

**MINUTES OF A MEETING OF LLANSTADWELL COMMUNITY COUNCIL HELD ON TUESDAY  
11<sup>TH</sup> OCTOBER 2022 AT NEWTON HALL, WATERSTON AT 7.00PM.**

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**PRESENT:** Cllr H Dyer (Chair)  
Cllr B Evans  
Cllr R Diggle  
Cllr Mrs J Lloyd  
Cllr Mrs J Wilson  
Cllr G Wilson  
Cllr P Roberts

**APOLOGIES:** None.

The clerk was in attendance (Mrs Jane Clark)

**126/22      DECLARATIONS OF INTEREST**

None received.

**127/22      CHAIR'S ANNOUNCEMENTS**

The chairman, Cllr H Dyer had attended the RWE 10<sup>th</sup> Anniversary event and four councillors, and the Clerk had attended the service to commemorate HM Queen Elizabeth II at St Tudwal's Church recently.

**128/22      MINUTES OF THE LAST MEETING**

The minutes of the meeting held on 13<sup>th</sup> September 2022 were proposed and seconded. They were agreed as a true record.

**129/22      MATTERS ARISING**

The following matters were raised:

- a) Minute 113/22a) No update received from Marc Owen – clerk to remind.
- b) Minute 112/22b) The clerk reported that Malcolm Quantrell had spoken to Mel Stephens of PCC regarding the electrical connection at Hazelbeach for the Christmas tree and the matter had been resolved.
- c) Minute 113/22d) No update had been received from Sean Tilling on the new pedestrian access at Waterston play area. The clerk would remind him via email.
- d) Minute 117/22 The clerk advised that NTC had requested evidence and proof of their part ownership of the additional burial land at Honeyborough and we had provided this. Their cheque for 50% of the legal fees is awaited.
- e) Minute 124/22 a) The tree at Hazelbeach with Ash die-back will be cut down by PCC.
- f) Minute 124/22 b) The brambles had been cut back on Church Road by PCC.

- g) Minute 124/22c) Warlow's Yard had still not been cut back. Clerk to remind PCC.
- h) The clerk had received a query from a resident regarding the pontoon, but no response had been received from PCC.
- i) The motorbike that had been parked on the Green at Mastlebridge has been removed.

**130/22      PUBLIC REPRESENTATION**

There were no members of the public present.

**131/22      UPDATE ON ACCOUNTS TO 30<sup>TH</sup> SEPTEMBER 2022**

The following financial information had been circulated:

- a) Bank Account Reconciliations Summary showing a balance of £14,720.53 in the Current Acct, £15,241.65 in the Saver Acct and £10,775.10 in the United Trust Bank acct.
- b) The Financial Statement – Cashbook showing income of £24,014.87 (gross) and expenditure of £10,100.06 (gross).
- c) The Financial Budget Comparison showing the Budget set, the actual income and expenditure figures and the balance remaining under each heading.

The clerk was requested to set up a new budget heading for Waterston, Hazelbank and Jordanston play areas and for play area inspections so that expenditure on play parks can be more closely monitored. The clerk was also asked to circulate the report on expenditure under the Contingency budget.

**RESOLVED:                      That the above information be accepted, and the new budget headings set up.**

**That a report on Contingency expenditure be circulated.**

**132/22      ACCOUNTS FOR PAYMENT**

The following accounts were approved for payment:

- |  |         |
|--|---------|
| a) Mrs J Clark October salary  | £231.80 |
| b) PAYE for October  | £57.03  |
| c) Mrs J Clark – reimb for printer ink   | £22.99  |
| d) Price & Son Solicitors – registration of burial land<br>(50% to be paid by Neyland Town Council). | £576.00 |
| e) Playground Repairs – new swing seats at Waterston   | £278.40 |
| f) Playground Repairs – inspection of aerial slide   | £225.12 |

133/22

**DRAFT REPORT OF INDEPENDENT REMUNBERATION PANEL FOR WALES**  
**(FEB 2023)**

The above report had been circulated and the two new draft determinations were considered as follows:

- a) **Basic payment for extra costs of working from home** – all councils must pay their members £156.00 a year towards the extra household expenses (inc heating, lighting, power and broadband) of working from home.
- b) **Set payment for consumables** – Councils must either pay their members £52.00 per year for the cost of office consumables required to carry out their role, or alternatively councils must enable members to claim full reimbursement for the cost of their office consumables.

After a short discussion, it was agreed to approve the payment of the two draft determinations. The clerk would respond to the IRPW accordingly and would respond to the additional questions raised as part of the consultation.

