

**MINUTES OF A MEETING OF LLANSTADWELL COMMUNITY COUNCIL HELD ON TUESDAY
13TH DECEMBER 2022 AT NEWTON HALL, WATERSTON AT 7.00PM.**

PRESENT: Cllr H Dyer (chair)
Cllr B Evans
Cllr R Diggle
Cllr Mrs J Lloyd
Cllr P Roberts
Cllr Mr J Wilson
Cllr G Wilson

APOLOGIES: None received.

The Clerk was in attendance (Jane Clark)

159/22 DECLARATIONS OF INTEREST

None received.

160/22 CHAIRMAN'S ANNOUNCEMENTS

The chair advised that he and Cllrs Judith & Geoff Wilson had attended the Remembrance Service at Neyland recently which had been a very successful and well attended event.

161/22 MINUTES OF THE LAST MEETING

The minutes of the meeting held on 8th November 2022 were proposed and seconded. They were agreed as a true record apart from Minute 145/22d) which should read 'ash die-back'.

162/22 MATTERS ARISING

The following matters were raised:

- a) Minute 145/22 a) Sean Tilling of PCC had been in contact with the Clerk regarding the entrance to Waterston playpark. He had found a contractor to do the work on the gate for about £500.00 but did not know when this would be carried out.
- b) Minute 145/22 c) Cllr Dr R Diggle advised that the St Clements Surgery was performing very well under the management of the Hywel Dda UHB but its management would be going out to tender shortly. The only issue was the number of different doctors meaning there was little continuity, however it was working better than it was previously.
- c) Minute 145/22 d) The tree with ash die-back had not been cut down, so would be reported again to PCC.
- d) Minute 157/22b) The Coronation would be put on the January agenda.

163/22 PUBLIC REPRESENTATION

There were no members of the public present.

164/22 UPDATE ON ACCOUNTS TO 30TH NOVEMBER 2022

The following financial information had been circulated:

- a) Bank Account Reconciliations Summary showing a balance of £11,550.76 in the Current Acct, £15,241.65 in the Saver Acct and £10,775.10 in the United Trust Bank acct.
- b) The Financial Statement – Cashbook showing income of £24,568.87 (gross) and expenditure of £12,695.30(gross).
- c) The Financial Budget Comparison showing the Budget set, the actual income and expenditure figures and the balance remaining under each heading.

It was agreed that the following amounts be earmarked in the general reserves at year end:

- a) Elections £5000
- b) Play Areas - £14,000 for Waterston; and £2,550 each for Jordanston and Hazelbank.

RESOLVED: That the above financial information and earmarked amounts be accepted.

165/22 ACCOUNTS FOR PAYMENT

The following accounts were approved for payment:

a) Mrs J Clark December salary	£231.80
b) PAYE for December	£57.03
c) PCC Recharge for uncontested election May 2022	£225.00
d) DJM – 4 a 12ft Christmas trees	£620.00
e) Playground Repairs Ltd – new swing chains (HB)	£611.28
f) Cllr B Evans – wood for bench at Waterston	£28.08

166/22 TO PREPARE DRAFT BUDGET FOR 2023-24

The Clerk had previously circulated financial information to assist in drawing up a budget and had supplied a budget sheet with the current budget, estimated income and expenditure to 31st March 2023 and last year's expenditure. The Council tax base rate had been received from PCC as being a band 'D' equivalent of 405.66, slightly up on last year's 398.72.

The Clerk and Members then drew up a draft Budget with a total income of £14,366.78 of which £13,386.78 was Precept income and other income of £980.00. This equates to a standstill Precept of £33.00 with planned expenditure of £22,690.00 as per appendix 1. The shortfall of £8,323.22 would be taken from reserves.

The Clerk was asked to check on the interest rates on the bank accounts.

RESOLVED: **That the Precept not be increased and to remain at £33.00 per household.**

167/22 INSPECTION REPORTS ON PLAY AREAS FOR DECEMBER

The inspection reports had been received and the following actions agreed:

- a) Waterston – that the ‘No Horses and Motorcycles’ sign be repaired.
- b) That the Annual Inspection reports be revisited and compared with the current inspection reports.

RESOLVED: **That the following actions be taken.**

168/22 TO APPROVE COUNCIL MISSION STATEMENT

The following mission statement was agreed:

‘To ensure that this Community is a clean, attractive and safe place to live in, visit and stay for both residents and visitors and to improve the well-being of all.’

RESOLVED: **That the above mission statement be approved and adopted.**

169/22 TO APPROVE COUNCIL’S TRAINING PLAN

A draft Training Plan had been circulated by the Clerk and this was approved for adoption.

RESOLVED: **That the draft Training Plan be approved and adopted.**

170/22 PLANNING APPLICATIONS

The following planning application had been received:

- a) **22/719/OHL Section 38 Consent LCT Growth at Llanstadwell SM195 092 for Western Power** - Members were in full support of this application.

171/22 BURIAL BOARD MATTERS

The matter of the unpaid invoice that had been sent to Neyland Town Council some time ago for legal fees was discussed and it was agreed that the legal documents received from Michael Howells relating to the purchase and registration of the land, be sent to the Clerk of Neyland Town Council together with a further copy of the invoice and a request for prompt payment. If payment was not forthcoming, then further action may be taken.

RESOLVED: That legal documents and a further copy of the invoice be sent to Neyland Town Council with a request for prompt payment.

172/22

CORRESPONDENCE RECEIVED

The following correspondence had been received:

- a) PCC – Consultation on Council’s Budget for 2023-24 – noted and accepted.
- b) Welsh Govt – Council Tax Consultation on draft Regulations to extend exceptions to second home premiums – Chair to respond.
- c) OPCC – Police Funding Consultation – chair to respond.
- d) PLANED: CWBR Youth Project. – noted.
- e) OVW - Update to Finance & Governance Toolkit – noted.
- f) OVW – Courier Fraud Awareness- noted
- g) James Horton – Swings at Hazelbank play area – noted.
- h) OVW – Cost of Living Webinar. – noted.
- i) Pembs Coastal Forum Newsletter – noted.
- j) Jason Smith – condition of phone box on Church Road – letter to be sent to Mr & Mrs Shrinar of Church Road, and who currently maintain the phone box asking if they wish to continue.

173/22

ANY OTHER INFORMATION

The following matters were raised:

- a) Cllr R Diggle advised that the property on Church Way where a dbl garage planning application had been rejected, is now having a large garage built.

174/22

DATE OF NEXT MEETING

The next meeting will be held on Tuesday 10th January 2023 at Hazelbeach Mission Hall at 7.00pm.

Signed..... Chair..... date

Signed..... Clerk