

**MINUTES OF A MEETING OF EAST WILLIAMSTON COMMUNITY COUNCIL HELD ON 10<sup>th</sup> NOVEMBER 2022 AT THE EAST WILLIAMSTON COMMUNITY HALL AT 7.00PM**

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**PRESENT:** Cllr I Wilkinson (chair)  
Cllr C Hopkinson  
Cllr J Williams  
Cllr P Strydom  
Cllr D McIntosh

**APOLOGIES:** Cllr R Day

The clerk was in attendance (Jane Clark)

**141/22      DECLARATIONS OF INTEREST**

None received.

**142/22      MINUTES OF THE LAST MEETING**

The minutes of the meeting held on 6<sup>th</sup> October 2022 were proposed and seconded. They were agreed as a true record apart from to remove the third sentence from 139/22 c) regarding Future Works.

**143/22      MATTERS ARISING**

The following matters were raised:

- a) Minute 129/22 a) The East Williamston sign has not been repaired/replaced by PCC.
- b) Minute 129/22 b) The plaque has been done and will be fitted soon.
- c) Minute 129/22 d) Station Road works are almost complete, and it was agreed that a letter of thanks be sent to PCC Highways Dept congratulating them on the work carried on Station Road pavement.
- d) Minute 129/22 e) A new reflective Defibrillator sign has been ordered for the one at the gym. It was suggested that possibly a further defibrillator could be ordered with a grant from Save a Life Cymru. Cllr P Strydom to investigate this matter.
- e) Minute 129/22 g) The SWTRA have not reinstated the verge at Broadmoor. Clerk to remind again.
- f) Minute 129/22 h) The results from PCC on road speeds on the Cold Inn road have been received and circulated with the majority of vehicles being compliant with the speed limit. It was agreed that Clare Williams be asked if the speed limit can be reduced to 30mph.
- g) Minute 139/22 b) Remind PCC about inquiry about new kerbing at East Williamston.

**144/22      PLANNING APPLICATIONS**

The following planning applications had been received:

- a) **21/1048/PA:** Sunnyvale Holiday Park – provide first floor holiday let accommodation etc– no comment.
- b) **21/0606/PA:** Caldey Grange Residential Care Home – extension to car park - Support.

145/22

**FINANCIAL MATTERS**

The following financial information had been circulated:

- a) Bank Account Reconciliations Summary showing a balance of £30,426.84 in the Current Acct, £3,102.58 in the Deposit Acct, £8,147.31 in the Park account and £2782.01 in the Jubilee Park Acct.
- b) The Financial Statement – Cashbook showing income of £54,285.66 (gross) and expenditure of £53,153.63 (gross).
- c) The Financial Budget Comparison showing the Budget set, the actual income and expenditure figures and the balance remaining under each heading.

The Clerk to find out about movement on reserves from Edge IT Systems.

**RESOLVED:**                      **That the financial information above be accepted.**

146/22

**ACCOUNTS FOR PAYMENT**

The following accounts were approved for payment:

- |  |         |
|--|---------|
| a) Mrs J Clark – November salary                               | £257.60 |
| b) PAYE for November   | £64.40  |
| c) Royal British Legion Poppy Appeal wreath & donation         | £50.00  |
| d) JN Williams Maintenance – grass cutting October             | £420.00 |
| e) CCF – paint for play equipt                                 | £14.02  |
| f) Cllr D McIntosh – reimb for purchase of plaque for Oak tree | £206.88 |
| g) Tenby & S'foot First Responders – donation to defibs upkeep | £300.00 |

147/22

**LOCATIONS FOR SPEED SIGN ON TEMPLEBAR ROAD**

A plan and suggested locations had been received from PCC. REF 1 and REF 3 positions were preferred but the Clerk was asked to arrange a site meeting with the relevant officer so that the locations can be properly discussed.

**RESOLVED:**                      **That a site meeting be held with the PCC officer to further discuss the locations.**

148/22

**NALC PAY AWARD FOR 2022-23**

Details of the new pay award had been received and the Clerk's new hourly rate to increase from £16.10 to £17.10 which equates to a gross monthly

increase of £20.00 gross, backdated to April 2022. Payment of the increase was approved.

**RESOLVED:** That the new NALC pay award be agreed and to be paid backdated to April 2022.

149/22

**ELECTORAL ADMINISTRATION & REFORM WHITE PAPER**

The above consultation document had been received from Welsh Govt which sets out an ambitious long-term agenda for modernising electoral administration and wider electoral reform in Wales. It was agreed that all councillors to respond individually.