**RESOLVED:**                      **That the two draft determinations as above be agreed and approved.**

**That the clerk responds to the IRPW accordingly and will answer the additional questions raised.**

134/22

**PLAY PARK INSPECTIONS FOR OCTOBER 2022**

The inspection reports had been circulated prior to the meeting and following a short discussion the following decisions were made:

- a) **Jordanston** – that the back of Bench 2 be taken away and the plaque removed. That the spars of Bench 3 be removed as well as Bench 4. Cllr B Evans and P Roberts will repair the support platform on the aerial slide and the gate finger trap. The clerk to order a 'No Dogs' sign for the entrance gate and that Bench 4 be replaced and the picnic table. Cllr Roberts and Evans will also inspect the rotten slats on the multiplay unit and the loose end hanger on the cradle swings.
- b) **Waterston** – Cllr H Dyer had inspected the nuts on the underside of the swing seat which he cannot replace as they are too badly corroded. He would order replacements online and replace them. No action to be taken on the muddy sections of the embankment. Bench 3 to be repaired and the cradle seat swings to be replaced by James Horton.
- c) **Hazelbank** – PCC will not repair the trip hazard as it is not their responsibility. A 'No Dogs' sign to be ordered for the gate. Cllrs Roberts and Evans will repair the rotten platform on the pirate ship. James Horton to be asked for a quote for the replacement of the worn chains on the bottom links of the swings. The clerk to circulate James Horton's report following his dismantling of the top hangers of the swings.

**RESOLVED:**                      **That the above actions be undertaken in respect of the play areas.**

## 135/22

**CORRESPONDENCE FROM DR S JONES OF PCC**

Correspondence had been received from Dr Steven Jones, Director of Community Services at PCC relating to a Notice of Motion relating to Pets as Prizes which had been passed by PCC. Town and Community Councils are asked to also support an outright ban on the giving of live animals as prizes in any form on land that they own or control. After a short discussion, Members agreed not to support this Motion as it would not apply to this Council.

**RESOLVED:** That the Notice of Motion not be supported.

## 136/22

### **PROPOSED USES FOR PHONE BOX ON CHURCH ROAD**

A local resident of Church Road has requested that the old red phone box on Church Road be put to some use and to be painted and cleaned up as it is in a poor state of repair.

Members were reluctant to have the phone box unlocked as it would leave it open to misuse but suggested that the local resident may have some ideas for its use.

**RESOLVED:** That Members are reluctant to unlock the phone box but suggested that the local resident may have some suggestions for its future use.

**137/22**

## PLANNING APPLICATIONS

The following planning application was considered:

a) **22/0516/PA: Variation of Condition 3 of Planning Permission 19/0398/PA to extend the time period of submission of reserved matters by 3 years on land at Honeyborough** – Members were in support of this application.

## 138/22

**TO DISCUSS THE HEALTH CHECK SECTION OF THE FINANCE & GOVERNANCE**  
**TOOLKIT FOR COMMUNITY & TOWN COUNCILS**

The Clerk agreed to obtain examples of the policies that were previously agreed and would send them to Cllr H Dyer and Cllr R Diggle for approval before being discussed by Council.

**RESOLVED:** That the Clerk would obtain examples of the agreed policies and would circulate to Cllr Dyer and Diggle.

## 139/22

## CORRESPONDENCE

The following correspondence had been received:

- a) Teenage Cancer Trust – letter of thanks for donation – noted.  
b) PCC Temporary Road Closure – noted.

- c) OVW/SLCC invitation to remote Council event – clerk to attend if possible.
- d) Ramblers – Our paths Our Future – noted.
- e) OVW – Guidance on preparing a Council’s Training Plan – that a spreadsheet be prepared and that the matter be discussed at the November meeting.
- f) PCC – Electoral Registration Canvass – noted.
- g) Police & Crime Commissioners newsletter – noted.
- h) HDUHB – Future of Neyland and Johnston Surgery – agreed that this was a good decision.
- i) PCC Property Helpdesk – Land on Church Road – noted and agreed that the information be sent to Mr M Quantrell of Hazelbeach Boat Club for his information.

140/22

**ANY OTHER INFORMATION**

The following matters were raised:

- a) Cllr Mrs J Lloyd advised that there was a tree on the Green at Little Honeyborough that had ash die-back which should be reported to PCC.

141/22

**DATE OF NEXT MEETING**

The next meeting will be held on Tuesday 8<sup>th</sup> November 2022 at 7.00pm.

The meeting closed at 9.20pm.

Signed.....Chair.....Date

Signed..... Clerk