sup>th</sup> January 2023 – 7:30pm**

#### **IN ATTENDANCE**

Cllrs. Julian George (Chair), Angela Evans, Ron Davies, Alun Harries and the Clerk.

#### **APOLOGIES**

County Councillor Reg Owens and Cllr Geoff Harries.

#### **ADOPT MINUTES OF THE MEETING ON THE 5<sup>th</sup> NOVEMBER 2022**

One amendment. During the meeting on 5<sup>th</sup> November, Cllr Ron Davies reminded the Council that money was used previously to purchase a speed monitoring device with the intention of monitoring speed past Meadow View. This device is with the Police to use.

With the above amendment, the minutes were signed by Cllr Julian George (Chair) as a true record of the meeting 5<sup>th</sup> November proposed by Cllr Ron Davies and seconded by Cllr Alun Harries.

#### **MATTERS ARISING**

The Clerk is awaiting a response from PCC regarding funding speed awareness signs by Meadow View due to the likely increase in traffic as a result of the Eco Park.

The National Park to plant trees in the Church yard this month.

#### **DECLARATIONS OF INTEREST**

Cllrs Julian George and Alun Harries re: Eco Park. Correspondence from Rhian Young, Monitoring Officer which is relevant to all Councillors (in relation to the Standards Committee).

#### **AGENDA**

##### **Councillor vacancy**

The vacancy was advertised and no requests were made to PCC to hold an election within the prescribed time period. Therefore, PCC have requested the Community Council fill the vacancy, as soon as practicable, by co-option of a person eligible for council membership. Cllrs to raise awareness within the area with the hope that an interested party steps forward.

##### **Precept**

The Clerk gave out calculations on the precept and gave a summary of transactions and amounts. It was agreed following a vote to keep the Precept to £4050 to ensure expenses are covered, factoring in the possibility of road traffic signs. Proposed by Cllr Alun Harries and Seconded by Cllr Julian George.

#### **PLANNING**

- **22/0262/PA** - South Headborough Farm – no objections

#### **CORRESPONDENCE**

- **National Park** – Public Path Diversion Order
- **PCC** – Keep Warm, Keep Well
- **PCC** – Allocations 22/23 – Second Homes
  - Clerk to find out what this money can be used for.
- **PCC** – 20mph National Rollout Programme
- **PCC** – Monitoring Officer: Eco Park
  - The Clerk contacted the Monitoring Officer at PCC regarding future developments of the Eco Park. It is believed that Cllr Julian George, Cllr Alun Harries and Cllr Geoff Harries all have either a personal or personal and prejudicial interest in the development resulting in them

being excused from discussions. Cllr Angela Evans and Cllr Ron Davies can discuss any developments however in line with legislation regarding Council meetings there needs to be three Cllrs for a meeting to take place and vote. As a result, Walwyns Castle Community Council would be unable to potentially object or comment on any developments. The Monitoring Officer has outlined the need in this scenario for a dispensation form to be completed for review by the Standards Committee. This method to be noted and adopted in future if necessary.

- **One Voice Wales and PAVS** – Food Poverty Support Grant
- **OVW** – Finance and Governance Toolkit
- **One Voice Wales** – Draft Wellbeing Plan for Pembrokeshire

## **ACCOUNTS**

### **Clerks Salary**

Reduced workload over November and December resulting in fewer hours worked over both months. Payment of hours worked proposed by Cllr Julian George and seconded by Cllr Ron Davies.

### **Summary of recent transactions**

The Clerk gave a summary of the opening and closing balance, and recent debits and credits.

### **Invoice from PCC – elections**

An invoice to the value of £225 received from Pembrokeshire County Council; the recharge for the provision of Electoral Services regarding the uncontested election for Walwyns Castle Community Council on 5<sup>th</sup> May 2022. Payment proposed by Cllr Angela Evans and Seconded by Cllr Ron Davies.

## **ANY OTHER BUSINESS**

Proposed by Cllr Angela Evans and Seconded by Cllr Julian George to move the date of the next meeting to Wednesday 8<sup>th</sup> March 2023 due to planned St David's Day celebrations at the village hall on the first Wednesday of the month. It was also agreed to conduct the AGM in March and to ask Nick Prices Bookkeeping to complete the upcoming internal audit, due to a period of leave upcoming with the Clerk in May.

The Clerk to notify PCC Highways of a deep posthole on the Rickeston road. The Clerk to also contact Highways for guidance/legislation regarding a potential hazard in the area, with a bright light shining onto the road and dazzling drivers at Meadow View.

The Clerk to contact the PCC to see if a member of Walwyns Castle Community Council and a representative from Robeston West can be kept informed of EcoPark developments through the new stakeholder group PCC have set up.

**DATE OF NEXT MEETING – 8<sup>th</sup> March 2023**

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C Williams – 4<sup>th</sup> January 2023