**RESOLVED:** That all councillors respond individually.

150/22

**IRPW: DRAFT ANNUAL REPORT (FEB 2023) NEW DRAFT DETERMINATIONS**

The IRPW proposes the following new determinations:

- a) That all councils to pay their members £156 a year towards the extra household expenses of working from home (heating, lighting, broadband etc.)
- b) That councils must either pay their members £52 per year for the cost of office consumables required to carry out their role OR councils must enable members to claim full reimbursement of the cost of their office consumables.

**RESOLVED:** That the above determinations be accepted and agreed.

151/22

**TO DISCUSS MODULES 3 AND 4 OF THE HEALTH CHECK OF THE FINANCE & GOVERNANCE TOOLKIT FOR COMMUNITY & TOWN COUNCILS.**

It was considered that some progress should be made on modules 1 and 2 before moving on. The Clerk will prepare the more important policies that are required to be adopted and will forward to councillors for consideration at the December meeting.

**RESOLVED:** That some progress be made with the adoption of policies before moving on.

152/22

**PLAY AREA INSPECTION REPORTS**

The November inspection reports had been circulated. It was suggested that individual councillors take responsibility for each play area and to prepare a report each month on the medium and high-risk matters that require attention. Cllr C Hopkinson will do Pentlepoir, Cllr P Strydom will do East Williamston play area and Cllr R Day to be requested to do Broadmoor.

**RESOLVED:** That the above councillors to prepare a report on their respective play areas for each monthly meeting, highlighting the medium and high-risk matters requiring attention.

153/22

**CORRESPONDENCE**

The following correspondence had been received:

- a) DVLA: Receipt of V5C(W) and EU Certificate of Conformity for new tractor. Cllr I Wilkinson to purchase registration plate and Clerk to inform Zurich of the registration.
- b) PAVS: Outdoor Connections Fund Round 2.
- c) Tony Smiles & Josie Fanus – Speed of vehicles on Templebar Road – inform both of progress with PCC regarding speed signs.
- d) Tour of Pembrokeshire 2023 – noted.
- e) OVW: Welsh Govt Fuel Support Scheme – posters to be displayed.
- f) Urdd National Eisteddfod – request for donation – no action.
- g) Tony Wall – donation towards defibrillator maintenance - £300 donated.
- h) PCC: Start date for Broadmoor Footway – noted.
- i) OVW Report on Community Assets – noted.
- j) RBL Grant Scheme for Veterans and families – noted.
- k) PCC Bus Stop Improvements at Hill Rise – noted.
- l) OVW Newsletter – noted.
- m) OVW Training sessions for Nov/Dec – noted.

154/22

**REPORT OF COUNTY CLLR JACOB WILLIAMS**

Cllr Williams submitted the following report:

*A resident had contacted Cllr Williams querying the lack of a Moreton name sign on entering Moreton from Wooden. It would seem that there has never been one the roadside facing traffic in this direction, but after making enquiries the county council's highways department informs Cllr Williams that one has now been ordered and will be installed in due course.*

*Cllr Williams had shared a letter with EWCC members which had been sent to all councillors across Wales by the Welsh Government, relating to the 20mph default speed limit being introduced in built-up areas from September 2023, and how trial areas of this new speed limit had seen average speeds reduce to 24mph. It offered some information on the process by which exceptions could be made for roads which are presently 30mph limits to remain at 30mph, stating: "We are not introducing a 'blanket' 20mph speed limit. Your Council is the Local Highway Authority and is responsible for setting speed limits on your roads. Councils can identify 'exceptions' to the default 20mph speed limit and we have worked closely with local authority officers to design a process to help them decide which sections of road should be 30mph." The letter referred to the Welsh Government's new guidance publication, titled 'Setting Exceptions to the 20mph default speed limit for restricted roads,' and*

*says: "In summary, the guidance says streets where people and traffic mix should be 20mph, but roads where there is no mixing might be suitable to be set at 30mph."*

**RESOLVED:**                      **Cty Cllr Williams was thanked for his report.**

**155/22                      MATTER RAISED BY CLLRS**

- a) Cllr C Hopkinson reported ash die-back on a tree on Templebar Road.
- b) The car parking problem on the Green by JP had been raised and it was agreed to explore the possibilities and cost of extending the car parking area.
- c) The new mower recently purchased needs to be transported on a trailer and ramps are required to get it on. Permission given to purchase these at £150 max.

**156/22                      DATE OF NEXT MEETING**

The next meeting will be held on Thursday 1<sup>st</sup> December 2022 at 7.00pm.

The Meeting closed at 9.10pm.

Signed.....Chair.....Date

Signed.....