

EAST WILLIAMSTON COMMUNITY COUNCIL

Clerk: Mrs Jane Clark, 'Cobwebs' 38 Kiln Road, Johnston, Haverfordwest, SA62 3PF

Tel: 01437 621850 or 07980 303996 E-mail: eastwilliamstoncc@gmail.com

28th November 2022

Dear Councillor

You are hereby summoned to attend a meeting of Council to be held at the East Williamston Community Hall on Thursday 1st December 2022 at 7.00pm. **If you wish to join the meeting remotely, please contact me.**

Yours faithfully

Jane Clark

Jane Clark

A G E N D A

1. To receive apologies for absence.
2. To receive Members' Declarations of Interest in respect of the business to be transacted.
3. To confirm and sign the minutes of the Council meeting held on 10th November 2022.
4. Matters arising from the Minutes of the meeting of 10th November 2022.
5. Public participation in meeting (limited to 15 mins).
6. Planning Applications : None received to date.
7. Financial matters –
 - a) Bank balances as of 30th November 2022.
 - b) Update on accounts to 30th November 2022.
8. Accounts for Payment: –
 - a) Mrs J Clark – December salary £273.60
 - b) PAYE for December £68.40
 - c) Amazon – non-slip steel loading ramps (pair) £69.99
 - d) Google email storage – monthly subscription £1.59
9. To discuss draft Budget and Precept for 2023-24.
10. To discuss possible dates for site visit to Templebar Road – 1st, 2nd, 8th or 9th Dec.
11. To approve and adopt the following Council policies:
 - a) Bullying Policy. b) Complaints Policy. c) Data Retention Policy.
 - d) Disciplinary Policy. e) Grievance Policy. f) Freedom of Information Policy
 - g) Environmental Policy.
12. To approve and adopt the following Mission Statement: *'This Council strives to ensure that this community is a clean, attractive and safe place to live, visit and stay for both residents and visitors and to improve the wellbeing of all.'* (suggestion only).
13. Update on modules 1 and 2 of the Health Check of the Finance & Governance Toolkit for Community & Town Councils.
14. Update on play areas and Inspection reports.
15. Correspondence received:
 - a) OVW – Keep Warm, Keep Well
 - b) Welsh Govt – Preparation and Publishing of Statutory Financial Accts 2021-22.
 - c) OVW – Bullying and Harassment in Councils.

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- d) OVW – Finance & Govt Toolkit Update November 2022.
 - e) Complaint from local resident about bus shelter at Broadmoor.
 - f) Welsh Govt – Application of sum under S137 etc and limit for 2023-24.
 - g) OVW – Courier Fraud Awareness.
 - h) OVW - Nature Hub.
16. To receive report of County Councillor Jacob Williams.
 17. To receive items of business submitted by Councillors.
 18. Date of next meeting.